



# FEE SCHEDULE

**Resolution 24-09**  
**October 1, 2024**

*This document may not reflect the rates and fees adopted outside this annual schedule.  
 Please call City Hall for the most current rates.*

**ALL CHANGES ARE REFLECTED BY THE COLORED TEXT**

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**GENERAL GOVERNMENT FEES**

**ADMINISTRATIVE FEES:**

Lien recording fees:	
Fee for the first page .....	\$10
Each page thereafter .....	\$8.50
Certification charge .....	\$2
Lien and foreclosure research .....	\$35
City map and aerial photographs .....	\$10
City Map (oversized/laminated) .....	\$Actual
Plus postage and handling .....	\$1.50

**CITY CODE AND SUPPLEMENTS TO CITY CODE**

Can be purchased from [the](#) Municipal Code Corporation  
P. O. Box 2235  
Tallahassee, FL 32316  
Or accessed online at [www.municode.com](http://www.municode.com)

Copy on USB .....	\$Actual
Copy charge per page .....	\$0.15
Double-sided .....	\$0.20

**CITY LOGO**

Use of City Logo Agreement-(See Branding Style Guide)	
For Profit .....	5% of gross sales
Give-Away Items .....	\$50 application fee

**COPY FEES, INCLUDING PUBLIC RECORDS, (See Resolution 10-05 for all copying-related fees)**

**BLACK AND WHITE COPIES**

One-sided copies, up to 8.5" x 14" .....	\$ .15 per page
Two-sided copies, up to 8.5" x 14" .....	\$ .20 per page
Certified copies (Cost per certified copy of a public record) .....	\$5
All other copies .....	\$Actual

**COLOR COPIES**

One-sided records, per page .....	\$ .70
Two-sided records, per page .....	\$1.40

**MAPS**

	per page (pp)
Zoning and future land use map (digital form) .....	
Zoning map (Letter/Legal) .....	\$ .15/.20
Future land use map (Letter/Legal) .....	\$ .15/.20
1990-2010 Comprehensive Policy Evaluation and Appraisal Report .....	\$ .15 per page

*NOTE: The charge for copies of county maps or aerial photographs supplied by City/County Constitutional Officers may include a charge for the labor and overhead associated with duplication. Public records requests will be charged under section 119.07, Florida Statutes, and other charges. Specific 'Clerk's fees are established in section 28.24, Florida Statutes. Research/Public Request service is charged after the first 15 minutes at the labor rate of the employee completing the request. Rates are computed based on the minimum of the employee's salary range. See the Public Records Policy on the following page.*

**MEDIA CHARGES**

USB ..... \$Actual-Cost of USB  
Sale of Code Book ..... \$100

**RESEARCH FEE / SERVICE CHARGE**

Per hour, for labor (salary and benefits) incurred more than 15 minutes ..... \$Actual  
CERTIFYING COPY OF ANY INSTRUMENT ..... \$5  
COPY ANY INSTRUMENT in Official Records ..... \$5  
By photographic process, up to 8-1/2" x 14", per page ..... \$5  
OATH (administering, attest, and seal) ..... \$5

**NOTARY SERVICE CHARGE**

Resident ..... No Charge  
Non-Resident ..... \$10

**CITY MEMORABILIA**

**MEMORABILIA** ..... **Appropriate sales tax will be charged on all items sold.**

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**ADMINISTRATION**

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**Public Records Policy**

The City of Belle Isle policy is that all records shall be open for personal inspection by any person unless those records are exempted under the terms of Chapter 119, Florida Statutes.

This policy allows access to public records during regular working hours – Monday to Friday, 8:00 a.m. to 5:00 p.m. The City will make every effort to respond fully to all public records requests within a reasonable time.

A service charge, in addition to the actual Cost of duplication, will be assessed if the nature or volume of public records requested to be inspected, examined, or copied is such as to require extensive use of information technology, resources, comprehensive clerical or supervisory assistance by personnel of the City, or both. This service charge shall be based on the actual Cost incurred for such extensive use of information technology resources and the labor cost of the personnel providing the service based upon the actual labor (base hourly salary) of the employee who performs the task.

**Special Service Charge:** The special service charge will not be charged unless the estimated time for fulfilling the request exceeds 15 minutes. The City may also charge for an employee to sit with the requestor during the inspection to safeguard and protect the 'City's records from theft, destruction, or alteration.

**Deposit:** The records custodian will provide the requestor with a cost estimate for fulfilling the public records request. Suppose the estimated Cost is less than \$100. In that case, the requestor shall be required to pay the total amount before the records custodian begins collecting, duplicating, and redacting the requested records. If the estimated cost exceeds \$100, the requestor shall pay 50% of the estimated cost before the records custodian begins collecting, duplicating, and redaction of the requested records. Upon completion of collection, reproduction, and redaction of the documents, a cost invoice will be provided to the requestor, which reflects the time and expense incurred to fulfill the request. Fees collected exceeding the actual Cost incurred shall be returned to the requestor.

**Unpaid requests:** If a requestor has any outstanding public records requests for which the City completed the work to fulfill the request but has not received full payment, the requestor shall be required to pay for the previously unpaid request(s) before the City will process a new public records request.

**Payment:** Cash, personal check from a local bank, money order, or certified check shall be paid before delivering the materials. Any check, money order, or certified check shall be payable to the City of Belle Isle.

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**FINANCE**

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**FINANCE FEES:**

Printed copy of annual budget document .....	\$25
Printed copy of CAFR .....	\$25

**Dishonored Check Fees: \***

Check amount \$0.01 to \$50.00 .....	\$25
Check amount \$51.00 to \$300.00 .....	\$30
Check amount \$300.01 or greater.....	\$60

(5% of the check amount, whichever is greater)

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Return Check: \* If payment is not received within 30 days, the City may file a civil action suit against the check writer for three times the check amount, but in no case less than \$50.00. In addition to paying the check plus any court costs, reasonable attorney fees, and any bank fees incurred by the City in taking action.

NOTE: 166.251 Service fee for dishonored check. The municipality's governing body may adopt a service fee ~~not to that~~ does not exceed the service fees authorized under s. 832.08(5) or 5 percent of the face amount of the check, draft, or order, whichever is greater, for collecting a dishonored check, draft, or other order to pay money to a municipal official or agency. The service fee shall be in addition to all other penalties imposed by law. Proceeds from this fee, if charged, shall be retained by the collector of the fee.

FACILITIES, PARKS, AND RECREATION

FACILITIES, PARK ADMISSION, AND PARKING

COST

PERKINS BOAT RAMP (Annually)  
Boat ramp, annual stickers (residents only) May-May Annual Registration .....\$50

VENETIAN BOAT RAMP ..... No Parking Allowed-only as posted or  
Parking Pass approved by the City Manager

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WALLACE PROPERTY

Athletic Field Rental (per hour) ..... \$175 (Requires City Manager Approval)

CHAMBERS (CITY HALL) PROPERTY

Chambers (City Hall) – non-refundable.....\$50  
Cleaning and damages are charged at actual cost

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**CODE ENFORCEMENT**

**SERVICES**

SERVICE	BELLE ISLE CODE SECTION	FEE	PENALTY
Notice of Hearing	14-34(b)	\$25	-
Appeal to Special magistrate within 15-days	14-50(c-d)	\$50	-
<b>ANIMALS</b>			
Dog At-Large	4-2	Adopted OC Code-CH	\$250
Failure to Clean up After Dog	4-2	5 SEC 5-26 thru 5-31	\$150
<b>OTHER</b>			
Delivery of Flyers After Notice/Solicitation without a Permit	10-39	-	\$100
Exterior Property Area	10-35	-	\$50
Grass Violation	10-153	-	\$50
Light Violation (per occurrence)	10-65	-	\$75
Noise Violation (per occurrence)	10-65	-	\$75
Outdoor Burning	12-1	-	\$500
Public Nuisance (City Removal)	10-35	-	Actual Cost
Registration of Abandoned Property	10-185	\$200	\$200
Shopping Cart Return (p/cart)	10-1	-	\$25
<b>LAWN WATERING VIOLATIONS</b>			
First Offense	32-39	-	Warning
Second Offense		-	\$50
Third and Additional Offenses		-	≤\$500
<b>RECYCLING AND YARD WASTE</b>			
First Offense	Recycling 24-29, Yard 24-40	-	Warning
Second Offense		-	\$25
Third and Additional Offenses		-	\$100 p/offense

**CONTACT INFORMATION:**

CODE ENFORCEMENT OFFICER  
 Belle Isle Police Department  
 1521 Nela Avenue  
 Belle Isle, FL 32809  
 Phone: (407) 240-2473 Admin Office  
 Cell: (407) 849-8450  
 Email: [mrabeau@belleislepolice.org](mailto:mrabeau@belleislepolice.org) and [palberry@belleislepolice.org](mailto:palberry@belleislepolice.org)

**Code References:**

Belle Isle Code of Ordinances – [www.municode.com](http://www.municode.com)  
 ICC Standard Housing Code  
 SBCCI Standard Building Code



**PLANNING FEES**

**LAND DEVELOPMENT FEES:**

**Application Fee Schedule:**

Annexations .....	\$500
(In-fill/enclave or City initiated – no charge)	
Annexations requiring a citywide referendum, plus the actual Cost of notice .....	\$500
Appeals of Planning & Zoning Board/City Manager Decisions .....	\$500

**Review Fee:**

Residential Rezone (up to one (1) acre) .....	\$600
Commercial or greater than one (1) acre .....	\$1,200**
Informal Ssubdivision – Sec 54-171(A) .....	<del>\$300</del> *
PD/Formal Ssubdivision – Sec 54-171(A) .....	\$1,200**
Site Plan Review .....	\$75
Lot Split Review – Sec 50-33(6) and 54-171(C) .....	\$125
Lot Split Application – Sec 54-171(C) .....	<del>\$300</del>
Co-locate on Cell Towers .....	\$500
Equipment Cabinet & Slab for Cell Towers .....	\$250

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**Comprehensive Plan Amendments and Rezoning:**

Less than ten (10) acres (small scale) .....	\$1,500*
More than ten (10) acres (large scale/text amendment) .....	\$3,500**

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**Special Exceptions (including extensions/re-establishments) .....**

\$750

**Variance / Development Review Application Fees:**

Concept or preliminary plan review .....	\$300
Site plan submittal .....	\$1200**
Zoning Certification Letter .....	\$50

\* Plus Consultant Deposit of \$1,000

\*\* Plus Consultant Deposit of \$5,000

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**Impact Fees:**

Transportation, Parks and General Government ..... See Page 11  
Ordinance 21-15

School Concurrency..... OC Website  
www.orangecountyfl.net

SCHOOL IMPACT FEE SCHEDULE See Orange County Ordinance [2016-08](#)

Land Use Type – Effective 1-1-17)

<https://www.orangecountyfl.net/PermitsLicenses/Permits/ImpactFeesAtAGlance.aspx>  
<http://www.orangecountyfl.net/PermitsLicenses/Permits/ImpactFeesAtAGlance.aspx#YtG2ejMKUk>

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*Impact fees are approved separately from service fees and are not subject to inflationary indexing unless expressly authorized.*

*See Orange County Code: Please visit the County's website change for all updates, Section 23-60, Fire Rescue Impact Fees, and Section 23-141, School Impact Fees. The Building Department collects impact Fees before building permits are issued.*

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**PLANNING FEES (CONTINUED)**

**Lakefront site plan reviews:**

Boat Dock Plan Review .....\$175

**Street abandonments (Section 54-171 thru 54-174 Legal Admin Fees) .....\$500**

**Planning and Zoning Applications (Rezoning requests) .....\$150**

Appeal of P&Z Application to City Council.....\$200Variances:

Single-family residential .....\$300

Multi-family and commercial .....\$400/Add'l Consulting Fees, if applicable.

