



**CITY OF BELLE ISLE, FLORIDA  
CITY COUNCIL AGENDA ITEM COVER SHEET**

**Meeting Date:** October 30, 2018

**To:** Honorable Mayor and City Council Members

**From:** B. Francis, City Manager

**Subject:** Landscaping Bid

**Background:** The City advertised for landscaping services. The RFP was advertised on September 8 with a closing date of October 23. On October 8, a mandatory pre-bid meeting was held to take a tour of the City with the Public Works Supervisor to show prospective bidders what needed to be done. Contractors needed to attend the meeting if they were going to bid on the project. The City had two companies, GroundWerks and Millennium Grounds, show up for the mandatory meeting and were given the tour. After the mandatory meeting two other contractors asked for an RFP, but were told they couldn't bid because they missed the mandatory meeting.

The City opened the bids on October 24. The results were: GroundWerks - \$110,400; Millennium - \$175,400.

The current contract with Dora Landscaping ends on December 7, 2018 and this contract is to start on December 10, 2018.

**Staff Recommendation:** Approve the bid of GroundWerks for \$110,400

**Suggested Motion:** **I move we approve the bid of GroundWerks in the amount of \$110,400 for Landscape Maintenance Services.**

**Alternatives:** Reject all bids and re-advertise.

**Fiscal Impact:** \$110,400. \$95,000 was approved in the 2018-19 Budget; therefore a budget amendment for \$15,400 will need to be passed prior to the end of the fiscal year.

**Attachments:** RFP Ad  
Bid Sheets