

1 **RESOLUTION NO. 24-03**

2 A RESOLUTION OF THE CITY OF BELLE ISLE, FLORIDA, AUTHORIZING COUNCIL MEMBERS  
3 AND THE MAYOR AS SIGNATORIES ON THE CITY CHECKING ACCOUNTS, PROVIDING FOR  
4 SEVERABILITY, PROVIDING FOR AN EFFECTIVE DATE.  
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6 WHEREAS, the City Manager is the Chief Administrative Officer of the City and, responsible for the  
7 financial administration of all city funds, and is the purchasing agent of the City with the responsibility  
8 of authorizing all expenditures of city monies; and

9 WHEREAS, the City Manager is hired by and works under the direction of the City Council; and

10 WHEREAS, the City Council determined it is in the best interest of the citizens of Belle Isle to require  
11 at least two signatures from authorized individuals on each check prepared and issued by the City at the  
12 direction of the City Manager or Finance Director.

13 WHEREAS, the authorized signatories on the City checking accounts require periodic updating; and

14 WHEREAS, the City desires to add Frank Vertolli and Holly Bobrowski as a signatory for all bank accounts;

15 THEREFORE, the City Council of the City of Belle Isle, Florida, hereby resolves:

16 Section 1. Recitals. That the findings and premises contained in the above preamble are hereby  
17 deemed to be true and correct.

18 Section 2. Authorized Signatories. The City Council hereby authorizes the following individuals as  
19 authorized signatories on the City checking accounts while such persons hold their respective term of  
20 office on the City Council:

21 Commissioner Frank Vertolli Commissioner Beth Lowell

22 Commissioner Holly Bobrowski Commissioner James Partin

23 Commissioner James Carson Commissioner Stan Smith

24 Mayor Nicholas Fouraker  
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1 If and when an individual member of the City Council listed above is no longer on the City Council, such  
2 member shall no longer be an authorized signatory for City checks. The City Manager and Finance  
3 Director shall not accept such former member's signature on any City check.

4 Section 3. Check Preparation. The City Manager, Finance Director, or their respective City  
5 employee designee is responsible for preparing or directing the preparation of all checks to be issued by  
6 the City for signature by at least two of the authorized signatories set forth in Section 2 of this  
7 Resolution. Without requirement upon the City's bank(s) to verify both signatures, each check issued by  
8 the City must bear the signature of at least two authorized signatories as confirmed by the City Manager,  
9 Finance Director, or their respective City employee designee. No individual listed in Section 2 of this  
10 Resolution: (i) shall draft or direct the drafting or issuance of any City check, or (ii) has the authority to  
11 draft or issue a counter check from any City bank account.

12 Section 4. Effective Date. This Resolution shall take effect upon its adoption.

13 Section 5. Conflicts. This Resolution shall supersede and replace any conflicting resolutions to the  
14 extent of the conflict.

15 Adopted by the City Council on this 16th day of April 2024.

17 \_\_\_\_\_  
18 NICHOLAS FOURAKER, MAYOR

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20 Attest: \_\_\_\_\_

21 Yolanda Quiceno, CMC-City Clerk

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23 \_\_\_\_\_

24 Approved as to form and legality

25 City Attorney

1 STATE OF FLORIDA

2 COUNTY OF ORANGE

3 I, YOLANDA QUICENO, CITY CLERK OF BELLE ISLE, FLORIDA, do hereby certify that the above and foregoing  
4 Resolution 24-03 was duly and legally passed and adopted by the Belle Isle City Council in session  
5 assembled. At this session, a quorum of its members was present on the \_\_\_\_\_ day of \_\_\_\_\_  
6 2022.

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9 Yolanda Quiceno, City Clerk

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