



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Public Works Department Monthly Report-April 2025

DATE: April 23, 2025

PREPARED BY: Shawn Fortune, Public Works Foreman

MONTHLY REPORT / PROJECT UPDATE:

Public Works

1. Drying Bed shoveling and loads of waste were hauled from the Wastewater Treatment Plant.
 - a. Removed drying bed # 3 on 4/8/2025
 - b. Pumping and hauling will continue at the WWTP out of the digesters.
2. Grass cutting has continued at all sites.
3. We completed the setup for the Council and Planning Commission meetings and also for the Fort Walker meeting on 4/9/2025.
4. All of the HVAC filters were changed on 4/23/2025 in all of the town buildings
5. Daily checks were made on all Public Works vehicles, including fluid levels and tire inspections.
6. All of the generators are started weekly manually, and all fluid levels are checked.
7. Staff marked 46 (811 Miss Utility) tickets for April 2025.
8. Litter pickup was completed on West and East Broadus, Courthouse Lane, Chase St., Travis St., Maury Ave., and North Main St. by Public Works staff.
9. Weekly dumping of the trash cans on Main St. has continued.
10. The lights in the Town Hall restrooms were replaced with LED fixtures on 4/8/2025.
11. Hanging baskets for Main St. will be delivered to G&G on 4/28/2025 to be planted.
12. The dehumidifier in the ballroom has been operating properly to keep the humidity below 50%.

Utilities

1. Bac T samples were collected for April 2025 and all requirements were met.
2. The sewer line from Martin St. to Lee St. has been checked weekly to ensure proper flow.
3. All six pump stations are maintained weekly to prevent grease buildup on the walls.
4. Fire hydrant maintenance has been completed. Seven hydrants are out of service.
5. Daily checks of all the pump stations have continued.
6. Daily check of alarmed water meters has continued, and repairs are made as needed.
7. On 4/8/2025, at 17047 Elm St., the meter yoke bar, cut-off valve, check valve, and meter box had to be replaced. Most of the parts had rusted apart, and they were leaking badly.
8. John Simmons of Inboden inspected the drying beds on 4/9/2025 and discovered that they aren't draining properly. As of 4/9/2025, we are no longer able to use them.
9. On 4/21/2025, the WWTP influent channel was cleaned out with a Vacuum Truck. It had accumulated a lot of stone and grit, which came from the collapsed line on Main St.
10. On 4/21/2025, the WWTP RAS lines were jetted to ensure that nothing was obstructing the flow.
11. On 4/22/2025, the Oakridge Pump Station had to have the low cut-off float replaced because it wasn't working properly.

ATTACHMENTS:

HEADS UP ITEMS: