

Dates	Budget Milestones	Statutory Requirement Milestones
May 19, 2022	Departments receive preliminary budget guidance from City Manager and Finance Director	N/A
June 7, 2022	Council provides guidance (goals) for FY2022-2023 Budget	N/A
June 9, 2022	Departments prepare budget based on Council goals	N/A
June 23, 2022	Departments submit budget to Finance Director	N/A
June 24, 2022	Finance Director/CM prepare draft budget	N/A
July 1, 2022	Draft Budget sent to Budget Committee	Resolution 19-18
July 8, 2022	Budget Committee Meeting 3 PM	Resolution 19-18
July 15, 2022	Budget Committee Meeting 3 PM	Resolution 19-18
July 22, 2022	Budget Committee Meeting (Final Budget Adjustments, if needed)	Resolution 19-18
August 2, 2022	City Council receives Draft Budget and Budget Message from City Manager	City Charter (Article V, Section 5.03)
August 11, 2022	Council Workshop 5:30 PM	N/A
August 18, 2022	Council Workshop 6:00 PM	N/A
August 25, 2022	Council Workshop (Final Budget Adjustment - If necessary)	N/A
September 6, 2022	Regular City Council Meeting (1st Budget Hearing)	First Public Hearing to set Tentative Budget and Proposed Millage Rate (between Sept. 3 - 18)
September 18, 2022	Advertise 2nd Public Hearing	Notice of Public Hearing or Tax Increase and Budget Summary advertisements published (within 15 days of First Public Hearing)
September 20, 2022	Regular City Council Meeting (2nd Budget Hearing/Budget Adoption)	Second Public Hearing to adopt Final Budget and Final Millage Rate (2-5 days after Notice)
September	Resolutions Adopting Final Millage Rates forwarded to Property Appraiser and Tax Collector	
October	Receive Final Certification of Taxable Value (DR-422s) from Property Appraiser	
October	Complete and Certify Final Millage (DR-422s) and return copies to Property Appraiser	
October	Submit Certified DR-422s and DR-487 to Department of Revenue (DOR)	
Denotes Council Participation		