

The City of Belle Isle, Florida is requesting sealed bids for completing the **LANDSCAPE MAINTENANCE REQUEST FOR PROPOSAL (RFP)**, including all labor, materials and equipment. The expected start date for this contract will be on or about December 10, 2018. The bids will be received at the Office of the City Clerk, City Hall, 1600 Nela Avenue, Belle Isle, Florida, 32809, **until October 23, 2018, no later than 4:00pm (EST)** at which time bids will be opened in the Council Chambers Room, 1600 Nela Avenue, Belle Isle, FL 32809 and publicly read aloud. Bids received after the above time and date will be returned unopened.

There will be a **MANDATORY** pre-bid meeting for the project. Before submitting a bid, each bidder shall have the opportunity to thoroughly examine the Project and fully understand the conditions that in any way may affect the work proposed. Failure to inspect the Sites will in no way relieve the successful contractor from the necessity of furnishing any materials or performing any labor necessary for the satisfactory completion of the work.

A project tour has been established for **October 3, 2018, 10:00am**. All bidders are invited to tour the property at that time. Each bidder will be allowed to ask questions and will be provided with property information. Inquiries for specific information will not be entertained prior to the aforementioned tours.

The work consists of performing landscape maintenance, including all labor, materials, and equipment as outlined in this document. Specific components of the project include, not limited to, site preparation, irrigation maintenance, fertilization, pruning, mowing, edging, weeding, and removal of grass clippings, trash, and debris.

Copies of the RFP are available for public inspection at the office of the City Clerk in City Hall 1600 Nela Avenue, Belle Isle, Florida, 32809; 407-851-7730.

No bid may be withdrawn for a period of sixty (60) days after the scheduled closing time for receiving bids.

It is the City's intent to award the project to the lowest qualified Bidder. However, the City reserves the right to waive all informalities in any bid, to reject any and all bids or any part of any bid with or without cause, re-advertise for all or any part of the work contemplated, and/or accept the bid that in its judgment will be in the best interests of the City.

Bids must be submitted on the Bid Form provided in this document. No facsimile, telegraphic or e-mail submissions will be accepted.

LOCATION NAME	Time Frame	COST PER SERVICE YEARLY
Mowing 4 times/month	April - November	15360.00
Mowing 2 times/month Dec-Mar	December - March	26140.00
Check Irrigation & Maintain Fertilization of Landscape and lawns 2 times a year at all locations	May and November	8900.00

LOCATION NAME	LIMITS	COST PER SERVICE YEARLY
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Chemical treatment of all weeds in lawn area monthly for all areas listed below.

1) Hoffner Avenue Right of Way	West City limit to Conway Road	Included ↓
2) Perkins Road Right of Way	Gondola Avenue to Lake Drive	
3) Overlook Road	Along wall to Matchett Road	
4) Perkins Boat Ramp	Entire property	
5) Venetian Boat Ramp	Entire property	
6) Windsor Place	Entire property - (2 retentions)	
7) City Hall	1600 Nela Avenue	
8) Police Department	1521 Nela Avenue	
9) Gilbert Park	Entire property	
10) Cove Drive Right of Way	Between Conway Road and Corner	
11) Swann Beach Park	Entire property	
12) Cross Lake Beach	Entire property	
13) Conway Circle Park	Entire property	
14) Labelle Beach	Entire property	
15) Holloway Park	Entire property	
16) Lesser Park	Entire property	
17) Peninsular Park	Entire property	
18) Dewayne Drive	Retention Pond	
19) Regal Park	Entire property	
20) Gene Polk Park	Entire property	
21) Trimble Park	Entire property	
22) Nela Avenue Bridge	Overlook Road to Homewood Drive	
23) Burbank Avenue	Right of Way	
24) Driscoll Court	Retention Pond	
25) Trentwood Blvd	Intersection of Daetwyler	
26) Huntley Ditch	Between Perkins and Idaho	
27) Nela Ditch	Between	
28) Matchett Road	Around Oak Tree in Right of Way	
29) Lake Drive ditch	At corner of Perkins Avenue	
30) Wilkes Park	Entire property	
31) Coleen Park	Entire property	
32) Wallace Avenue Property	Entire property	
33) Randolph/Wallace Property	School property (not included)	
TOTAL		110,400.00

LOCATION NAME	Time Frame	COST PER SERVICE YEARLY
Mowing 4 times/month	April - November	\$123,700.00
Mowing 2 times/month Dec-Mar	December - March	\$21,000.00
Check Irrigation & Maintain Fertilization of Landscape and lawns 2 times a year at all locations	May and November	\$22,700.00

LOCATION NAME	LIMITS	COST PER SERVICE YEARLY
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Chemical treatment of all weeds in lawn area monthly for all areas listed below.

1) Hoffner Avenue Right of Way	West City limit to Conway Road	\$ 48,500.00
2) Perkins Road Right of Way	Gondola Avenue to Lake Drive	4,900.00
3) Overlook Road	Along wall to Matchett Road	3,300.00
4) Perkins Boat Ramp	Entire property	2,300.00
5) Venetian Boat Ramp	Entire property	7,500.00
6) Windsor Place	Entire property - (2 retentions)	20,400.00
7) City Hall	1600 Nela Avenue	3,200.00
8) Police Department	1521 Nela Avenue	1,400.00
9) Gilbert Park	Entire property	1,000.00
10) Cove Drive Right of Way	Between Conway Road and Corner	7,600.00
11) Swann Beach Park	Entire property	1,500.00
12) Cross Lake Beach	Entire property	3,000.00
13) Conway Circle Park	Entire property	500.00
14) Labelle Beach	Entire property	600.00
15) Holloway Park	Entire property	1,000.00
16) Lesser Park	Entire property	500.00
17) Peninsular Park	Entire property	1,000.00
18) Dewayne Drive	Retention Pond	3,200.00
19) Regal Park	Entire property	900.00
20) Gene Polk Park	Entire property	11,800.00
21) Trimble Park	Entire property	1,900.00
22) Nela Avenue Bridge	Overlook Road to Homewood Drive	3,000.00
23) Burbank Avenue	Right of Way	2,400.00
24) Driscoll Court	Retention Pond	19,300.00
25) Trentwood Blvd	Intersection of Daetwyler	3,100.00
26) Huntley Ditch	Between Perkins and Idaho	500.00
27) Nela Ditch	Between	500.00
28) Matchett Road	Around Oak Tree in Right of Way	1,000.00
29) Lake Drive ditch	At corner of Perkins Avenue	500.00
30) Wilkes Park	Entire property	500.00
31) Coleen Park	Entire property	500.00
32) Wallace Avenue Property	Entire property	2,000.00
33) Randolph/Wallace Property	School property (not included)	15,200.00
TOTAL		\$ 175,400.00