City Engineering Team Review .....At Cost

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*Applications tabled at the applicant's request within ten days of the Planning and Zoning meeting will be charged for additional advertising and notification.*

*Costs incurred by the City for additional consultant investigation, traffic analysis, and Planning activities prompted by the proposal shall be assessed for the project at 110%. This charge shall be added at the next logical development review point when a fee to the City is required, e.g., a rezoning, subdivision, conditional use, or building permits.*

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**ZONING: DEVELOPMENT IMPACT FEES**

Under Ordinance 21-15, the Belle Isle Impact Fee Study for Transportation, Parks, and General Government Facilities" dated October 2021, establishes the proportionate share of new development's impacts on the transportation, parks, and general government through 2025.

**(1) The following fee schedule will be effective from April 1, 2022, through March 31, 2023.**

Land Use Type	Unit	Transp.	Parks	Gen.	
				Gov't	Total
Single-Family Detached	Dwelling	\$1,609	\$781	\$1,023	\$3,414
Multi-Family	Dwelling	\$1,457	\$687	\$900	\$3,044
Retail/Commercial	1,000 sq. ft.	\$2,912	n/a	\$940	\$3,852
Office	1,000 sq. ft.	\$2,755	n/a	\$470	\$3,225
Industrial/Warehouse	1,000 sq. ft.	\$499	n/a	\$91	\$590
Public/Institutional	1,000 sq. ft.	\$1,140	n/a	\$238	\$1,378

**(2) The following fee schedule will be effective from April 1, 2023, through March 31, 2024.**

Land Use Type	Unit	Transp.	Parks	Gen.	
				Gov't	Total
Single-Family Detached	Dwelling	\$1,788	\$781	\$1,023	\$3,593
Multi-Family	Dwelling	\$1,483	\$687	\$900	\$3,070
Retail/Commercial	1,000 sq. ft.	\$2,912	n/a	\$940	\$3,852
Office	1,000 sq. ft.	\$2,755	n/a	\$470	\$3,225
Industrial/Warehouse	1,000 sq. ft.	\$499	n/a	\$91	\$590
Public/Institutional	1,000 sq. ft.	\$1,140	n/a	\$238	\$1,378

**(3) The following fee schedule will be effective from April 1, 2024, through March 31, 2025.**

Land Use Type	Unit	Transp.	Parks	Gen.	
				Gov't	Total
Single-Family Detached	Dwelling	\$1,967	\$781	\$1,023	\$3,772
Multi-Family	Dwelling	\$1,509	\$687	\$900	\$3,096
Retail/Commercial	1,000 sq. ft.	\$2,912	n/a	\$940	\$3,852
Office	1,000 sq. ft.	\$2,755	n/a	\$470	\$3,225
Industrial/Warehouse	1,000 sq. ft.	\$499	n/a	\$91	\$590
Public/Institutional	1,000 sq. ft.	\$1,140	n/a	\$238	\$1,378

ZONING: DEVELOPMENT IMPACT FEES

(4) The following fee schedule will be in effect after March 31, 2025.

Land Use Type	Unit	Transp.	Parks	Gen.	
				Gov't	Total
Single-Family Detached	Dwelling	\$2,146	\$781	\$1,023	\$3,951
Multi-Family	Dwelling	\$1,536	\$687	\$900	\$3,123
Retail/Commercial	1,000 sq. ft.	\$2,912	n/a	\$940	\$3,852
Office	1,000 sq. ft.	\$2,755	n/a	\$470	\$3,225
Industrial/Warehouse	1,000 sq. ft.	\$499	n/a	\$91	\$590
Public/Institutional	1,000 sq. ft.	\$1,140	n/a	\$238	\$1,378

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**BUILDING AND PERMITTING FEES**

In addition to all typically required permit and inspection fees, a penalty equal to the sum of all costs imposed by the City and any and all other building-permit/building permit authorities is a prerequisite to issuing the building permit.

Private Third Party Inspection Fee(s) may be assessed.

**BUILDING PERMIT FEES** % of valuation cost is based

Permit Submittal Fee - 1% of the value of work with a min-minimum fee of \$50.00 and a max fee of \$250.00 - Non-Refundable.

Building and Construction Support Fees

Minimum Fees for permits are \$150.00 for Re-roofs and \$100.00 for all other permits. On sq ft.

Total Valuation

+1/2 of total = review fee plus the FL surcharges and applicable zoning fees;

**Total-Valuation**

**Residential**

Single Family Dwelling - up to and including \$1000	\$50	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$5	
Accessory Structures and Uses - up to and including \$1000	\$50	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$5	

New/Re-Roof - up to and including \$1000 (2 inspections)	\$50	<i>Reroofs do not incur a review fee</i>
For each additional \$1000 or fraction thereof	\$5.00	

**Commercial**

New Construction - up to and including \$1000	\$100	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$6	
Other than New Construction - up to and including \$1000	\$100	<i>+1/2 of total = review fee</i>
For each additional \$1000 or fraction thereof	\$6	
Roof permit - up to and including \$1000	\$100	<i>Reroofs do not incur a review fee</i>
For each additional \$1000 or fraction thereof	\$6	

Re-Roof - up to and including \$1000	\$100	<i>Reroofs do not incur a review fee</i>
For each additional \$1000 or fraction thereof	\$6	

**Permits for Site Work Only**

Garage Door-up to and including \$1000 (2 inspections Frame/Completion)	\$100
For each additional \$1000 or fraction thereof	\$5

