



TOWN OF BOWLING GREEN PLANNING COMMISSION MEETING

MINUTES

Thursday, August 21, 2025
6:00 PM

- Chair Seigmund, acknowledging the absence of Commissioner Benjamin, opened the meeting at 6:01 PM.

PLEDGE OF ALLEGIANCE:

ROLL CALL AND DETERMINATION OF A QUORUM:

- Chair Seigmund, acknowledging the absence of Commissioner Benjamin, initiated a roll call. With all other members present, a quorum was established.

PUBLIC COMMENT:

Chair Seigmund opened the Public Comment at 6:02 PM.

- Tina Gambill applauded Planning Commission for their work and collaboration with Town Council.

Chair Seigmund closed public comment at 6:03 PM.

APPROVAL OF THE MINUTES:

1. Planning Commission Minutes- May 15
 2. Planning Commission Meeting- June 12
- Councilmember Voit motioned to approve the consent agenda. Seconded by Vice-Chair Gattie, the consent agenda was approved following unanimous approval.

ANNUAL WORKPLAN UPDATE:

3. Planning Commission Annual Workplan
- Mr. Percy Ashcraft of Ashcraft Community Partners and Ms. Darla Odom of the Berkley Group introduced themselves to the Planning Commission as current staff support, given the vacancy in the Director of Community Development position, that has been vacant since June.
 - Councilmember Voit updated Town staff on the Annual Workplan activities.
 - Percy Ashcraft updated the Planning Commission regarding the endeavors to establish a GIS map through a partnership with SERCAP at no cost to the Town.

REPORT OF THE ZONING ADMINISTRATOR:

- Darla Odom updated Planning Commission on zoning activities.

NEW BUSINESS:

None.

UNFINISHED BUSINESS:

4. Food Trucks Discussion

- Vice-Chair Gattie motioned to approve the distribution of the food truck survey to Town businesses and residents. Seconded by Commissioner Griemsman, the motion passed following unanimous approval.

5. Comprehensive Plan Update Discussion

- Planning Commissioners requested staff to locate the most recent draft version of the Comprehensive Plan ahead of the next Planning Commission Meeting.

INFORMATIONAL ITEMS:

None.

COMMISSION COMMENTS AND REPORTS:

None.

ADJOURNMENT:

- Councilmember Voit motioned to adjourn the meeting, seconded by Commissioner Griemsman, followed by unanimous approval. The Planning Commission meeting was adjourned at 6:57 PM.