

# City of Belle Isle, FL



## FEE SCHEDULE

DRAFT – JANUARY 2019

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## FEE DIRECTORY TABLE OF CONTENTS

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### **General Government Fees:**

Administrative Fees .....	3
Public Records Policy .....	4
Finance Fees .....	5
Facilities, Parks and Recreation .....	6
Code Enforcement .....	7
Planning Fees .....	8-9
Building and Permitting Fees .....	10
Electrical .....	12-13
Mechanical .....	14-15
Plumbing.....	16
Gas .....	17
Other.....	18
Zoning Fees .....	19
Public Safety/Police Department.....	20-21
Important Numbers.....	22

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**GENERAL GOVERNMENT FEES**

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**ADMINISTRATIVE FEES:**

Lien recording fees:	
Fee for first page .....	\$10
Each page thereafter .....	\$8.50
Certification charge .....	\$2
Lien and foreclosure research .....	\$35
City map and aerial photographs .....	\$10
Plus postage and handling .....	\$1.50

**City Code and Supplements to City Code**

Can be purchased from: Municipal Code Corporation  
P. O. Box 2235  
Tallahassee, FL 32316  
Or accessed on-line at [www.municode.com](http://www.municode.com)

Copy of CD (City provides the CD) .....	\$3
Copy charge per page .....	\$0.15
Double sided .....	\$0.20

**COPY FEES, INCLUDING PUBLIC RECORDS**

**BLACK AND WHITE COPIES**

One-sided copies, up to 8.5" x 14", per page .....	\$.15
Two-sided copies, up to 8.5" x 14", per page .....	\$.20
Certified copies (cost per certified copy of a public record) .....	\$1
All other copies .....	\$Actual

**COLOR COPIES**

One-sided records, per page .....	\$.70
Two-sided records, per page .....	\$1.40

**MAPS**

Zoning and future land use map (digital form) .....	\$.15
Zoning map .....	\$.15
Future land use map .....	\$.15

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*NOTE: The charge for copies of county maps or aerial photographs supplied by City/County Constitutional Officers may also include a charge for the labor and overhead associated with duplication. Public records requests will be charged in accordance with section 119.07, Florida Statutes and other charges provided herein. Certain Clerk's fees are established in section 28.24, Florida Statutes. Research/Public Request service is charged after the first 15 minutes, at the labor rate of the employee completing the request. Rates are computed based on the minimum of the employee's salary range. See the Public Records Policy on the following page.*

**MEDIA CHARGES**

DVD or CD-ROM Stock .....	\$10
Sale of Code Book .....	\$100

**RESEARCH FEE / SERVICE CHARGE**

Per hour, for labor incurred in excess of 15 minutes .....	\$Actual
CERTIFYING COPY OF ANY INSTRUMENT .....	\$2
COPY ANY INSTRUMENT in Official Records .....	\$1
By photographic process, up to 8-1/2" x 14", per page .....	\$1
OATH (administering, attesting, and sealing) .....	\$3.50

**OCCUPATIONAL LICENSE (LATE FEE)**

Commercial .....	\$50(up to \$250)
Residential .....	\$25 (up to \$250)

**RENTAL LICENSE (LATE FEE)**

Residential (per) .....	\$50 (up to \$100)
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**SOLICITATION PERMIT**

Solicitation Permit .....	\$50
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**ADMINISTRATION**

**Public Records Policy**

It is the policy of the City of Belle Isle that all records shall be open for personal inspection by any person, unless those records are exempted under the terms of Chapter 119, Florida Statutes.

For the purpose of this policy, access to public records is allowed during normal working hours – Monday to Friday, 8:00 a.m. to 5:00 p.m. The City will make every effort to respond fully to all public records requests within a reasonable time.

If the nature or volume of public records requested to be inspected, examined or copied is such as to require extensive use of information technology resources, or extensive clerical or supervisory assistance by personnel of the City, or both, in addition to the actual cost of duplication, a special service charge will be assessed. This service charge shall be based on the actual cost incurred for such extensive use of information technology resources and/ or the labor cost of the personnel providing the service based upon the actual labor (base hourly salary) of the employee who performs the task.

Special Service Charge: The special service charge will not be charged unless the estimated time for fulfilling the request exceeds 15 minutes. The City may also charge for an employee to sit with the requestor during the course of the inspection, to safeguard and protect the City’s records from theft, destruction or alteration.

Deposit: The records custodian will provide the requestor with a cost estimate for fulfilling the public records request. If the estimated cost is less than \$100, the requestor shall be required to pay the full amount before the records custodian will begin collection, duplication and/or redaction of the requested records. If the estimated cost exceeds \$100, the requestor shall be required to pay 50% of the estimated cost before the records custodian will begin collection, duplication and/or redaction of the requested records. Upon completion of collection, duplication and/ or redaction of the records, a cost invoice will be provided to the requestor which reflects the time and expense incurred to fulfill the request. Monies collected exceeding the actual cost incurred by the City, shall be returned to the requestor.

Unpaid requests: If a requestor has any outstanding public records requests for which the City completed the work to fulfill the request but has not received full payment, the requestor shall be required to pay for the previously unpaid request(s) before the City will process a new public records request.

Payment: Cash, personal check on a local bank, money order, or certified check shall be paid prior to the delivery of the materials. Any check, money order, or certified check shall be made payable to “City of Belle Isle”.

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**FINANCE**

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**FINANCE FEES:**

Printed copy of annual budget document .....	\$25
Printed copy of CAFR .....	\$25

Dishonored Check Fees: \*

Check amount \$0.01 to \$50.00 .....	\$35
Check amount \$51.00 to \$300.00 .....	\$35
Check amount greater than \$300.00 or 5% of check amount, whichever is greater .....	\$45

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Return Check: \* If payment is not received within 30 days, the city may file a civil action against the check writer for three times the amount of the check, but in no case less than \$50.00, in addition to the payment of the check plus any court costs, reasonable attorney fees, and any bank fees incurred by the City in taking the action.

NOTE: 166.251 Service fee for dishonored check.—The governing body of a municipality may adopt a service fee not to exceed the service fees authorized under s. 832.08(5) or 5 percent of the face amount of the check, draft, or order, whichever is greater, for the collection of a dishonored check, draft, or other order for the payment of money to a municipal official or agency. The service fee shall be in addition to all other penalties imposed by law. Proceeds from this fee, if imposed, shall be retained by the collector of the fee.

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**FACILITIES, PARKS AND RECREATION**

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<b>FACILITIES, PARK ADMISSION AND PARKING</b>	<b>COST</b>
PERKINS BOAT RAMP (monthly)	
Boat ramp, annual stickers (residents) .....	\$25
Boat ramp, annual stickers (non-residents).....	\$75
VENETIAN BOAT RAMP	
Boat ramp, annual stickers (residents) .....	\$100
WALLACE PROPERTY	
Athletic Field Rental (per hour).....	\$100
CHAMBERS (CITY HALL) PROPERTY	
Chambers (City Hall) .....	\$25
Cleaning and damages are charged at actual cost.	

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**CODE ENFORCEMENT**

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**SERVICES FEES:**

Notice of Hearing .....	\$25
Appeal of Hearing .....	\$50

**ANIMALS:**

Dog at Large .....	\$250
Failure to Clean Up After Dog .....	\$150
Other .....	Code Chapter 5

Delivery of Flyers after Notice .....	\$100
Exterior Property Area .....	\$50
Grass Violation .....	\$50
Light Violation (per day).....	\$75
Noise Violation (per day) .....	\$75
Outdoor Burning .....	\$500
Public Nuisance (City Removal).....	Actual cost
Registration of Abandoned Property .....	\$200
Shopping Cart Return (p/cart) .....	\$25
Variances under Chapter 10 .....	\$250

**Lawn Watering Violations**

First Offense.....	Warning
Second Offense .....	\$50.00
Third and Additional .....	\$100.00

**Recycling and Yard Waste**

First Violation .....	Warning
Second Violation .....	\$50
Third and Additional .....	\$100

**CONTACT INFORMATION:**

CODE ENFORCEMENT OFFICER  
1600 Nela Avenue  
Belle Isle, FL 32809  
Phone: (407) 851-7730  
Fax: (407) 240-2222  
Email: [rwinters@belleislefl.gov](mailto:rwinters@belleislefl.gov)

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Code References:

Belle Isle Code of Ordinances – [www.municode.com](http://www.municode.com)  
ICC Standard Housing Code  
SBCCI Standard Building Code

