



Belle Isle Police Department

October 15, 2019

Interoffice Memorandum:

TO: Bob Francis
City Manager

FROM: Chief Laura Houston LH

RE: Request to Surplus Panasonic Computers

The Panasonic CF53 computers utilized by officers are obsolete. Effective January 2020, Microsoft will no longer support Windows 7, which means there will be no software and security updates. The Florida Department of Law Enforcement mandates specific security protocols that Windows 7 cannot accommodate. The Panasonic computers could not be upgraded to Windows 10, which is required to interface with the Orange County Sheriff's Office CAD and dispatch systems. New computers have been purchased and deployed.

Several officers have requested to purchase the old Panasonics. Similar computers with Windows 7 are listed on eBay for approximately \$100. Several of the Panasonics are broken and have no value. There are approximately 13 Panasonics that could be sold.

Belle Isle City Code Sec. 2-223. - Disposal when value \$100.00 or less. If the council has estimated property which it has determined to be surplus to be of some commercial value, but such value does not exceed \$100.00, the city manager shall dispose of such property in any reasonable manner which the city manager, in the city manager's sole discretion, determines will bring the greatest price. See attached.

I am requesting the Panasonic computers be surplus and that each officer be allowed to purchase one of the used computers for \$99 each.

A handwritten signature in black ink, appearing to read "Bob Francis", written over a horizontal line.

Bob Francis, City Manager

✓ Approved

Disapproved



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Shipping: FREE Expedited Shipping | [See details](#)

Item location: Eugene, Oregon, United States

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Delivery: Estimated on or before Wed, Oct. 23 to 32224

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No Interest if paid in full in 6 months on \$99+. [Apply now](#)
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Panasonic Toughbook CF-30 MK1 Intel Core Duo L2400

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Seller 99.2% positive



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\$100.98
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Secs. 2-201—2-220. - Reserved.

DIVISION 2. - SURPLUS CITY PROPERTY

Sec. 2-221. - Classification as surplus.

The city council shall have the discretion to classify as surplus any of the city's property that is obsolete or the continued use of which is uneconomical or inefficient, or which serves no useful function. Any such determination of the council that such property is surplus shall also estimate the value of such property.

(Code 1980, § 2-58; Code 1991, § 2-171)

Sec. 2-222. - Disposal when of no commercial value.

If the council has estimated property which it has determined to be surplus to be of no commercial value, then in the city manager's discretion, such property may be donated, destroyed or abandoned.

(Code 1980, § 2-59; Code 1991, § 2-172)

Sec. 2-223. - Disposal when value \$100.00 or less.

If the council has estimated property which it has determined to be surplus to be of some commercial value, but such value does not exceed \$100.00, the city manager shall dispose of such property in any reasonable manner which the city manager, in the city manager's sole discretion, determines will bring the greatest price.

(Code 1980, § 2-60; Code 1991, § 2-173)

Sec. 2-224. - Disposal when value \$100.00 to \$5,000.00.

If the estimated value of property determined by the council to be surplus is greater than \$100.00 but less than \$5,000.00, the city manager shall dispose of such property by:

(1)Soliciting three bids for the property; or(2)Public auction, after publication of notice not less than one week or more than two weeks prior to the sale in a newspaper having general circulation or, for an auction conducted electronically on the world-wide web, within three days of the date the personal property is delivered to the entity conducting the auction. The published notice shall specify the time, place and terms upon which the personal property shall be offered and a general description of the personal property to be sold; for auctions conducted electronically on the world-wide web, the published notice shall include a general description of the personal property to be auctioned and the world wide web address of the auction location.

(Code 1980, § 2-61; Code 1991, § 2-174; Ord. No. 17-05 , § 1, 8-15-2017)

Sec. 2-225. - Disposal when value \$500.00 or more.

(a)Generally. If any property determined by the council to be surplus is estimated to be of \$5,000.00 or more value, such property shall be sold by sealed bid auction to the highest responsible bidder after publication of three weekly notices, no one of which is published more than 30 days prior to the opening of the sealed bids nor less than one week prior to the opening of such bids.(b)List of property to be sold. In the event of any sale of property determined by the council to be surplus, a list and description of the articles to be sold will be placed on the bulletin board in the city hall, and shall be made available to all persons requesting such list.(c)Revision of bid list by city. The city shall reserve the right to delete items from the list, and to reject any and all sealed bids.

(Code 1980, § 2-64; Code 1991, §§ 2-175—2-177)

Sec. 2-226. - Property where measured per item.

For purposes of this division, the value of property shall be measured per each item and not calculated cumulatively.