



**TO:** The Honorable Mayor and Town Council  
**FROM:** India Adams-Jacobs, ICMA-CM, Town Manager  
**COPY:** Jeff Gore, Town Attorney  
**SUBJECT:** FY2027 Budget Adoption & Appropriation (Resolution 2026-13)  
**DATE:** June 4, 2026

**SUMMARY:**

The State of Virginia requires that localities present a balanced budget for town council consideration and adoption by June 30.

*§ 15.2-2503. Time for preparation and approval of budget; contents. The governing body shall prepare and approve a budget for informative and fiscal planning purposes only, containing a complete itemized and classified plan of all contemplated expenditures and all estimated revenues and borrowings for the locality for the ensuing fiscal year. The itemized contemplated expenditures shall include any discretionary funds to be designated by individual members of the governing body and the specific uses and funding allocation planned for those funds by the individual member; however, notwithstanding any provision of law to the contrary, general, or special, an amendment to a locality's budget that changes the uses or allocation or both of such discretionary funds may be adopted by the governing body of the locality. The governing body shall approve the budget and fix a tax rate for the budget year no later than the date on which the fiscal year begins. The governing body shall annually publish the approved budget on the locality's website, if any, or shall otherwise make the approved budget available in hard copy as needed to citizens for inspection.*

**BACKGROUND:**

During the budget presentation on May 7 and subsequent meetings on May 28, the Town Manager highlighted the proposed operating and capital budgets for the upcoming fiscal year. During the May 28 meeting, the Town Council adopted FY27 tax rates (RES 26-12) and water and sewer rates (ORD 26-04)

**ALTERNATIVES:**

Not applicable.

**RECOMMENDATION:**

The town staff recommends that the Town Council approve the attached resolution for budget adoption and appropriation.

**DRAFT MOTION:** I move that the Town Council approve and adopt the proposed Fiscal Year 2026–2027 Operating and Capital Budgets, and appropriate the funds necessary to carry out the adopted budget, as presented and recommended by the Town Manager.