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**PLANNING FEES**

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**LAND DEVELOPMENT FEES:**

**Application Fee Schedule:**

Annexations .....	\$500
(In-fill/enclave or City initiated – no charge)	
Annexations requiring citywide referendum, plus actual cost of notice .....	\$500
Appeals of Planning & Zoning Board/City Manager Decisions .....	\$500

**Review Fee:**

Residential Rezone (up to one (1) acre) .....	\$600
Commercial or greater than one (1) acre .....	\$1,200
Informal subdivision .....	\$300
PD/Formal subdivision .....	\$1,200*
Site Plan Review .....	\$50
CO-locate on Cell Towers .....	\$250
Equipment Cabinet & Slab for Cell Towers .....	\$150

**Comprehensive Plan amendments and rezoning:**

Less than ten (10) acres (small scale) .....	\$1,200*
More than ten (10) acres (large scale/text amendment) .....	\$3,000**

**Special Exceptions (including extensions/re-establishments).....**\$750

**Variance / Development Review Application Fees:**

Concept or preliminary plan review .....	\$300
Site plan submittal .....	\$1200**
Zoning Certification Letter .....	\$50

**Impact Fees:**

Traffic.....1,500

School Concurrency

SCHOOL IMPACT FEE SCHEDULE See *Orange County Ordinance [2016-08](#)*

Land Use Type –\_Effective 1-1-17)

Single Family (detached, per dwelling unit)	\$ 8,784.00
Multi-Family (per dwelling unit)	\$ 3,921.00
Townhouse	\$ 6,930.00
Mobile Home (per dwelling unit)	\$ 4,345.00

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*Impact fees are approved separately from service fees, and are not subject to inflationary indexing unless specifically authorized. See Orange County Code Sections:*

*Section 23-60, Fire Rescue Impact Fees and Section 23-141, School Impact Fees*

*Impact Fees are collected by the Building Department before building permits are issued.*

\* Plus Consultant Deposit of \$1,000

\*\* Plus Consultant Deposit of \$5,000

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**PLANNING FEES (CONTINUED)**

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**Lakefront site plan reviews:**

Boat Dock Plan Review .....\$200

**Street abandonments** .....\$500

**Planning and Zoning Applications (Rezoning requests)** .....\$150

Appeal of P&Z Application to City Council .....\$150

**Variances:**

Single family residential .....\$150

Multi-family and commercial .....\$250

City Engineering Team Review.....At Cost

**1990-2010 Comprehensive Policy Evaluation and Appraisal Report** .....\_\_\_\_\_

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*Applications tabled at the request of the applicant, within 10 days of the Planning and zoning meeting will be charged for additional advertising and notification.*

*Costs incurred by the City for additional consultant investigation, traffic analysis, and planning activities prompted by the proposal shall be assessed to the project at the rate of 110%. This charge shall be added at the next logical development review point when a fee to the City is required, e.g.; rezoning request, subdivision request, conditional use request or building permits.*

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**BUILDING AND PERMITTING FEES**

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<b>BUILDING PERMIT FEES</b>	<b>% of valuation cost is based</b>	
Building and Construction Support Fees		on sq ft.
Total Valuation		<i>+1/2 of total = review fee</i>
Residential		
Single Family Dwelling - up to and including \$1000	\$25.00	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$4.00	
Accessory Structures and Uses - up to and including \$1000	\$25.00	
For each additional \$1000 or fraction thereof	\$4.00	
New/Re-Roof - up to and including \$1000 (2 inspections)	\$25.00	<i>Reroofs do not incur review fee</i>
For each additional \$1000 or fraction thereof	\$5.00	
Commercial		
New Construction - up to and including \$1000	\$25.00	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$5.00	
Other than New Construction - up to and including \$1000	\$25.00	
For each additional \$1000 or fraction thereof	\$5.00	
Roof permit - up to and including \$1000	\$52.00	
For each additional \$1000 or fraction thereof	\$5.00	
Re-Roof - up to and including \$1000	\$25.00	<i>Reroofs do not incur review fee</i>
For each additional \$1000 or fraction thereof	\$5.00	
Permits for Site Work Only	\$26.00	
Garage Door-up to and including \$1000 (2 inspections Frame/Completion)	\$25.00	
For each additional \$1000 or fraction thereof	\$4.00	
Valuation and Type (Average Cost Per SqFt)		
Single Family Residence		<i>+1/2 of total = review fee</i>
Type IA	\$120.00	
Type IB	\$115.00	
Type IV	\$100.00	
Type IIA	\$90.00	
Type IIB	\$88.00	
Type IIIA	\$98.00	
Type IIIB	\$93.00	
Type VA	\$93.00	
Type VB	\$87.00	
Private Garage and/or Shed (Detached and/or Unfinished)		
Type IA	\$51.00	
Type IB	\$50.00	
Type IV	\$62.00	
Type IIA	\$50.00	
Type IIB	\$47.00	
Type IIIA	\$59.00	
Type IIIB	\$52.00	
Type VA	\$54.00	
Type VB	\$49.00	
Miscellaneous		<i>+1/2 of total = review fee</i>
Aluminum Structures (Based on Sq Ft)		
Aluminum Screen Room or Pool Enclosure	\$16.00	
Aluminum Vinyl Room	\$18.00	
Aluminum Carport	\$16.00	
Boat Dock or Boat House	\$34.00	<i>+1/2 of total = review fee</i>
Concrete Slab (Driveway, Patio or Sidewalk) or		

