

**Belle Isle Issues Log
10/30/2018**

| <u>Issue</u> | <u>Description</u> | <u>Start Date</u> | <u>POC</u> | <u>Expected Completion Date</u> | <u>Completed Action</u> | <u>Next steps</u> |
|---|---|-------------------|------------|-------------------------------------|---|---|
| Cornerstone Charter Academy Stormwater Discharge issue | In November, Orange County made City aware of turbidity issue with storm water discharge from CCA Property to OC Storm pipe. OC may fine City is not corrected. | 1/11/2016 | CM/CE | Open | Water sampling revealed that there are high levels of nitrogen causing algae blooms. OCEPD reviewing fertilizer put on the field. Harris Engineering to use GPR to find any unrecorded pipes. City will divert water from drainage ditch to Wallace Field | As of October 4, project could be combined with Orange County Drainage Project on Matchett Road. (No Update) |
| Gene Polk Park (Delia Beach) | Drainage issue at Gene Polk Park caused erosion problems and makes the park unattractive. At least 3 plans have been developed for the drainage and Council allocated \$180,000 to correct the problem. | 4/3/2017 | CM/CE | 9/30/2019 | CM met with neighbors to go over plan. Neighbors will review plan as a group and then present their comments to City. | Delayed to determine FEMA Funds approval. (No Update) |
| Street Paving | Council approved project for paving several streets in the City. Middlesex Paving is the contractor | 8/12/2017 | PW/CM | 9/30/2017 Completed for 2017 | CM to consider change in the Scope of the Project to look at curb replacement. | Reviewing proposal from Middlesex Paving for certain streets around City Hall. Still reviewing contractors for curbing for the same project. |
| Storm Drainage | Several individual projects are being looked at to complete. St. Partens, Nela , Wind Drift, and Seminole/Daetwyler. | 4/3/2017 | PW/ENG | 8/31/2018 | Construction plans being developed for St. Partin, Wind Drift, Nela Ave and Daetwyler for next budget year. LCS Project: Miami Curbs installed. Looking at collection vault on lake lot. | LCS Project started up again. Planning for other drainage projects approved in budget |
| Traffic Studies | Council allocated funds for traffic study at Trentwood/Daetwyler Rd. Council directed city-wide traffic study to improve traffic flow. | 4/3/2017 | CM/Eng. | 12/31/2018 | Trentwood issues completed except for repair of chicane. Community Meeting on TMP held on June 21, 2018. 20 residents attended. Community Survey was put on line. Consultant created proposed of goals and objectives. CM, DC met with OCPW to discuss city taking jurisdiction of several roads adjacent to city limits. | Traffic consultant drafting Transportation Plan. CM met with OC Traffic and business owners on proposed changes on Hoffner at the Conway/Hoffner intersection. |
| Fountain at Nela/Overlook | Council approved funding to convert the planter at Nela/Overlook to a fountain. | 4/3/2017 | CM | 8/31/2018 | G'Werks to do fountain. Centerpiece is here. Should see demo of roundabout soon after Perkins Ramp is complete. | New proposal to put 3-tier fountain at roundabout. When completed, another fountain will be looked at for City Hall area. |

