



TO: The Honorable Mayor & Town Council
FROM: Tomeka C. Morgan, Interim Town Treasurer
SUBJECT: August Treasurer's Report
DATE: July 13, 2026

SUMMARY:

During the month of July, the Treasurer's office worked on the following items:

Status of Town Audits

- FY25 Audit
 - Audit work has begun and has been provided to the auditors, draft financials for FY 25 is anticipated within the next week or so.

Southern Software

- 100% implemented and continuing to work to improve capabilities.

Real Estate / Personal Property

- Contract for TACS Collection Services continues to be under review by the Interim Town Treasurer, Town Manager, and Town Attorney
 - ◆ The Town is requesting to use their services for delinquent Real Estate and Personal Property tax collections. Preliminary reports have been sent over from Southern to ensure accurate data is being provided.

Utility Billing

- Utility Bills for the May/June usage (7/9/26 Bill Date) will be due 8/17/2026
- Utility Bills for the March/April usage (5/7/26 Bill Date) were due 6/16/2026 and any payments not received on or before this due date have incurred late penalties
- Delinquent Cut-Off Notices will be distributed on 8/3/2026 to provide the 10-day notice in accordance with our policies for delinquent usage
- Cut-Offs will occur on 8/17/2026 if delinquent payment is not paid on or before that date

Other Finance Department Operations

(AP, AR, Events, Trash Requests, Business Licenses, Etc.)

- Two positions reclassified from PT to FT – Billing Specialist PT to Customer Service- Billing and AP & Payroll Specialist PT to Staff Accountant
- Approximately 65 front desk customers signed in and/or served at the window



- Increasing ongoing efforts on the days the Town Office with change to days the Town is open to the public to answer utility billing and usage questions, concerns, complaints and requests for assistance
- Monthly AP processing – 4 check runs completed (weekly process)