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**BUILDING AND PERMITTING FEES**

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Non-covered Wood Deck not included on new construction plans	\$4.00	<i>+1/2 of total = review fee</i>
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Greenhouse		<i>+1/2 of total = review fee</i>
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Type IIB	\$26.00	
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Type VB	\$23.00	
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Greenhouse with Polyvinyl wall covering and/or roof covering	\$16.00	
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Residential -roofed unenclosed areas (carports, porches, etc)	\$33.00	
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Swimming Pool \$40 per sq ft	\$40.00	
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Moving Structures	\$273.00	
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Office or commercial use moves shall be processed through the commercial site plan review process and charged a fee accordingly.

Tent	\$47.00	
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More than one tent within 100 ft. of each other, per additional tent	\$21.00	
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Trailer Set Up & Tie Down	\$26.00	
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**Demolition Permit**

Seven dollars (\$7.00) for each 25,000 cubic feet or fraction thereof with a Minimum of \$25.00 and a Maximum fee of \$400.00

Use Permit with one Inspection	\$26.00	
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Fire Damage Inspection	\$37.00	
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Pre-Demolition Inspection	\$37.00	
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Lot Grading Site Plan Review	\$37.00	
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**PERMIT REFUNDS**

- A. A written request is required in order to obtain a refund. No refunds will be given on a submittal, license, or or temporary electrical construction service, unless issued in error by the City. The fee for refunding original building, roof, electrical, gas, mechanical or plumbing permit fees will be a minimum of \$31.00 or 1/3 of the permit fee, whichever is greater, unless the permit was issued in error by the City.
- B. No refund will be made on any permit on which construction was begun. No refund will be made on any permit that was issued three months or more.
- C. No refunds will be made on Engineering, Planning, or Zoning fees.
- D. Fees may be adjusted annually for changes in the Consumer Price index or 3%, whichever is less.

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**BUILDING AND PERMITTING FEES****Electrical**

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**ELECTRICAL PERMIT FEES:** Electrical permit fees are based upon the total amperage of the service required to meet the needs of all fixtures, etc., installed. Service is determined by the KVA Load available to the premises (Refer to Paragraph C for charges not requiring a change of service). Normally one Electrical Permit is required for each recording watt-hour meter service. Should circumstances (as determined by the Building Official) make it more practical to issue one permit involving more than one service, the fee shall be calculated using the sum of the fees of all individual services included in the permit).

**Electrical Permit Fees**

Minimum Electrical Permit Fee	\$37.00	<i>+1/2 of total = review fee</i>
1 Phase 240 Volt: AMPERES		
0 to 150	\$73.00	<i>+1/2 of total = review fee</i>
151 to 200	\$88.00	
201 to 400	\$114.00	
401 to 600	\$165.00	
601 to 800	\$248.00	
801 to 1000	\$299.00	
Over 1000 per ea additional 1,000 amp or fraction	\$165.00	
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3 Phase 208 or 240 Volt: AMPERES		<i>+1/2 of total = review fee</i>
0 to 150	\$114.00	
151 to 200	\$140.00	
201 to 400	\$176.00	
401 to 600	\$263.00	
601 to 800	\$361.00	
801 to 1000	\$454.00	
Over 1000 per ea additional 1,000 amp or fraction	\$273.00	
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3 Phase 480 Volt: AMPERES		<i>+1/2 of total = review fee</i>
0 to 150	\$243.00	
151 to 200	\$304.00	
201 to 400	\$387.00	
401 to 600	\$588.00	
601 to 800	\$773.00	
801 to 1000	\$953.00	
Over 1000 per ea additional 1,000 amp or fraction	\$567.00	