**Valuation and Type (Average Cost Per SqFt)**

**Single Family Residence** *+1/2 of total = review fee*

Type IA	\$130	
Type IB	\$125	
Type IV	<del>\$110</del> <b>.110</b>	
Type IIA	\$100	
Type IIB	\$100	
Type IIIA	\$120	
Type IIIB	\$120	
Type VA	\$120	
Type VB	\$100	

**Private Garage and/or Shed (Detached and Unfinished)**

Type IA	\$60
Type IB	\$60
Type IV	\$70
Type IIA	\$60
Type IIB	\$55
Type IIIA	\$70

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Type IIIB	\$60
Type VA	\$60
Type VB	\$55

Miscellaneous		<i>+1/2 of total = review fee</i>
Aluminum Structures (Based on Sq Ft)		
Aluminum Screen Room or Pool Enclosure	\$25	
Aluminum Vinyl Room	\$25	
Aluminum Carport	\$25	
Boat Dock or Boat House	\$40	<i>+1/2 of total = review fee</i>
Concrete Slab (Driveway, Patio, or Sidewalk) or Non-covered Wood Deck not included on new construction plans	\$5	<i>+1/2 of total = review fee</i>
Greenhouse		<i>+1/2 of total = review fee</i>
Type IIIB	\$35	
Type VB	\$30	
Greenhouse with Polyvinyl wall covering and roof covering	\$25	
Residential -roofed unenclosed areas (carports, porches, etc.)	\$35	
Swimming Pool (per sq ft)	\$50	
Moving Structures	\$300	
Office or commercial use moves shall be processed through the Commercial site plan review process and charged a fee accordingly.		
Tent	\$55	
More than one tent within 100 ft. of each other per additional tent	\$35	
Trailer Set Up & Tie Down	\$30	
Demolition Permit		
Seven dollars (\$7.00) for every 25,000 cubic feet or fraction thereof with a minimum of \$25.00 and a maximum fee of \$400.00		
Use Permit with one inspection	\$30	
Fire Damage Inspection - Residential	\$50	
Fire Damage Inspection - Commercial	\$100	
Pre-Demolition Inspection	\$50	
Lot Grading Site Plan Review	\$50	

**PERMIT REFUNDS**

- A. A written request is required to obtain a refund. No refunds will be given on a submittal, license, or temporary electrical construction service unless issued in error by the City. The fee for refunding original building, roof, electrical, gas, mechanical or plumbing permit fees would be a minimum of \$31.00 or 1/3 of the permit fee, whichever is greater, unless the license was issued in error by the City.
- B. No refund will be issued on any permit on which construction was begun.
- C. No refund will be issued on any permit for three months or more.
- D. No refunds will be issued on Engineering, Planning, or Zoning fees where the review has begun.
- E. Fees may be adjusted annually for changes in the Consumer Price index or 3%, whichever is less.

**BUILDING AND PERMITTING FEES**  
**Electrical**

ELECTRICAL PERMIT FEES: Electrical permit fees are based upon the total amperage of the service required to meet the needs of all fixtures, etc., installed. Service is determined by the KVA Load available to the premises (Refer to Paragraph C for charges not requiring a change of service). Typically, one Electrical Permit is required for each recording watt-hour meter service. Should circumstances (as determined by the Building Official) make it more practical to issue one Permit involving more than one service, the fee shall be calculated using the sum of the costs of all individual services included in the Permit).

Electrical Permit Fees

The minimum Fee for Electric Permits is \$100.00.

Minimum Electrical Permit Fee	\$50	<i>+1/2 of total = review fee</i>
1 Phase 240 Volt: AMPERES		
0 to 150	\$75	<i>+1/2 of total = review fee</i>
151 to 200	\$90	
201 to 400	\$120	
401 to 600	\$175	
601 to 800	\$260	
801 to 1000	\$320	
Over 1000 per ea additional 1,000 amp or fraction	\$175	
3 Phase 208 or 240 Volt: AMPERES		<i>+1/2 of total = review fee</i>
0 to 150	\$120	
151 to 200	\$150	
201 to 400	\$185	
401 to 600	\$275	
601 to 800	\$375	
801 to 1000	\$465	
Over 1000 per ea additional 1,000 amp or fraction	\$280	
3 Phase 480 Volt: AMPERES		<i>+1/2 of total = review fee</i>
0 to 150	\$260	
151 to 200	\$325	
201 to 400	\$400	
401 to 600	\$600	
601 to 800	\$800	
801 to 1000	\$1,000	
Over 1000 per ea additional 1,000 amp or fraction	\$600	

Over 480 Volt: Fee will be determined by a proportional increase over the Cost for 480V

For Example, 48,000 Volts are available from the transformer to 600 AMP Main:

For Example: 48,000 Volts available

from the transformer to 600 AMP

Main:

600 AMP at 480 Volts	\$518.00	<i>+1/2 of total = review fee</i>
48,000 divided by 480	\$100.00	
100 x \$518.00	\$51,800.00	

Exception: Temporary construction service (Maximum 60 amps/240 volts/single phase) for single-family dwelling construction sites shall be

\$50

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**BUILDING AND PERMITTING FEES**  
**Electrical (Continued)**

Low Voltage Permit			<i>+1/2 of total = review fee</i>
Up to and including a \$1000 valuation		\$50	
For each additional \$1000 or fraction thereof		\$6	NEC CH7 and CH8
Alterations Requiring a Change in Service:	The fee shall be determined by the difference between the new and previous service amperage, which is then applied to the above chart.		
		see above	
Additions, Alterations, and Repairs not Requiring a Change in Service			<i>+1/2 of total = review fee</i>
	Up to and including \$1000 valuation	\$50	NEC CH3
	For each additional \$1000 valuation or fraction thereof	\$12	
	(All evaluations are based on material and labor costs)		
Installation of Equipment:			<i>+1/2 of total = review fee</i>
	Simple Installation of one item of Equipment		
	Regardless of Amperage	\$50	
Tent (Temporary Service Included)		\$65	<i>+1/2 of total = review fee</i>
	For each additional tent	\$12	
Pool Wiring		\$65	<i>+1/2 of total = review fee</i>
TUG Agreement (Temporary Under Ground)		\$120	<i>+1/2 of total = review fee</i>

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**BUILDING AND PERMITTING FEES**  
**Mechanical**

**MECHANICAL PERMIT FEES: HEATING, AIR CONDITIONING, REFRIGERATION, VENTILATION**

The minimum Fee for Mechanical Permits is \$100.00.

