

1 The committee is made up of seven (7) citizen members appointed by the city
2 council. Members are appointed by District.

3 Section 4. Qualifications and terms of appointed members.

4 Appointments to the committee are made by the city council after an
5 application or letter of interest is filed with the city clerk. Appointments
6 are made by District. Appointed members:

- 7 A. Must be a resident from each of the city's districts;
- 8 B. May not be officers or employees of the city; and
- 9 C. Must be qualified voters of the city.

10 All members are expected to attend all meetings and be active participants
11 in committee deliberations in a public setting. All members are expected to
12 read all of the materials related to their meetings, most of which can be
13 very long and technical and should be willing to dedicate several hours of
14 research, preparation and time for each scheduled meeting.

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16 Section 5. Term of appointed members.

17 The CPAC may be discharged upon final adoption of the Comprehensive Master
18 Plan by the City Council. The Council may continue the Committee to monitor
19 and oversee the effectiveness and status of the comprehensive plan and
20 recommend to the city council such changes in the comprehensive plan as may
21 be required.

22 Section 6. No compensation.

23 Appointed members shall not receive compensation for serving in this
24 capacity.

1 Section 7. Election of officers.

2 At its first meeting of the CPAC, the committee shall nominate a chairman,
3 vice-chairman, and secretary. Nominations of, and elections for, all
4 Officers shall be by a majority vote of those present.

5 Section 8. Duties of Officers

6 A. Chairman:

- 7 1. The Chairman shall preside at all meetings of the Committee.
8 2. The Chairman shall schedule all meetings, assist in assembling the agenda
9 for all regular and special meetings of the committee, and notify all
10 members of said schedule.

11 B. Vice Chairman

- 12 1. In the absence of the Chairman, the Vice Chairman shall preside over and
13 assume all duties and responsibilities of the Chairman in addressing the
14 business of any regularly scheduled or special meeting.
15 2. Assist the Chairman in scheduling and coordinating all regularly
16 scheduled and special meetings of the Committee.

17 C. Secretary

- 18 1. The Secretary shall take minutes of meetings and shall sign same as
19 revised and approved.
20 2. In the absence of the Chairman and the Vice Chairman, the Secretary shall
21 preside over and assume all duties and responsibilities of the Chairman in
22 addressing the business of any regularly scheduled or special meeting.

23 Section 9. Removal/vacancies of citizen members.
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1 Citizen members serve at the pleasure of city council and may be removed by
2 a majority vote of the city council. A member who is absent from three
3 consecutive meetings without the permission of the presiding officer is
4 presumed to be in nonperformance of duty, and the city council may declare
5 the position vacant. All committee vacancies shall be filled by the council,
6 for the unexpired term, for the remainder of the term within 45 days after
7 the vacancy occurs

8 Section 10. Meetings and notice.

9 The committee shall hold one or more meetings according to the schedule
10 established by staff and the consultant. The committee may also meet at
11 other times during the year at its discretion. Committee meetings shall be
12 open to the public and noticed as required under Florida law. A quorum shall
13 consist of at least four members of the Committee.

14 Section 11. Authority and duties of the Comprehensive Plan Advisory Committee.

15 The Committee's authority shall be advisory only. The Committee shall have
16 the following duties:

- 17 A. Work with staff and the consultant at designated meetings to discuss
18 and consider the update to the Comprehensive Plan;
- 19 B. Attend the public work sessions, open houses, and other events as
20 advocates of the plan process and the plan itself;
- 21 C. Ensure that the plan reflects the desire and vision of all the
22 citizens of Belle Isle;
- 23 D. To serve as the primary vehicle for soliciting public participation in
24 the Community Agenda process;

1 E. To educate residents on the need to participate in the planning
2 process;

3 F. To inform the community of upcoming opportunities to participate;

4 G. To recommend the comprehensive plan, or elements or portions thereof,
5 to the Planning and Zoning Commission and the city council for adoption;
6

7 Section 12. This Resolution shall take effect upon its adoption.
8

9 ADOPTED this ____ day of _____, 2022
10

11 ATTEST: _____

12 Yolanda Quiceno

13 CMC-City Clerk

Nicholas Fouraker

Mayor

14
15 STATE OF FLORIDA

16 COUNTY OF ORANGE

17 I, Yolanda Quiceno, City Clerk of the City of Belle Isle, do hereby certify that
18 the above and foregoing document RESOLUTION 22-30 was duly and legally passed by
19 the Belle Isle City Council, in session assembled on the __ day of _____ 2022,
20 at which session a quorum of its members were present.
21

22 _____
23 Yolanda Quiceno, CMC-City Clerk
24
25