Over 480 Volt: Fee will be determined by a proportional increase over the cost for 480V

For Example: 48,000 Volts available from transformer to 600 AMP Main:

For example: 48,000 Volts available  
from transformer to 600 AMP Main:

600 AMP at 480 Volts	\$518.00
48,000 divided by 480	\$100.00
100 x \$518.00	\$51,800.00

*+1/2 of total =  
review fee*

Exception: Temporary construction service (Maximum 60 amps/240  
volts/single phase) for single family dwelling construction sites shall be \$37.00

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**BUILDING AND PERMITTING FEES****Electrical (Continued)**

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Low Voltage Permit			<i>+1/2 of total = review fee</i>
Up to and including \$1000 valuation		\$37.00	
For each additional \$1000 or fraction thereof		\$5.00	NEC CH7 and CH8
Alterations Requiring a Change in Service:			
	The fee shall be determined by the difference between the new service amperage and the previous service amperage which is then applied to the above chart.	see above	
Additions, Alterations and Repairs not Requiring a Change in Service			<i>+1/2 of total = review fee</i>
	Up to and including \$1000 valuation	\$37.00	NEC CH3
	For each additional \$1000 valuation or fraction thereof	\$11.00	
	(All valuations based on material and labor costs)		
Installation of Equipment:			<i>+1/2 of total = review fee</i>
	Simple Installation of one item of Equipment		
	Regardless of Amperage	\$37.00	
Tent (Temporary Service Included)		\$57.00	<i>+1/2 of total = review fee</i>
	For each additional tent	\$11.00	
Pool Wiring		\$57.00	<i>+1/2 of total = review fee</i>
T.U.G. Agreement (Temporary Under Ground)		\$103.00	<i>+1/2 of total = review fee</i>

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**BUILDING AND PERMITTING FEES****Mechanical**

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**MECHANICAL PERMIT FEES: HEATING, AIR CONDITIONING, REFRIGERATION, VENTILATION**Air Conditioning Installation  
(including Heat Pumps):*+1/2 of total =  
review fee*

Tonnage

Up to 3 Tons	\$73.00
+ 3 Tons up to 10 tons, per ton or fraction thereof	\$12.00
+ 10 Tons up to 25 tons	\$155.00
Plus, per ton or fraction thereof over 10 tons	\$10.00
+ 25 Tons up to 50 tons	\$294.00
Plus, per ton or fraction thereof over 25 tons	\$6.00
Over 50 Tons	\$382.00
Plus, per ton or fraction thereof over 50 tons	\$5.00

SCH A

Exceptions to Air Conditioning  
Permits:Existing air conditioner condensers & air handling  
units relocated or Replaced per ton or any  
fraction

\$6.00

*+1/2 of total =  
review fee*

With a minimum fee of

\$37.00

Trailer air conditioner and residential self-  
contained wall unit installations, per unit, per ton  
or any fraction thereof

\$6.00

*+1/2 of total =  
review fee*

With a minimum fee of

\$37.00

Mechanical permits or inspections are not  
required for residential window air conditioners  
installations in single family dwellingsReplacement in single family dwellings of an  
existing condenser or air handling unit that does  
not require update of existing wiring may be  
reconnected by mechanical or air conditioning  
contractor and inspected by mechanical  
inspector, fee of

\$37.00

*+1/2 of total =  
review fee*Refrigeration, Ductwork, Hoods, Ventilation, Boilers and Any Other  
Installations(s), which Require a Mechanical Permit:\*Valuation based on cost of all units, equipment supplied by owner or contractor  
materials & labor

Up to and including the first \$1000

\$37.00

For each additional \$1000 or fraction thereof  
to \$25,000

\$10.00

SCH B

For each additional \$1000 or fraction thereof  
above \$25,000

\$6.00

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**BUILDING AND PERMITTING FEES**

**Mechanical (Continued)**

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\*Pursuant to the Florida Power Plant Siting Act, Chapter 403, Part II, Florida Statutes, a local government may only charge an "appropriate fee" and mechanical equipment directly related to electrical power generation as a disproportionate part of the total valuation. Therefore, the Belle Isle Town Council deems it appropriate, in those situations of construction permitted under Chapter 403, Part II to value mechanical equipment directly related to electrical power, generation at a rate of twenty-five percent (25%) of the actual cost of such mechanical equipment in the calculation of "total valuation" hereunder.

Re-inspection Fee

\$50.00

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**BUILDING AND PERMITTING FEES****Plumbing**

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**Plumbing Permit Fees**

Minimum Permit Fee, New Construction or Alteration (Unless specified otherwise)	\$73.00	<i>+1/2 of total = review fee</i>
Minimum Permit Fee, Replacement	\$37.00	<i>+1/2 of total = review fee</i>
Each Plumbing Fixture	\$6.00	
Each Plugged or Future Opening	\$6.00	
Mobile Home Plumbing	\$37.00	<i>+1/2 of total = review fee</i>
Roof Drain or Area Drain	\$6.00	
Water Heater (Only) \$37.00	\$6.00	
Solar Water Heater (64.50=(37x6)+50% PX Fee)	\$6.00	
Residential Disposal Unit	\$6.00	
Process Piping/Specialty Outlet	\$6.00	
Backflow Preventer (Only) \$37.00	\$6.00	
Commercial Icemaker	\$6.00	
Water Softener (Only) \$37.00	\$6.00	
Swimming Pool Permit	\$62.00	<i>+1/2 of total = review fee</i>
Spa with Permanent Connections	\$37.00	<i>+1/2 of total = review fee</i>
Sewer Replacement	\$37.00	<i>+1/2 of total = review fee</i>
Re-pipe (Only)	\$37.00	<i>+1/2 of total = review fee</i>
Lawn Irrigation System:		
1 - 100 Heads, Minimum Fee	\$37.00	<i>+1/2 of total = review fee</i>
101 - 200 Heads	\$52.00	<i>+1/2 of total = review fee</i>
201 & up	\$62.00	<i>+1/2 of total = review fee</i>

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**BUILDING AND PERMITTING FEES**

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**Gas**

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**Gas Permit Fees**

Equipment, Ductwork, Ventilation, Combustion Air, Piping, Boilers and any other installation(s) which requires a Gas Permit:

Valuation based on cost of all equipment supplied by owner or contractor, materials and labor

*+1/2 of total = review fee*

Up to and including the first \$1000 \$62.00  
For each additional \$1000 or fraction thereof to \$25,000 \$10.00

**Sign Permit Fees**

Signs up to 25 sq.ft. \$37.00

*+1/2 of total = review fee*

26 to 32 sq.ft. \$42.00

Greater than 32sqft  
Fee based on value

**Windows**

Windows - up to and including \$1000 \$25.00

*+1/2 of total = review fee*

For each additional \$1000 or fraction thereof \$4.00

**Inspection Fees**

Re-inspection Fees \$50.00

Re-inspection fees that remain unpaid longer than sixty days will be assessed an \$11.00 collection fee per account in addition to the re-inspection fee due.

**Meter Reset** \$37.00

**Special (After Working Hours) Inspection Fees:**

Requests for special after-hours (normal working hours, week-end or holiday inspections must be submitted in writing by the developer/ contractor to the Building Division Official twenty-four hours in advance of the requested inspection. The minimum number of hours that will be approved is four hours per inspector. No inspection(s) will be performed until the assessed fee has been paid

\$206.00

\*After the initial four hours, an additional fee will be charged. The per hour fee \$51.00

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**BUILDING AND PERMITTING FEES**

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**Other**

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**Other Fees**

Extension Request: Only one administrative extension (90 days) shall be granted per permit prior to each permit expiration date by the Building Official \$31.00

Permit Amendment Fee \$26.00

Plan Submittal Fee:

All applications for project building plan approvals (where all building permits are issued simultaneously) will be accompanied by the appropriate number of copies of drawings and specifications and a non-refundable submittal fee will be collected based upon the following fee schedule:

Single Family Dwellings \$100.00

Commercial \$200.00

Early Start Permit \$103.00

Informational Letters \$16.00

Application for Temporary Commercial Certificates of Occupancy and all Pre-Power \$103.00

(Plus Fire Division Fee) \$50.00

Review of Additional Sets of Reviewed Plans per page \$3.00

Records Research and Retrieval, per hour \$42.00

A final inspection is required on an expired permit within six months of permit expiration date \$37.00

Certificate of Occupancy \$50.00

Certificate of Completion \$50.00

**Work without a Permit**

If any work is commenced without a permit, the penalty will be double the permit fee or \$103.00, whichever is greater, and this penalty will be in addition to the permit fee which will be assessed.