Air Conditioning Installation (including Heat Pumps): Tonnage			<i>+1/2 of total = review fee</i>
	Up to 3 Tons	\$75	
	+ 3 Tons up to 10 tons, per ton or fraction thereof	\$15	
	+ 10 Tons up to 25 tons	\$160	
	Plus, per ton or fraction thereof over 10 tons	\$15	SCH A
	+ 25 Tons up to 50 tons	\$300	
	Plus, per ton or fraction thereof over 25 tons	\$7	
	Over 50 Tons	\$390	
	Plus, per ton or fraction thereof over 50 tons	\$6	
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Exceptions to Air Conditioning Permits:	Existing air conditioner condensers & air handling units relocated or Replaced per ton or any fraction	\$7	
	With a minimum fee of	50	<i>+1/2 of total = review fee</i>
	Trailer air conditioner and residential self-contained wall unit installations, per unit, per ton, or any fraction thereof	\$7	
	With a minimum fee of	\$50	<i>+1/2 of total = review fee</i>
	Mechanical permits or inspections are not required for residential window air conditioners installations in single-family dwellings		
	Replacement in single-family dwellings of an existing condenser or air handling unit that does not require an update of existing wiring may be reconnected by mechanical or air conditioning contractor and inspected by a mechanical inspector, fee of		
		\$50	<i>+1/2 of total = review fee</i>
<hr/>			
Refrigeration, Ductwork, Hoods, Ventilation, Boilers, and Any Other Installations(s) which require a Mechanical Permit:			
	*Valuation based on Cost of all units, equipment supplied by owner or contractor materials & labor		
	Up to and including the first \$1000	\$50	
	For each additional \$1000 or fraction thereof to \$25,000	\$15	SCH B
	For each additional \$1000 or fraction thereof above \$25,000	\$7	

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**BUILDING AND PERMITTING FEES**  
**Mechanical (Continued)**

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\*according to the Florida Power Plant Siting Act, Chapter 403, Part II, Florida Statutes, a local government may only charge an "appropriate fee" and mechanical equipment directly related to electrical power generation as a disproportionate part of the total valuation. Therefore, the Belle Isle Town Council deems it appropriate, in those situations of construction permitted under Chapter 403, Part II, to value mechanical equipment directly related to electrical power generation at a rate of twenty-five percent (25%) of the actual Cost of such mechanical equipment in the calculation of "total valuation" hereunder.

Re-inspection Fee

\$75

**BUILDING AND PERMITTING FEES**  
**Plumbing**

**Plumbing Permit Fees**

The minimum Fee for Plumbing Permits is \$100.00.

Minimum Permit Fee, New Construction or Alteration (Unless specified otherwise)	\$75	<i>+1/2 of total = review fee</i>
Minimum Permit Fee, Replacement	\$50	<i>+1/2 of total = review fee</i>
Each Plumbing Fixture	\$7	
Each Plugged or Future Opening	\$7	
Mobile Home Plumbing	\$50	<i>+1/2 of total = review fee</i>
Roof Drain or Area Drain	\$7	
Water Heater (Only) \$37.00	\$7	
Solar Water Heater <i>(64.50=(37x6)+50% PX Fee)</i>	\$7	
Residential Disposal Unit	\$7	
Process Piping/Specialty Outlet	\$7	
Backflow Preventer (Only) \$37.00	\$7	
Commercial Icemaker	\$7	
Water Softener (Only) \$37.00	\$7	
Swimming Pool Permit	\$70	<i>+1/2 of total = review fee</i>
Spa with Permanent Connections	\$50	<i>+1/2 of total = review fee</i>
Sewer Replacement	\$50	<i>+1/2 of total = review fee</i>
Re-pipe (Only-per bathroom)	\$50	<i>+1/2 of total = review fee</i>
<b>Lawn Irrigation System:</b>		
1 - 100 Heads, Minimum Fee	\$50	<i>+1/2 of total = review fee</i>
101 - 200 Heads	\$60	<i>+1/2 of total = review fee</i>
201 & up	\$70	<i>+1/2 of total = review fee</i>

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**BUILDING AND PERMITTING FEES**

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**Gas**

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**Gas Permit Fees**

The minimum Fee for Gas Permits is \$100.00.

Equipment, Ductwork, Ventilation, Combustion Air, Piping, Boilers, and any other installation(s) which require a Gas Permit:

Valuation is based on the Cost of all equipment supplied by the owner or contractor, materials, and labor  
Up to and including the first \$1000  
For each additional \$1000 or fraction thereof to \$25,000

*+1/2 of total = review fee*

\$75  
\$10

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**Sign Permit Fees**

Signs up to 25 sq. ft.

\$50

*+1/2 of total = review fee*

26 to 32 sq. ft.

\$65

*Greater than 32sqft fee based on the value*

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**Windows**

Windows - up to and including \$1000

\$30

*+1/2 of total = review fee*

For each additional \$1000 or fraction thereof

\$5

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**Inspection Fees**

Re-inspection Fees

\$75

Re-inspection fees that remain unpaid longer than sixty days will be assessed an \$11.00 collection fee per account and the re-inspection fee due.

