



**TOWN OF BOWLING GREEN
TOWN COUNCIL MEETING
MONTHLY REPORT / PROJECT UPDATE**

AGENDA ITEM: Public Works Department Monthly Report for
May 2025

DATE: May 28, 2025

PREPARED BY: Shawn Fortune, Public Works Foreman

MONTHLY REPORT / PROJECT UPDATE:

Public Works

1. Drying Bed shoveling and loads of waste were hauled from the Waste Water Treatment Plant.
 - a. 18 loads of solids were hauled out of the digesters for May 2025.
2. Grass cutting has continued at all sites.
3. The setup was completed for Council and Planning Commission meetings.
4. All the HVAC units were serviced
5. Daily checks were conducted on all Public Works vehicles, which included inspections of fluid levels and tires.
6. All generators are manually started weekly, and all fluid levels are checked. All the generators were serviced by Curtis Power Solutions from May 17, 2025, to May 19, 2025.
7. Staff marked a total of 38 (811 Miss Utility) tickets for May 2025.
8. Daily trash pickup is performed at the playground, and equipment is inspected.
9. Weekly dumping of the trash cans on Main St. has continued.
10. Hanging baskets were installed on Main St. on May 19, 2025.
11. The dehumidifier in the ballroom is checked daily to ensure the humidity remains below 50%.
12. No Parking signs were installed on Main Street on May 23, 2025, for the sewer line project.

Utilities

1. The seven fire hydrants that are out of service are scheduled to be inspected in the first week of June. With the inspection, we will be informed if they need to be replaced or can be repaired.
2. The sewer line from Martin Street to Lee Street has been checked weekly to ensure it flows correctly.
3. All six pump stations are maintained weekly to prevent grease buildup on the walls.
4. Daily checks of all pump stations have continued.
5. Daily check of alarmed water meters has continued, and repairs are made as needed.
6. On May 11, 2025, a water leak was detected at 333 North Main St. The line required a repair band to be installed to stop the leak.
7. At the Bowling Green Meadows pump station, the reed valves in vacuum pump #2 needed to be replaced on May 15, 2025.
8. Well #4 was taken off line to start water testing on 5/19/2025
9. On May 22, 2025, the Contractor conducted test digs to locate utilities that were marked on Main Street.
10. North Main St. was closed on 5/27/2025 at 9:00 a.m. and will remain closed until the completion of the sewer line replacement.

