



Planning Commission Memorandum

TO: The Honorable Members of the Planning Commission
FROM: Darla Orr Odom, Deputy Zoning Administrator
COPY: India Adams-Jacobs, Town Manager
SUBJECT: **Comprehensive Plan Review – Utilities Sections Updates**
DATE: July 16, 2026

SUMMARY:

Understanding the existing state of the Town's utilities is important to evaluating the Town's path forward. The Town's Utility contractor, Inboden, provided updated information and suggested updates to the utility sections of the Plan in the attached document.

BACKGROUND:

Staff held a work session with the contractor in June. Updates were provided on July 8, 2026.

The attached document updates the water, sewer, and utility sections of Chapters 3, 7, and 10, replacing 2006–2008 figures with current, source-verified data.

Updates are drawn from the 2024 VPDES permit and fact sheet, the 2024 groundwater withdrawal permit, the 2022 Dewberry PER, and the Town's 2025 VDH and WWTP monthly operating reports.

RECOMMENDATION:

No action required. Provided for the Commission's information.