



TO: The Honorable Mayor & Town Council
FROM: Tomeka C. Morgan, Interim Town Treasurer
SUBJECT: October Treasurer's Report
DATE: September 16, 2026

SUMMARY:

During the month of September, the Treasurer's office worked on the following items:

Status of Town Audits

- FY25 Audit
 - Audit work is complete and presentation to Town Council occurred at the September 3rd council meeting.
 - Finance staff are currently working on FY 26 and will begin coordination with the auditors soon.

Real Estate / Personal Property

- Town staff have received calls as TACS Collection bills have gone out. Town staff is directing questions and/or concerns to TACS. There have been funds collected at this time.

Utility Billing

- Utility Bills for the July/August usage (9/3/26 Bill Date) are due 10/14/2026
- Utility Bills for the May/June usage (7/9/26 Bill Date) were due 8/17/2026 and any payments not received on or before this due date have incurred late penalties
- Next utility cut-off will occur ~10/14/2026
- 2 off cycle cut off notices were issued (1) for failure to open a water account (2) for non-payment
- 1/10 residents who were shut off during last month's cut-off remain in cut-off status. Both homes were informed to be vacant where customers did not notify us of their departure. (1) of the homes had re-establishment of services under the homeowner's name (previously tenant occupied)

Other Finance Department Operations

(AP, AR, Events, Trash Requests, Business Licenses, Etc.)

- ClearForms rolled out the electronic meals tax forms with the August 20th due date, we have successfully collected nearly \$20,000 electronically since then.
- Approximately 93 front desk customers signed in and/or served at the front desk
- Monthly AP processing – 4 check runs completed



- Town Hall events: 2