



TOWN OF BOWLINGGREEN

P.O. Box 468
 117 Butler Street
 Bowling Green, VA 22427

804-633-6212

TEMPORARY MOBILE FOOD VENDING VEHICLE PERMIT

An approved copy of this permit and required attachments including an approved Virginia Health Dept permit must be kept on site at all times.

APPLICANT	LOCATION
Name:	Proposed Site:
Address:	Zoning District:
Phone:	Date(s) of Operation:
Email:	Hours of Operation:
Business Name:	Type of Food Sold:

APPLICABILITY

Per Town of Bowling Green Ordinance O-2025-001, temporary mobile food vending vehicles are permitted on properties zoned B-1 and B-2 Business District, subject to the approval of a Town permit. Any person who wishes to operate a temporary mobile vending vehicle on commercially zoned private property and is not part of a special event for no more than three (3) consecutive calendar days and no more than ten (10) calendar days per month must acquire an approved Town permit. Mobile food units permitted under an approved Special Events Application are exempt from these Zoning Regulations unless applicable under the Virginia Code.

RULES AND REGULATIONS

1. Property must be privately owned and zoned B-1 or B-2 Business District; or Town-owned public property.
2. Applicants must provide written permission from the property owner or owner's agent for each time and location of the unit on the property, which is planned, stating dates and hours of operation. A copy of this written permission must be submitted with the permit application.
3. The mobile vending vehicle must be a minimum of 100 feet from a residential zoning district.
4. Mobile vending vehicles must be a minimum of 100 feet from any brick-and-mortar restaurant.
5. Mobile vending vehicles shall not block sidewalks and must have a valid vehicle registration.
6. Mobile vending vehicles selling food must have a current, valid license from the Virginia Department of Health. A copy must be submitted with the permit application.
7. Mobile vending vehicles must have a current fire inspection certificate. A copy must be submitted with the permit application.
8. Mobile vending vehicle operators must provide a copy of a certificate of insurance with a minimum of \$1.0 million Comprehensive General Liability coverage.
9. Mobile vending vehicle operators must register with the Town of Bowling Green Finance Department and, when applicable under Virginia Code, obtain a Peddler's Business License and remit Meals Tax to the Town of Bowling Green Finance Department by the due date of the following month in which they are set up to sell in the Town of Bowling Green.
10. Mobile vending vehicle operators are responsible for cleanup around the unit and disposal of trash and grease and gray water disposal in an appropriate manner. No on-site grease or gray water disposal is allowed.
11. Operators must notify the zoning administrator immediately of any changes or issues encountered.

REQUIRED ATTACHMENTS

<u>PROVIDED</u>	<u>DOCUMENT</u>
_____	Property Owner Written Permission
_____	License from VDH
_____	Fire Inspection Certificate
_____	Certificate of Insurance (\$1.0 mil Comprehensive General Liability)

REQUIRED AUTHORIZED SIGNATURE
I certify the above information is true and correct to the best of my knowledge and agree to comply with the rules and regulations described above.
Authorized Signature:
Printed name:
Date: Application Fee: <i>\$70 (to be set and approved by Council, proposed by Planning Commission in November 2025)</i>

DEPARTMENT USE ONLY
Date Application Filed with the Town:
Approval: Approved Denied
Permit Number:
Signature of Zoning Administrator: