



Planning Commission Memorandum

TO: The Honorable Members of the Planning Commission
FROM: Darla Orr Odom, Deputy Zoning Administrator
COPY: India Adams-Jacobs, Town Manager
SUBJECT: **Comprehensive Plan Review – Commission Evaluation of Current Plan’s Vision, Goals and Implementation Plans**
DATE: May 21, 2026

SUMMARY:

A Comprehensive Plan describes the future vision for a community and serves as a decision making guide for its public officials.

The purpose of a comprehensive plan is to guide and accomplish a coordinated, adjusted, and harmonious development of the locality’s territory which will, in accordance with present and probable future needs and resources, best promote the health, safety, morals, order, convenience, prosperity, and general welfare of the inhabitants, including the elderly and persons with disabilities.

While general in nature, the Comprehensive Plan establishes goals for the future development of the Town. The most successful Comprehensive Plans include clear strategies to implement the Plan’s goals to better determine desired outcomes.

BACKGROUND:

As part of the Town’s current Comprehensive Plan review, an important component for evaluation are the Plan’s Vision, Goals and Implementation Plans. The Town’s existing Comprehensive Plan includes its Vision Statement on Pages 14 and 15 and Goals and Implementation Plans in Chapter 10.

Since prior to their meeting on March 19, 2026, the Planning Commission is asked to evaluate the existing Plan goals and implementation strategies. At the April meeting, staff offered insight into a Plan’s vision statement, as well as developing an implementation matrix that is actionable and measurable. These will be discussed at the Commission’s May meeting to provide guidance to staff as review of the Plan continues.

RECOMMENDATION:

Review Planning Commissioners’ comments regarding Vision, Goals and Implementation at the May 21, 2026 meeting.

ATTACHMENT:

1. Presentation from April 16, 2026 – Planning Commission Meeting Re: Goals and Implementation
2. Comprehensive Plan Generally and Vision Document from Existing Plan
3. Draft Chapter 10 – Plan Implementation