



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Public Works Department Monthly Report for January 2025

DATE: January 28, 2025

PREPARED BY: Shawn Fortune, Public Works Foreman

MONTHLY REPORT / PROJECT UPDATE:

Public Works

1. Drying Bed shoveling and loads of waste were hauled from the Waste Water Treatment Plant.
 - a. Removed drying bed # 3 on 1/2/2025
 - b. Removed drying bed # 5 on 1/13/2025
 - c. A total of 11 loads of waste were hauled out of the digesters at 4,000 gallons per each load. The total loads equal to 44,000 gallons.
2. Leaf collection ended on 1/3/2025.
3. Set up was completed for Council and Planning Commission meetings.
4. Daily checks were made on all Public Works vehicles that included fluid levels and tire inspections.
5. Equipment Repair:
 - a. Zero turn mower was taken to Morton's to be serviced on 1/15/2025. It was picked up on 1/23/2025. Total cost was \$765.82.
6. Snow removal on sidewalks in business district took place on 1/6/2025 & 1/7/2025.
7. All of the generators are started weekly manually and all fluid levels are checked.
8. Christmas lights were taken down on 1/2/2025.

9. Staff met with VDOT to discuss sidewalk repairs needed on North Main St. in front of 106 & 120 North Main St. VDOT representatives stated repairs would be made the week of 1/27/2025 if weather permitted.
10. Contacted Curtis Power Solutions and Carter Machinery to get quotes on servicing the generators annually.
11. Staff marked twenty- seven 811 (Miss Utility) tickets for January, 2025.
12. Gov Deals Sales on 1/16/2025:
 - a. 2001 GMC Sierra sold for \$1,490.62
 - b. 2005 Ford Crown Victoria sold for \$2,278.12

Utilities

1. Bac T samples were collected for January 2025 and all requirements were met.
2. All the HVAC filters were changed in all of the buildings on 1/7/2025.
3. The grinder pump at Maury Heights Pump Station had to be pulled and cleared of wipes on 1/11/2024.
4. Sewer line from Martin St. to Lee St. has been checked weekly to make sure it is flowing properly.
5. Water Main Breaks:
 - a. Lacy Lane on 1/9/2025
 - b. Chase St. at the intersection on County St. on 1/12/2025
6. Daily check of all the Pump Stations has continued.
7. Daily check of alarmed water meters has continued and repairs are made as needed.
8. Disconnection notices were sent to 13 customers.

9. On 1/13/2025, a power test was done on the booster pumps at Well #1 to make sure it was using the proper amperage and voltage. The test showed everything was running properly.

ATTACHMENTS:

Attached is January 2025 work orders completed.

HEADS UP ITEMS:

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