Permit Replacement – Expired Permit (Must be within six months of permit expiration date) \$38.00

**Contractor Local Business Tax Receipt**

At time of application, applicants must submit a copy of a valid Orange County License. A copy of their State of Florida license must be submitted when applicable. (Ref: Belle Isle Code of Ordinances Chapter 4)

General Contractor NA

Sub-Contractor NA

Residential \$25.00

Commercial \$30.00 +\$1.00 for every space over 10)

**SURCHARGE FEES**

Building Permit Surcharge 1/2 cent per sq.ft. under roof floor space permitted

Operating Trust Fund Surcharge Fee 1/2 cent per sq.ft. under roof floor space permitted

**ZONING FEES**

**After the Fact Permit**

In addition to all normally required permit and inspection fees, a penalty equal to the sum of all fees imposed by the City and any and all other building-permit authority or authorities as a prerequisite to the issuance of the building permit.

Accessory Structure		\$250	
Commercial/Industrial Development		as incurred	
Boathouse		\$350	
Demolition		\$100	
Decks/Dock		\$350	
Detached Garage		\$500	
Drainfield/Septic		OC Health Department	
Driveway		\$250	
Facia/Soffit/Gutters/Siding		\$100	
Fence		\$75	
Film Permit		Solicitation Ordinance	
Flood Plain Permit		\$250	
For Sale		\$25	
Garage Sale		\$5	
Multiple Tract Development		as incurred	
New Single Family		\$350	
Pool		\$350	
Pool Enclosure		\$350	
Remodel Single Family		\$150	
ReRoof		\$150	
Rental Unit License		\$75	
Replace Windows Zoning		\$25.00	
ROW		\$500	
ROW Engineering Review (Harris Engineering)		See City Engineer	
Room Additions		\$500	
Retaining Wall		\$350	
Seawall		\$500	
Shoreline or Waterfront Vegetation Removal		St Johns River Management	
Signage		\$250	
Spas		\$350	
Structural Modifications to Dwelling		\$350	
Temporary Pod / Dumpster - 7 days		\$75	
Temporary Storage Shed		\$75	
Tree Removal		\$100.00	\$75 Arborist /\$25 Permit
Tree Removals without a Permit	DBH < 6 inches	\$250	
	DBH > 6 inches	\$500	
	Tree Fund (per tree)	\$250	
Variances		\$500	
Comprehensive Plan Amendment		All costs associated with the Amendment	

**PUBLIC SAFETY / LAW ENFORCEMENT**

CONTACT INFORMATION: Belle Isle Police Department – Main Office  
1521 Nela Avenue  
Belle Isle, FL 32809

Police Department Clerk: (407) 240-2473  
Police Officer Patrol Phone: (407) 947-1680

- Note:
- Fees are presented here for convenience only, and are subject to change without notice.
  - For updated fees, or for additional detail, please contact the Belle Isle Police Department.
  - Non-exempt documents, logs and other records are available under the terms of the public records policy
  - Research for public records requests estimated at thirty minutes or more will require a deposit based on the estimated time to complete the request and the hourly rate of the employee completing the request and computer time.

