



Town Council Memorandum

TO: The Honorable Mayor and Town Council
FROM: J.C. LaRiviere, Director of Community Development & Partnerships;
Jeffrey Smith, Intern
COPY: India Adams-Jacobs, Town Manager
SUBJECT: Resolution of Support for Grant Application to Virginia Department of Health
(VDH) Planning & Design Fund- GIS Mapping Project
DATE: January 2nd, 2025

SUMMARY:

Staff is requesting that Town Council adopt the attached resolution of support as required by the VDH Planning & Design Fund program to support the Town's grant application for the Town of Bowling Green Public Utility GIS Mapping project.

BACKGROUND:

The Town of Bowling Green's public utility infrastructure has faced numerous challenges due to deferred maintenance, limited budget, and a lack of a comprehensive asset management plan. Since January 2023, the Town has experienced 29 water main breaks, which has strained financial resources and operational capacity. To address these issues, the Town proposes to develop an internal Geographic Information System (GIS) map for public utility infrastructure, which will provide accurate and detailed information on the location and condition of critical assets in our utility systems. In 2024, the Town Manager and staff successfully obtained \$45,000 from this program for the Hydrological Source Evaluation project which is currently underway.

ALTERNATIVES:

The alternative would be to not adopt the resolution of support, which would prevent the submission of the Town's grant application, which would leave staff with few alternatives for funding sources for a project of this type.

FISCAL IMPACT:

This grant program requires no local match, and the Town is requesting the program's maximum award amount of \$45,000 in the grant application. The completion of this project will lead to accurate capital budgeting and allow for better planning for infrastructure costs.

RECOMMENDATION:

Staff recommends that the Town Council adopt the resolution of support to authorize the municipal government to apply to the VDH Planning & Design Fund to obtain funding for the Town of Bowling Green Public Utility GIS Mapping project.

DRAFT MOTION:

I move that Council adopt the attached resolution of support for the Town's grant application to the Virginia Department of Health Planning and Design Fund to obtain funding for the Town of Bowling Green Public Utility GIS Mapping project.