

CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET

Meeting Date: September 23, 2026
To: Honorable Mayor and City Council Members
From: Yolanda Quiceno – City Clerk
Subject: Amending Fee Schedule FY 2026-2027

Background:

In 2019 (Resolution 24-09), the City updated the fees and fines listed in the Municipal Code and consolidated them into a single document. This consolidated fee schedule made it easier for staff and residents to find costs and fines without reviewing the municipal code. The Fee Schedule is presented with the Budget each year.

The changes presented for FY 2026-2027 are marked in **red** in the attached draft and are as follows:

2026-2027

Page		Proposed Change
8	Updated	Updated the name of the Code Compliance Officer and added the City Hall address and contact information
9	Updated	OC School Impact Fee reference was updated to the 2020-35 ordinance
22-23	New	Engineering, Stormwater, BMP, and Erosion-Control Review Fees – This section was established because these services extend beyond ordinary building-plan review and may involve separate City regulatory responsibilities, specialized engineering analysis, inspections, and consultant services. The fee is structured as a cost-recovery mechanism for engineering review and related services performed in connection with an applicant's project, helping ensure that project-specific engineering costs are appropriately assigned to the project requiring those services rather than absorbed by the City. All permits submitted for review are subject to the engineering-review fee. The fee applies regardless of whether a particular permit requires additional review by the City Engineer or the City's engineering consultant. Engineering review may include, but is not limited to, building permits, site work, grading, drainage, stormwater, erosion and sediment control, shoreline work, land disturbance, and related activities.
24	New	HOA Garage Sale Permit - The \$25 permit provides one permit for the organized community event rather than requiring each participating residence to obtain an individual \$5 garage sale permit.
25	New	Temporary Storage Shed 30-day extension – allows for an extension to allow for unforeseen project changes
26-27	Update	(hourly rate + 7.65% employer FICA)
28	New	Public Works Regular Rates - Public Works service fees were added to the consolidated Fee Schedule to provide consistency with the City's existing Police Department service-fee structure. The fees establish published rates for City Public Works personnel and equipment when services are provided outside normal departmental operations or for activities requiring dedicated staff time or City resources.

Clarification

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Consistent amount to reflect the minimum fee for an electrical, mechanical, and plumbing permit

Staff Recommendation: The Council should review the fees and determine whether to adjust any of the fees presented, then approve the updated fee schedule commencing October 1st.

Suggested Motion: NA-The Fee Schedule will be presented at the September 30th meeting for adoption.

Alternatives: Do not approve the changes and provide further direction to staff.

Fiscal Impact: TBD

Attachments: Updated Consolidated Fee Schedule