**Police Department Administration Fees/Fines:**

Copies:

Parking or uniform traffic citation .....	\$0.15 Double sided copies .....	\$0.20 Certified copies 1.00 Reports except traffic or homicide (per page) .....	\$0.15 Traffic or homicide reports.....	\$25	
Fingerprinting of civilians (except employee applicants) (city residents) .....	na	Fingerprinting of civilians (except employee applicants) (non-residents) .....	na	Photographs, recordings and videos on CD .....	Hourly Rate TBD
Audio tapes (including 911 calls) .....	OC Dispatch TBD	Video copy of DUI cases .....	Hourly Rate TBD	Background checks .....	FDLE Rate TBD
Crash report .....	www.buycrash.com				

**Off-Duty Police Services (three hour minimum):**

**Regular Off-Duty Rates per Hour:**

Police Officer (an hour) .....	\$45
..... Vehicles (an hour) .....	\$7.50
..... PD Boat (an hour) .....	\$12
Details requiring a police supervisor .....	\$45
Holiday Off-Duty Rates per Hour:	
..... Police officer .....	\$60
..... Details requiring a police supervisor .....	\$75

**Responding to false alarms:**

First response .....	Warning
Second response .....	\$50
Third response within 6 months of first response .....	\$150

**Business:**

Fourth response within 12 months .....	\$250
All succeeding responses within 6 months of the last response .....	\$250

**PUBLIC SAFETY / LAW ENFORCEMENT (CONTINUED)**

**Parking Fines: \***

Each fine amount includes a \$5.00 surcharge as authorized by Florida State Statute

**Commercial Vehicle Parking Violation**

First Violation .....	\$100
Second and Additional Violations .....	\$250

**Recreational Vehicle Parking Violation**

First Violation .....	\$100
Second and Additional Violations .....	\$250

Boat Ramp Violations (per occurrence) .....	\$150
Blocking roadway (travel lane/obstructing traffic) .....	\$100
Disabled only/permit required.....	\$255
Double parking .....	\$50
Fire lane/hydrant/red curb .....	\$200
Loading zone (commercial vehicles only) .....	\$50
On sidewalk/crosswalk .....	\$50
Overweight Limit (Nela Bridge).....	\$50
Parking Prohibited (signed).....	\$100
Parking at Ramps.....	\$150
Parking on Front Lawn .....	\$50
Parking on ROW w/o Permit .....	\$50
Parking Permit.....	5.00
Parking prohibited (yellow curb/no sign) .....	\$75
Rear or left wheels to curb (Parking in opposite direction) .....	\$50
Unauthorized (reserved) space .....	\$25
Where signs prohibit.....	\$25

<b>Hearing Request .....</b>	<b>\$50</b>
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## IMPORTANT NUMBERS

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### ORANGE COUNTY FIRE RESCUE

FIRE, LIFE SAFETY INSPECTION AND PERMIT SERVICES  
Phone: 407-836-9000

### ORANGE COUNTY ANIMAL SERVICES

ADDRESS: 2769 Conroy Road, Orlando, FL 32839-2162  
MAIN NUMBER: (407) 254-9140

### ORANGE COUNTY COMMUNITY ACTION – FAMILY ASSISTANCE

For More Information, contact:  
Community Action Division  
2100 E. Michigan Street  
Orlando, FL. 32806  
Phone: 407-836-9333  
Fax:(407) 836-7690

### ORANGE COUNTY HEAD START – CHILDREN AND FAMILIES

2100 E. Michigan Street  
Orlando, Florida 32806  
Phone: (407) 836-6590  
Fax: (407) 836-8969

### ORANGE COUNTY – JAIL INMATE SERVICES

<http://www.ocfl.net/JailInmateServices.aspx>

### COUNTY HEALTH DEPARTMENT

VITAL STATISTICS  
PHONE: 407-858-1400

### EMERGENCY MEDICAL SERVICES

CONTACT INFORMATION:  
2002-A East Michigan St. Orlando, FL 32806  
Phone (407) 836-8960  
Fax (407) 836-7625

District Nine Medical Examiner's Office  
2350 E. Michigan Street  
Orlando, Florida 32806  
Phone: (407) 836-9400  
Fax: (407) 836-9450  
Email: [Medical.Examiner@ocfl.net](mailto:Medical.Examiner@ocfl.net)

### STORMWATER MANAGEMENT DIVISION

The Stormwater Management Division is also responsible for implementation of the Federal Emergency Management Agency's (FEMA) flood plain management program, the National Flood Insurance Program (NFIP) and the Community Rating System (CRS); and participates in the National Pollution Discharge Elimination System (NPDES) and Total Maximum Daily Program (TMDL). The Division works with other departments to insure that all potential homebuyers should be notified if property is in a flood area.

Orange County Public Works Complex (First Floor)  
4200 South John Young Parkway  
Orlando, Florida 32839-9205  
PHONE: 407-836-7990 / Fax: 407-836-7770