



Town Council Memorandum

TO: The Honorable Mayor and Town Council
FROM: J.C. LaRiviere, Director of Community Development & Partnerships;
COPY: India Adams-Jacobs, Town Manager
SUBJECT: Out-of-Town Utility Connection Requests
DATE: June 5, 2025

SUMMARY:

Town Staff received two applications for water connections regarding parcels outside of town limits. The connection applications, UCR25-001 and UCR25-002, concerning parcels 43-3-18 (Fredericksburg Tpke Lot 18) and 43C-3-17L (Tinder Dr Lot 17L), are adjacent to parcels already served by the Town's water system.

BACKGROUND:

The Town of Bowling Green received two requests from property owners seeking connections to the municipal water system for parcels located outside town limits. Per existing policies and municipal procedures, applications for water and/or sewer connections originating from properties outside town limits require approval by the Town Council. These connections would result in additional revenues to the town through initial connection fees amounting to \$12,000, as well as ongoing usage fees, further contributing to the financial sustainability of the water system.

FISCAL IMPACT:

Both connection applications entail a payment to the Town of \$6,000 dollars for water availability fees, connection charges amounting to whichever is greater of \$750 or 125% of the actual cost of labor and materials, amounting to a minimum initial payment of \$13,500, in addition to user fees thereafter.

RECOMMENDATION:

Town Staff recommend Council approve of both UCR25-001 and UCR25-002.

DRAFT MOTION:

I move that Council approve UCR25-001 and UCR25-002, for parcels 43-3-18 and 43C-3-17L.