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| Standardize Park Signage | Council held a workshop on June 14 to discuss park issues. Standardize signage was one of the issues. Council reviewed proposed signs and directed to move forward. | 6/14/2017 | CM | 9/30/2018 | New signs will be made and replace the current signs for parks. Meeting with sign maker on August 1st. New signs in for design | Signs to be completed by end of December |
| Wallace/Matchett Area | City purchased large area at Wallace/Matchett for open space. Issues with Wallace Street Plat in this area with people trespassing on private property. District 2 Comm. And CM met with residents to discuss solutions. Council met on June 14 and issues was discussed. Council directed that a fence would be erected around property. Dist. 2 Comm. and CM to meet with residents to discuss options for Wallace Street plat. Area is still zoned R-2. | 6/14/2017 | Dist.2 Comm and CM | 9/30/2018 | Fence installed. Zoning changed to OS. Agreement for CCA use of the field being reviewed by school. Trees planted as part of Arbor Day Celebration. | Schedule workshop to determine amenities to field. Agreement for use of the field with CCA approved by CCA (10/30 Agenda Item). |
| City acquisition of Property | Council discussed possibility of acquiring parcels within the City and directed City staff look at | 3/20/2018 | CM | 8/31/2018 | Staff is identifying possible parcels for purchase or other means of acquiring property. Cross lake purchase is on hold until County reschedules PH | Cross Lake Purchase at BOCC Public Hearing on October 2 was cancelled for failing to provide notice to neighbor. 2635 McCoy land donation completed. BOA purchase still being looked at. |
| Charter School (CCA) | There has been infrastructure issues at Cornerstone for some time. The City owns the property and leases it to CCA. The City is responsible for replacing major systems at CCA according to the lease. | 4/3/2017 | CM | Ongoing | Capital Facility Plan complete. HVAC equipment to be here in July. CCA considering purchase of property. Roofs are being patched, not replaced at this time. Letter was sent to CCA Board asking for joint meeting and other Board issues. | CCA Board would consider joint meeting with City Council which would determine next steps. Consultant/CCA reviewing City comments on proposed purchase of CCA by CCA Board. (No update) |
| Strategic Plan | The City currently has no Strategic Plan. Strategic planning is the process to develop a vision of what the City would like in 10, 15, or 20 years, based on forecasted needs and conditions. It defines goals and objectives to achieve those goals. It is not the same as the Comp Plan | 4/3/2017 | Council/C M | Ongoing | Council to decide if it wants a Strategic Plan and then to set up a process for developing the plan. If Council moves forward, an outside consultant should be hired to contact the meetings, gather the information, conduct the surveys and develop the draft plan | Strategic Planning Session Needs to be scheduled. Facilitator cost is \$2,000/day. Expect 2 days |

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| Municipal Code Update | The City Council contracted with a planner to update the municipal code. This process was not completed and needs to be completed. There have been significant code changes in the past few years that need to be in the code. | 4/3/2017 | CM/CC | Ongoing | Meet with consultant to determine what was done and what is left to do. | Moratorium on lot splits has expired. Report was sent to Council to discuss at future meeting (November 13) . |
| Comp Plan Updates | The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan. | 3/1/2017 | Council Planner CM | Ongoing | Meet with consultant to determine what was done and what is left to do. | Comp Plan review started by CM. Revisions needed if Annexations occur. Planner assisting in Comp Plan update |
| Annexation | Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle. | 4/3/2017 | Council CM | 12/31/2017 | Council determined the priority to annex. | CM to set up a series of community meetings to discuss annexations with residents (after passage of budget). Next PC Community Meeting schedule (tentative): Late November – Community Meeting; December - Planning & Zoning Board; January – Board of County Commissioners (1st hearing); February - Board of County Commissioners (2nd hearing) |
| Sustainability | Council discussed sustainability and energy initiatives. | 4/3/2017 | CM | 12/31/2107 | Look at LED lighting and Solar power for city facilities. Look at Community Garden (possibly at Wallace/Matchett) | Quotes received for solar on BIPD and possibly City Hall. |
| Forensic Audit | Council directed a forensic audit be conducted | 17-Oct | CM/FD | 9/30/2018 | Auditor has list of questions for staff to answer. Conducted interviews. Delay in getting informaiton from old system. | 10/30 Agenda Item |
| Tree Issues | There have been several issues regarding trees, tree care, and concerns on landscaping requirements to save trees. The City recently created a Tree Advisory Board that will review the standards of tree care | 11/21/2017 | CM Tree Board | 9/18/2018 | Tree Advisory Board to review current tree ordinances and processes for tree care, removal and protection. Arbor Day held. Tree ordinance back to Tree Board for further changes. | City received its first Tree City USA designation. Council to discuss ordinance on tree care and preservation (November 13 agenda item) |
| Parking | Council directed review and possible changes to parking ordinance. Focus on parking on grass and in front yards | 6/19/2018 | CM Code Enf Police | 9/30/2018 | Staff to review parking ordinances and BIMC. | Changes made to parking Ordinance. Staff discussed changes. For future meeting. |