



**CITY OF BELLE SLE, FLORIDA
CITY COUNCIL AGENDA ITEM COVER SHEET**

Meeting Date: December 4, 2018

To: Honorable Mayor and City Council Members

From: B. Francis, City Manager

Subject: Bid Approval for Tree Trimming and Maintenance Services

Background: The City current does not contract for a specific tree service company. At times it has been difficult to get a tree service when needed and different pricing affects what can be done. For sever weather, the City should have a tree contractor locked in to provide emergency services on a timely basis and also to do some proactive pre-storm work to lessen the probability of major damage should bad weather come upon us. Also, having a contracted tree service has the advantage of continuity of work and consistent standards of care.

The City issued a Request for Proposals for tree services. The City sent out 18 bid packets and two responded (A Budget Tree Service and Albert Moore, LLC).

Staff Recommendation: Approve the proposal of Albert Moore LLC

Suggested Motion: I move we accept the proposal of Albert Moore LLC for tree trimming and maintenance services and authorize the City Manager to execute the contract.

Alternatives: Not work toward a tree service contract and continue to do business as normal

Fiscal Impact: Unknown at this time depending on the work needed. Maintenance will be budgeted every fiscal year based on guidance from City Manager and Public Works Supervisor. To be eligible for Tree City USA designation, the City is required to budget at least \$2/capita for tree care and maintenance.

Attachments: RFP
Bidder list
Moore Bid