



TOWN OF BOWLING GREEN PLANNING COMMISSION MEETING

MINUTES

Thursday, February 20, 2025
6:00 PM

The meeting was called to order by Vice-Chair Seigmund at 6:01 PM.

PLEDGE OF ALLEGIANCE:

ROLL CALL AND DETERMINATION OF A QUORUM:

Commissioners in attendance: Scott Seigmund, Lisa Gattie, Matthew Benjamin, Jeff Voit, Lauren Griemsmann

Staff in attendance: J.C. LaRiviere, Director of Community Development & Partnerships

ELECTION OF CHAIR AND VICE-CHAIR:

Vice-Chair Seigmund accepted nominations from the floor. Commissioner Gattie nominated Vice-Chair Seigmund for Chair. No other nominations were made. Vice-Chair Seigmund accepted the nomination. Upon motion by Councilman Voit and second by Commissioner Benjamin, the Commission voted unanimously to elect Vice-Chair Seigmund as Chair of the Commission. Mr. Seigmund presided over the rest of the meeting as Chair.

Chair Seigmund then requested nominations for Vice-Chair. Commissioner Benjamin nominated Commissioner Gattie for Vice-Chair. Commissioner Gattie accepted the nomination. Upon motion by Commissioner Benjamin and second by Chair Seigmund, the Commission voted unanimously to elect Commissioner Gattie as Vice-Chair.

APPROVAL OF THE MINUTES:

1. November 2024 Minutes

Upon motion by Councilman Voit and second by Vice-Chair Gattie, the Commission voted unanimously to approve the minutes.

COMMISSION COMMENTS AND REPORTS:

Councilman Voit welcomed Commissioner Grimsmann to the Commission.

PUBLIC COMMENT:

Chair Seigmund opened public comment at 6:07.

Vice-Mayor Coyle welcomed Commissioner Grimsmann and thanked reappointed Commissioners Seigmund and Benjamin for their continued service.

Chair Seigmund closed public comment at 6:10.

NEW BUSINESS:

2. 2025 Meeting Schedule

Upon motion by Councilman Voit and second by Commissioner Gattie, the 2025 meeting schedule was approved unanimously as follows:

Meetings will occur at Town Hall at 6:00 PM on the third Thursday of each month, except for the months of December, June, and July. The December and July meetings are cancelled. Based on Commissioner availability, the June meeting has been moved to June 12th.

ANNUAL WORKPLAN UPDATE:

3. 2024 Annual Workplan Review

Mr. LaRiviere highlighted completed items from the 2024 workplan and proposed the ongoing items for addition to the 2025 Annual Workplan.

4. 2025 Annual Workplan Discussion

Mr. LaRiviere proposed items for the Commission's consideration for inclusion in the workplan for proposal to Council. Items included are the Zoning Map, Comprehensive Plan update, and the Chesapeake Bay Preservation Act Ordinance update. Upon motion by Commissioner Gattie and second by Chair Seigmund, the proposed workplan was approved unanimously for proposal to Town Council.

ADJOURNMENT:

Upon motion by Commissioner Benjamin and second by Commissioner Gattie, the Commission voted to adjourn at 6:35 PM.