



**TOWN OF BOWLING GREEN  
TOWN COUNCIL MEETING  
MONTHLY REPORT / PROJECT UPDATE**

**AGENDA ITEM:** Public Works Department Monthly Report for  
February 2025

**DATE:** February 25, 2025

**PREPARED BY:** Shawn Fortune, Public Works Foreman

**MONTHLY REPORT / PROJECT UPDATE:**

**Public Works**

1. Drying Bed shoveling and loads of waste were hauled from the Wastewater Treatment Plant.
  - a. Removed drying bed # 2 on 2/7/2025
  - b. Raked drying bed #2.
  - c. A total of 12 loads of waste were hauled out of the digesters at a total of 46,800 gallons for February.
2. Trimmed back trees around the WWTP fence line.
3. Set up was completed for Council and Planning Commission meetings.
4. Daily checks were made on all Public Works vehicles that included fluid levels and tire inspections.
5. Equipment Repair:
  - a. Brakes and new rotors were installed on truck #1 at a cost of \$690.74.
6. Snow removal on sidewalks in the business district took place on 2/12/2025 and at all Town offices.
7. All generators are manually started weekly, and all fluid levels are checked.
8. Nailed all the loose trim on Cedar Lane warehouse.
9. Removed all meter risers and tops from well #1 and stored them in Cedar Lane warehouse.
10. Cleaned the old straw out of the old well house at well #1 and hauled it to the dump.
11. Staff marked twenty 811 (Miss Utility) tickets for February 2025.
12. Staff submitted FY26 Budget requests to the Town Manager on February 25.

## **Utilities**

1. Bac T samples were collected for February 2025 and all requirements were met.
2. All the HVAC filters were changed in all of the buildings on 2/20/2025.
3. Blowers were installed at Heritage Pines, Bowling Green Meadows and Maury Heights Pump Station to help with grease issues.
4. Maintenance is performed on the six pump stations weekly to prevent grease from building up on the walls.
5. At 153 Chase Street, the fire hydrant was replaced on 2/14/2015 because it had been hit and damaged.
6. Daily checks of all the Pump Stations have continued.
7. Daily check of alarmed water meters has continued, and repairs are made as needed.
8. Requested a quote from our contractor to install transducers on all the wells.
9. The sewer line from Martin St. to Lee St. has been checked weekly to make sure it is flowing properly.
10. On 2/24/2025, the sewer line on Main St. was jetted because of a sewer blockage. The jetting was not successful because of a collapse in the sewer line. We started pumping and hauling to keep the sewer line from filling up. IES has coordinated with a company to televis the line on 2/25/2025.

## **ATTACHMENTS:**

## **HEADS UP ITEMS:**