



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Public Works Department Monthly Report

DATE: January 26, 2026

PREPARED BY: Shawn Fortune, DPW

MONTHLY REPORT / PROJECT UPDATE:

Public Works

1. Daily check of all Public Works vehicles has continued, which consists of checking the oil, tires, and lights.
2. Staff took down the Christmas decorations and stored them in Cedar Lane warehouse.
3. Staff set up the Council meeting for January.
4. Leaf collection has ended.
5. The HVAC unit at the Wastewater Treatment Plant will be replaced by Caroline Heating and Air.
6. Daily checks of the playground have continued.
7. Weekly dumping of the trash cans on Main St. has continued by staff.
8. The dehumidifier in the ballroom is checked daily to make sure the humidity stays around 50%.
9. Staff cleared all the fence lines at the Wells and Pump Stations
10. Staff cleaned the area in front of the Drying Beds. All trash, lumber, and tools were stored to make the area more presentable.
11. Staff prepared for the winter storm, checking all equipment fuel levels and ensuring all equipment was running properly.

12. FY27 budget preparation for Wastewater, Water, and Public Works budgets is underway at the request of the Town Manager

Utilities

1. Sewer line from Martin St. to Lee St. has been checked weekly to make sure it is flowing properly.
2. All six pump stations are being maintained weekly to prevent grease from building up on the walls.
3. Daily checks of all the Pump Stations have continued.
4. Staff marked a total of 17(811) Miss Utility tickets.
5. Daily check of alarmed water meters has continued, and repairs are made as needed if the problem is on the public side of the meter. Water leak door hangers are delivered to customers to notify them of an issue on the private side of the meter.
6. Drying bed #3 had all the sand and pea gravel removed and replaced with #57 stone. The drainage system was also replaced.
7. Weekly checks of the generators have continued.
8. Staff assisted the Finance Dept. with water accounts not being billed to the proper customers.
9. Staff assisted the Finance Dept. with trash accounts not being billed properly.
10. Water main repair was made at 14440 Fredericksburg Tpke it was repaired with a repair band.