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**Meter Reset**

\$50

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**Special (After Working Hours) Inspection Fees:**

Requests for special after-hours (regular working hours, weekends, or holidays) inspections must be submitted in writing by the developer/ contractor to the Building Division Official twenty-four hours in advance of the requested inspection. The minimum number of hours approved is four hours per inspector. No inspection(s) will be performed until the assessed fee has been paid

\$250

\*After the initial four hours, an additional fee will be charged. The per-hour fee

\$60

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**BUILDING AND PERMITTING FEES**

**Other**

**Other Fees**

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Extension Request: Only one administrative extension (90 days) shall be granted per Permit before each permit expiration date by the Building Official	\$40
Permit Amendment Fee	\$35
Plan Submittal Fee:	

All applications for project building plan approvals (where all building permits are issued simultaneously) will be accompanied by the appropriate number of copies of drawings and specifications, and a non-refundable submittal fee will be collected based upon the following fee schedule:

<u>Archival/Scan Retention Fee – construction plans</u>	<u>\$40 flat fee</u>
<u>Archival/Scan Retention Fee – Letter and Legal size</u>	<u>\$0.15 p/page</u>
Single Family Dwellings	\$125
Commercial	\$250
Early Start Permit	\$125
Informational Letters	\$18
Application for Temporary Commercial Certificates of Occupancy and all Pre-Power (Plus Fire Division Fee)	\$110 \$70
Review of Additional Sets of Reviewed Plans per page	\$4
Records Research and Retrieval, per hour	\$50
A final inspection is required on an expired permit within six months of the permit expiration date	\$5
Certificate of Occupancy	\$100
Certificate of Completion	\$100

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**Work Without a Permit**

If any work is commenced without a permit, the penalty will be double the permit fee or \$103.00, whichever is greater, and this penalty will be in addition to the permit fee, which will be assessed. This penalty will be assessed in addition to the permit fee.

Permit Replacement – Expired Permit (Must be within six months of the permit expiration date)	\$50
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**Contractor Local Business Tax Receipt**

At the time of application, applicants must submit a valid Orange County license copy copy of their valid Orange County License. A copy of their State of Florida license must be submitted when applicable. (Ref: Belle Isle Code of Ordinances Chapter 4)

General Contractor	NA
Sub-Contractor	NA

**SURCHARGE FEES**

Building Permit Surcharge	1/2 cent per sq. ft. under roof floor space permitted
Operating Trust Fund Surcharge Fee	1/2 cent per sq. ft. under roof floor space permitted
<u>CONDO Inspections/Insurance</u>	
<u>SENATE Bill 4D – 2022</u>	

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<u>Condos and Condo Cooperatives</u>	Administrative Fees may be imposed up to \$100
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**ZONING FEES**

**CITY CODE OR ORDINANCES - CHAPTER 6, ARTICLE 1, SECTION 6-5 – Last Update Ordinance 21-01**

- (d) AFTER THE FACT FEE (ATF) and WORKING WITHOUT A PERMIT (WWP) Permit Fees/Penalties:
- (i.e., Project Completed) The fee for an ATF permit is the Cost of the Permit plus any inspection costs related to inspections conducted by the City in accordance therewith.
  - (i.e., Project Is Not Completed) The fees for a WWP permit is \$500 plus double the Cost of the applicable permit fee plus all costs related to the City's issuance of the Permit and inspections. Mere payment of a WWP fee may not be used as a defense in a Code Enforcement or other similar case for performing work for which a permit was required without having first obtained a necessary permit. Full and timely compliance with this code is required.
- (e) Additional Procedures and Regulations: The City Council may, by Resolution, provide for further clarification of or additional procedures for this section 6.5 – Failure to Obtain Permit as may be necessary, so long as such clarifications or procedures are not inconsistent with this section 6.5 or the City's code.

Permit Type	Code Section	Zoning Permit Fee/Review	After the Fact Permit
Accessory Structure	Sec 50-102	\$175	See Section 6.5
<del>Artificial Turf</del>	<del>Sec 50-74 and 50-78</del>	<del>\$375</del>	<del>See Ord 23-04</del>
Comp Plan Amendments	Sec 42-135	All reasonable expenses associated with the evaluation	
Boat Dock/Decks/House	Sec 48-31	\$175	See Section 6.5
Business Tax License (Occupational License)			
-Residential	Sec 28-92	\$40	25% of Fee+ License Fee
-Commercial	Oct 1-+10%, Nov 1-+20% and Dec 1-25%	\$80 +\$1 for every parking space	
Demolition <del>(only if Zoning Reviews)</del>	8.06	\$50	See Section 6.5
Detached Garage	50-102	\$175	See Section 6.5
Drain field/Septic	<del>Orange County Issued</del>	<del>Building Permit</del>	See Section 6.5
Driveway	50-74 thru 50-77	\$50	\$150
Dumpster Permit (Temporary)	Vendors allowed with Franchise Agreement on File at City Hall - At Cost		
Facia/Soffit/Gutters/Siding		Building Permit	See Section 6.5
Fence <del>Residential</del>	50-102	\$50	<del>\$75-\$10075</del>
Fence Commercial		<del>\$75 (+\$6.00 per \$1000 of contract value)</del>	See Section 6.5
Flood Plain Permit	48-144	Building Permit	\$250
For Sale	30-79	\$10	\$25
Garage Sale	54-133	\$5	10
Golf Cart	30-203	\$25	\$25
Lien Search		\$50	-
<del>Live Local Act</del>	<del>54-85</del>	<del>\$2,642 w/\$111/acre w/Consultant Deposit of \$5,000</del>	
Multiple Tract Development		Building Permit	See Section 6.5
Nela Bridge (Name on Brick Program)		\$100 Military \$35	-

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Zoning Permit Type	Code Section	Zoning Permit Fee/Review	After the Fact Permit
New Single Family	7-27	\$225	See Section 6.5
Perkins Boat Ramp Decal (May-May)	18-20	\$50	\$150
Pool	50-102	\$175	See Section 6.5
Pool Enclosure	50-102	<del>Building Permit- \$175</del>	See Section 6.5
PUD Application	All reasonable expenses associated with the evaluation		
<del>Remodel Single-Family (if no change to footprint)</del>	7-27	Building Permit	See Section 6.5
Rental Unit License	7-28	\$50	Up to \$500/day
<del>ROW (subsection for minor residential work)</del>	<del>ROW Policy Agreement</del>	<del>\$100</del>	<del>Double the Fee</del>
<del>ROW (review on walkways in residential)</del>	<del>Zoning Review</del>	<del>\$50</del>	<del>Double the Fee</del>
ROW (including pavers) <i>driveway permit separate</i>	Zoning Permit - <del>does not include recording fee</del>	\$250	\$500
ROW Engineering Review (Harris Engineering)	<del>Orange County Recording</del>	See Section 6.5	
<del>ROW Agreement recording Fee</del>	<del>Orange County Recording</del>	<del>\$75</del>	<del>na</del>
Room Additions	-	Building Permit	See Section 6.5
Retaining Wall (not at lakeshore)	-	Building Permit	See Section 6.5
Seawall	48-31	EPD Permit	See Section 6.5
Shoreline or Waterfront Vegetation Removal	48-62	EPD Permit	
Signage	52-33	165	\$250
Spas	50-102	Building Permit	See Section 6.5
<b>Special Events Permit</b>			
-Application Required	For-Profit	Non-Profit	Penalty
-Processing	\$100	\$10	Any person violating or failing to comply may be assessed a monetary penalty not to exceed \$250 for each day that the Violation occurs.
-Permit	\$50	\$30	
-Street Closures (up to 400 people)	\$100	\$100	
-Street Closures (401+people)	\$200	\$200	
Structural Modifications to Dwelling	-	Building Permit	
Solicitation Permit (Door-to-Door)	20-4	\$25	See Code Enforcement
Temporary Pod - 7 days	50-102	\$25	\$75
Temporary Storage Shed		\$30	\$75
Tree Removal Permit	48-63 / CS/HB 1159	<del>\$25</del> <del>\$35</del>	<del>\$50</del> <del>\$70</del>
Tree Removals without an Arborist Report or Permit	<del>48-63</del>	DBH < 126 inches	\$2050
		DBH < 18 > 6 inches	\$4500
		<del>Free Fund: (p/free) DBH &gt; 18 inches</del>	<del>\$600</del> <del>250</del>
<del>Tree Trust Fund - requires City Manager approval and amount set by Council</del>	<del>48-63(E)(2)</del>		<del>Set by City Council</del>
Tree Arborist Report			Actual
Variances	10-67	\$300	-
Windows (New/Replacement)	-	Building Permit	See Section 6.5

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CS/HB 1159: Private Property Rights\_

City of Belle Isle Code Section 48-63\_

<https://lisenate.gov/session/bill/2019/1159>

Private Property Rights: Prohibits local governments from requiring notices, applications, approvals, permits, fees, or mitigation for pruning, trimming, or removal of trees on residential property if property owner obtains specified documentation; prohibits local governments from requiring property owners to replant such trees; provides an exception for mangrove protection actions; deletes a provision that authorizes electric utilities to perform certain right-of-way tree maintenance only if the property owner has received local government approval; creates Property Owner Bill of Rights; requires county property appraisers to provide specified information on their websites.

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**PUBLIC SAFETY / LAW ENFORCEMENT and CODE ENFORCEMENT**

CONTACT INFORMATION: Belle Isle Police Department  
1521 Nela Avenue  
Belle Isle, FL 32809

Police Department Admin Office: (407) 240-2473 (M-F, 8am-4pm)  
Police Department Non-Emergency Number: 407-836-4357

**Note:**

- Fees are presented for convenience only and are subject to change without notice.
- Please contact the Belle Isle Police Department for updated fees or additional details.
- Non-exempt documents, logs, and other records are available under the terms of the public records policy
- Research for public records requests ~~at a cost~~ of thirty minutes or more will require a deposit based on the estimated time to complete the request and the employee's hourly rate and computer time.

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**Police Department Administration Fees/Fines:**

Copies:

Parking or uniform traffic citation .....	\$0.15
Double-sided copies .....	\$.20
Certified copies .....	\$5
Reports except for traffic or homicide (per page) .....	\$0.15
Fingerprinting (Not available) .....	N/A
Case Photographs, recordings, and videos on CD .....	Hourly Rate
Audiotapes (including 911 calls) .....	OC Dispatch
Video copy of DUI cases .....	Hourly Rate
Background checks .....	FDLE
Crash Report .....	www.FLHSMU.GOV

**Off-Duty Police Services (four-hour minimum):**

**Regular Off-Duty Rates:**

Police Officer (an hour + ½ FICA 7.65%) .....	\$Actual Cost
Vehicles (per officer for traffic detail only) .....	\$15
PD Boat (Flat Fee) .....	<del>\$50</del> 60

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**Holiday Off-Duty Rates:**

Police officer (an hour + ½ FICA 7.65%) .....	\$Actual Cost
Vehicles (per officer for traffic detail only) .....	\$15
PD Boat (Flat Fee) .....	<del>\$50</del> 60

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**Responding to false alarms:**

First response .....	Warning
Second response .....	\$50
Third response within six months of first response .....	\$150

**Business:**

Fourth response within 12 months .....	\$250
For all succeeding responses within six months of the last reply .....	\$250

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PUBLIC SAFETY / LAW ENFORCEMENT and CODE ENFORCEMENT (CONTINUED)

Type	Code Section		Fine	
<b>Commercial Vehicle Parking Violation</b>	Sec 30-71 thru 30-84	Sec 30-74		
-First Violation			\$150	
-Second and Additional Violations			\$150	
<b>Recreational Vehicle Parking Violation</b>				
-First Violation				\$150
-Second and Additional Violations				\$150
-Parking at Boat Ramp Violations-Perkins (per occurrence)			18-20	\$250
-Blocking roadway (travel lane/obstructing traffic)				\$150
-Disabled only/Permit required (FSS)				\$2150
-Double Parking				\$150
-Fire lane/Hydrant/Red Curb				\$250
-Loading Zone (commercial vehicles only)				\$150
-On Sidewalk/Crosswalk				\$150
-Overweight Limit (Nela & Hoffner Bridge)				\$250
-Parking Prohibited				\$150
-Parking at Boat Ramps (per occurrence)				\$250
-Parking on Front Lawn				\$150
-Parking on ROW w/o Permit				\$150
-Parking Prohibited (yellow curb/no sign)				\$150
-Rear or Left Wheels to Curb (Parking in the opposite direction)				\$150
-Unauthorized (reserved) Space				\$150
-Where Signs Posted Prohibit				\$150
- Drop-off/Pick-up at Ramps				\$150
<b>Temporary Parking Permit (City Manager Approval)</b>	30-81 & 30-73		\$25	
<b>Appeal to City Council Hearing Request</b>		\$25 refundable if not found at fault	\$75	
<u>Unregistered Tree Removal Service</u>	<u>Sec 48-63(d)(4)</u>	<u>Fine no more than \$5K per violation</u>	<u>CE Violation</u>	
<b>Red Light Camera Violation</b>	Sec. 30-180 through 30-190			
-Citation			\$158	
-Hearing Plead No Contest			\$158+\$50	
-Forego A Hearing and Found in Violation		\$158+\$200		

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**IMPORTANT NUMBERS**

<p><b>JJ'S WASTE AND RECYCLING</b>  <b>City Contractor for Waste, Yard, and Recycling</b>  <b>Phone: 407.298.3932</b></p> <p><b>LANDFILL LOCATIONS</b>  <b>-McLeod Road: 407.245.0931</b>  <b>-Young Pine Road: 407.836.6600</b></p> <p><b>OIA NOISE ABATEMAN HOTLINE</b>  <b>Phone: 407.825.2674</b></p> <p><b>ORANGE COUNTY MOSQUITO CONTROL</b>  <b>Phone: 407.-254.9120 or 311</b></p> <p><b>ORANGE COUNTY WATER</b>  <b>Phone: 407.836.5515</b></p> <p><b>ORLANDO UTILITY WATER</b>  <b>Phone: 407.423.9018</b></p> <p><b>STORMWATER MANAGEMENT DIVISION</b>          The Stormwater Management Division is also responsible for the implementation of the Federal Emergency Management Agency's (FEMA) flood plain management program National Flood Insurance Program (NFIP), and the Community Rating System (CRS); and participates in the National Pollution Discharge Elimination System (NPDES) and Total Maximum Daily Program (TMDL). The Division works with other departments to ensure that all potential homebuyers should be notified if the property is in a flood area.</p> <p><b>ORANGE COUNTY PUBLIC WORKS COMPLEX</b>  <b>4200 South John Young Parkway – 1ST Floor</b>  <b>Orlando, Florida 32839</b>  <b>PHONE: 407.836.7990</b>  <b>Fax: 407.836.7770</b></p> <p><b>ORANGE COUNTY FIRE RESCUE</b>  <b>FIRE, LIFE SAFETY INSPECTION AND PERMIT SERVICES</b>  <b>Phone: 407.836.9000</b></p> <p><b>ENVIRONMENTAL PROTECTION DEPARTMENT</b>  <b>3319 Maguire Blvd, Orlando, FL 32803</b>  <b>407. 897.4100</b></p> <p><b>FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION</b>  <b>FLDEP.GOV</b></p>	<p><b>ORANGE COUNTY ANIMAL SERVICES</b>          2769 Conroy Road          Orlando, FL 32839-2162          Main Number: 407.254.9140</p> <p><b>ORANGE COUNTY COMPTROLLER'S OFFICE</b>          201 South Rosalind          Orlando, FL          Phone: 407.836.5690          For Notice of Commencement Recording</p> <p><b>ORANGE COUNTY TAX COLLECTOR</b>          200 South Orange Avenue - 16<sup>th</sup> Floor          Orlando, FL          Phone: 407.836.5650          For Occupational License Information</p> <p><b>UNIVERSAL ENGINEERING SERVICES</b>          3532 Maggie Boulevard          Orlando, FL 32811          Phone: 407.581.8161          Fax: 407.581.0313          Permit Submittal - <a href="mailto:cobipermits@universalengineering.com">cobipermits@universalengineering.com</a>          Inspection Request – <a href="mailto:BDscheduling@universalengineering.com">BDscheduling@universalengineering.com</a></p> <p><b>ORANGE COUNTY – JAIL INMATE SERVICES</b>  <a href="http://www.ocfl.net/JailInmateServices.aspx">http://www.ocfl.net/JailInmateServices.aspx</a></p> <p><b>COUNTY HEALTH DEPARTMENT</b>  <b>VITAL STATISTICS AND SEPTIC TANK INSTALLS/REPAIRS</b>          Phone: 407.858.1400</p> <p><b>EMERGENCY MEDICAL SERVICES</b>          2002-A East Michigan St.          Orlando, FL 32806          Phone: 407.836.8960          Fax: 407.836.7625</p> <p><b>DISTRICT NINE MEDICAL EXAMINER'S OFFICE</b>          2350 E. Michigan Street          Orlando, Florida 32806          Phone: 407.836.9400          Fax: 407.836.9450          Email: <a href="mailto:Medical.Examiner@ocfl.net">Medical.Examiner@ocfl.net</a></p>
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