



TOWN OF BOWLING GREEN TOWN COUNCIL MEETING MONTHLY REPORT / PROJECT UPDATE

AGENDA ITEM: Public Works Department Monthly Report
DATE: June and July 2026
PREPARED BY: Shawn Fortune

MONTHLY REPORT / PROJECT UPDATE:

Public Works

1. Staff continued daily inspections of Public Works vehicles, including the oil, tires, and lights. Truck #4 was taken to Sheehy Ford for dealer replacement and programming of the Front Control Interface Module.
2. Staff continued daily playground inspections. Several severely warped 6-by-6 pavilion posts require replacement by G.H. Watts.
3. Staff continued weekly collection of trash from the receptacles on Main Street.
4. Staff checked the ballroom dehumidifier daily to maintain approximately 50% humidity.
5. Staff completed monthly fire-extinguisher inspections in all Town buildings.
6. Staff cleaned the storage area used for chairs and tables for Town events.
7. A/C filters were replaced in all Town buildings on July 6.
8. Staff mowed the grass at all Town sites weekly.
9. Staff watered the hanging baskets on Main Street weekly.
10. Replacement of the sidewalk and kitchen steps began on July 21 and is expected to be completed by July 27.
11. Staff reinstalled storm-damaged street signs at Lakewood and Broaddus and at White Street and Milford.

Utilities

1. Sewer line replacement on Ennis Street and Main Street was completed since the previous meeting.
2. All six pump stations received weekly maintenance to prevent grease buildup on the walls. Floats at all pump stations were cleaned, and the probes at Bowling Green Meadows were cleaned twice during the month.
3. Staff continued daily inspections of all pump stations.
4. Staff continued weekly inspections of the generators.

5. Staff marked 59 Miss Utility (811) tickets in June and 21 tickets in July.
6. Staff continued daily monitoring of alarmed water meters and completed repairs as needed when an issue was located on the public side of the meter. Water-leak door hangers were delivered to customers when an issue was identified on the private side of the meter.
7. Staff received a pallet of hydrated lime for the wastewater treatment plant on July 7 and stored it inside the building adjacent to the influent building.
8. On July 20, Stemmler cleaned the influent channel, which had accumulated a substantial amount of grit.
9. The sludge pump assembly was replaced on the night pump, and the wear plates were replaced on both the day and night pumps.
10. Staff continued working to complete the lead and copper checks on the private side of the meter.