

Belle Isle Issues Log (7/3/2017)

<u>Issue</u>	<u>Description</u>	<u>Start Date</u>	<u>POC</u>	<u>Expected Completion Date</u>	<u>Next Proposed Action</u>	<u>Notes</u>
NPDES Reporting	Prepare NPDES TMDL Plan and MS4 Reporting to State	10/1/2016	CM	31-Mar-16	Contact State for Extension for 90 days	State allowed for extension to 9/15/2017. Harris Engineers top priority.
Cornerstone Charter Academy Stormwater Discharge issue	In November, Orange County made City aware of turbidity issue with storm water discharge from CCA Property to OC Storm pipe. OC may fine City is not corrected.	1/11/2016	CM/CE	9/30/2017	Test Outflow to determine particulate. Review Plans for drainage system with Engineer. Look at diverting the drainage to Wallace field to keep it out of the lake.	OCEPD wants the city to take care of this problem. Possibility of being fined if it continues.
Gene Polk Park (Delia Beach)	Drainage issue at Gene Polk Park caused erosion problems and makes the park unattractive. At least 3 plans have been developed for the drainage and Council allocated \$180,000 to correct the problem.	4/3/2017	CM/CE	11/30/2017	Harris Engineering is reviewing plans for best option and	
Street Paving	Council approved project for paving several streets in the City. Middlesex Paving is the contractor	8/12/2017	PW/CM	9/30/2017	Notify residents of project when it is in their neighborhood. Use of door hangers and meetings	
Storm Drainage	Several individual projects are being looked at to complete. St. Partens, McCawley Ct., Swann Beach, 3101 Trentwood.	4/3/2017	PW/ENG	9/30/2017	Design plans for McCawley Ct. and Site visit to St. Partens with Engineer	3101 Trentwood Completed. Looking to recoup money from prior contractor on this job. Swann Beach out for quotes.
Nela/Hoffner Bridges	Work on Nela/Hoffner Bridges include new lights and painting. Work under Nela Bridge	5/1/2017	PW/CM	7/31/2017	Nela Bridge touch-up. Paint Hoffner Bridge. Work with Duke energy for LED lighting on Hoffner Bridge.	
Traffic Studies	Council allocated funds for traffic study at Trentwood/Daetwyler Rd. Council directed city-wide traffic study to improve traffic flow.	4/3/2017	CM/Eng.	12/31/2017	Traffic Engineer Scope of Work for Trentwood revised to include counts when school is in session. Discuss parameters for city-wide study.	Trentwood Study to begin on or about August 14th to include school traffic. Phase 1 of study NTE \$13,000. Phase 2 cost TBD but NTE \$11,000 (depends on data collected in Phase 1).

Fountain at Nela/Overlook	Council approved funding to convert the planter at Nela/Overlook to a fountain.	4/3/2017	CM	9/30/2017	Contacting fountain installers for quotes. Decision on theme for art work in fountain.	Use BING funding from Districts 3 and 5.
Standardize Park Signage	Council held a workshop on June 14 to discuss park issues. Standardize signage was one of the issues. Council reviewed proposed signs and directed to move forward.	6/14/2017	CM	9/30/2017	New signs will be made and replace the current signs for parks.	Wallace/Matchett area is separate issue
Standardize Boat Ramp Signs	Council held a workshop on June 14 to discuss boat ramp issues. Standardize signage was one of the issues. Council reviewed proposed signs and directed to move forward.	6/14/2017	CM	9/30/17	New signs will be made and replace the current signs for ramps. Perkins and Venetian ramps will have same rules	Perkins Ramp upgrade is separate issue
Wallace/Matchett Area	City purchased large area at Wallace/Matchett for open space. Issues with Wallace Street Plat in this area with people trespassing on private property. District 2 Comm. And CM met with residents to discuss solutions. Council met on June 14 and issues was discussed. Council directed that a fence would be erected around property. Dist. 2 Comm. and CM to meet with residents to discuss options for Wallace Street plat. Area is still zoned R-2.	6/14/2017	Dist.2 Comm and CM	12/31/2017	CM to get quotes for fencing around property. Dist. 2 Comm. To setup meeting with neighborhood residents to discuss Wallace St. plat.	Dist. 2 Comm. to report meeting results to Council.
Perkins Boat Ramps	Council discussed issues at June 14 meeting for Perkins ramp . Rules need to be put in place according to Ordinance 18-20. Perkins also needs to be upgrade with new fencing, ramp construction and road and dock construction. New drainage also needs to be installed. Council allocated \$38,000 to drainage.	4/3/2017	CM	12/31/2017	Order new signage. Quotes for road and ramp replacement as part of drainage. Quotes for fencing for next budget year. Surveyor to install gauge to access lake level for ramp closures.	Attorney for neighbor (Jack Liberty) reviewing signage to insure it is in accordance with permit. Looking at correct lake level to close ramp

Charter School (CCA)	There has been infrastructure issues at Cornerstone for some time. The City owns the property and leases it to CCA. The City is responsible for replacing major systems at CCA according to the lease.	4/3/2017	CM	Ongoing	A Capital Improvement Plan needs to be developed for the future replacement of major systems. The CM has contacted a facilities engineering firm to conduct and inspection of the major system to determine the life of the system and obtain a baseline report of the facility and grounds.	This plan does not include the drainage issue at CCA. The facility report should be completed within the next 90 days.
Strategic Plan	The City currently has no Strategic Plan. Strategic planning is the process to develop a vision of what the City would like in 10, 15, or 20 years, based on forecasted needs and conditions. It defines goals and objectives to achieve those goals. It is not the same as the Comp Plan.	4/3/2017	Council/CM	Ongoing	Council to decide if it wants a Strategic Plan and then to set up a process for developing the plan. If Council moves forward, an outside consultant should be hired to contact the meetings, gather the information, conduct the surveys and develop the draft plan.	CM will present a SWOT memorandum based on his first 90-days as CM. SWOT stands for Strengths, Weaknesses, Opportunities, Threats. A SWOT Analysis is one of the first processes in the Strategic Plan development.
Bird Sanctuary Designation	The City has an ordinance designating Belle Isle as a Bird Sanctuary; however it is not recognized by the state (FWC). In speaking with the FWC Regional Director, the city has not applied for the designation IAW Florida Statutes. The Council would like to have BI recognized as a bird sanctuary hoping that it will protect many of the birds that call Lake Conway home.	4/3/2017	CM	12/31/2017	Council directed the CM to apply for the designation IAW Florida Statutes.	
Social Media Policy	City Council expressed concerns that there were postings to social media sites that were not representative of the City government views. The Council requested a social media policy be developed.	4/3/2017	CM	8/22/2017	Policy drafted. Council review on 7/18/17	
Municipal Code Update	The City Council contracted with a planner to update the municipal code. This process was not completed and needs to be completed. There have been significant code changes in the past few years that need to be in the code.	4/3/2017	CM/CC	12/31/2017	Meet with consultant to determine what was done and what is left to do.	

Charter Review	The City Council started the process of reviewing the charter for changes. The Council held two workshops and needs to finish the changes in time to be placed on the next ballot.	12/1/2016	Council/C M	8/22/2017	Set another workshop to review changes made and to finish the Charter review.	
Comp Plan Updates	The comp plan is reviewed every 7 years to see if it needs to be updated. The City Council contracted with a planner to update the comprehensive plan. In March, the consultant told the Council that the plan is up to date and no changes are necessary. CM believes that changes are needed. They could be made anytime.	3/1/2017	Council Planner CM	12/31/2017	Meet with consultant to determine what was done and what is left to do.	Any changes should go to P&Z Board for recommendation to Council
Annexation	Council discussed the desire to annex contiguous property in order to build the tax base and possibly provide more commercial development in Belle Isle.	4/3/2017	Council CM	12/31/2017	Council to determine the priority to annex especially with the establishment of the Pine Castle Urban Center on S. Orange Ave.	After Priority is established, start evaluation process.
Sustainability	Council discussed sustainability and energy initiatives.	4/3/2017	CM	12/31/2107	Look at LED lighting and Solar power for city facilities. Look at Community Garden (possibly at Wallace/Matchett)	