

**FY 2024 PROPOSED BUDGET  
GENERAL FUND  
at \$.545 Real Estate Tax Rate**

ACCT#	ACCOUNT NAME	FY22 Actuals	FY2023 Adopted	Actuals as of 3/31/2023	FY2024 Proposed	% Change from FY23 to FY24	\$ Change from FY23 to FY24	Notes
<b>REVENUES</b>								
<b>TAXES AND FEES</b>								
<b>TAX RATE \$.5187</b>								
310-100	Real Estate (RE) Taxes - Current Year	\$1,984,781	\$2,108,400	\$2,053,012	\$2,083,639	-1.17%	(\$24,761)	see Tab #3 for allocation
310-110	RE Taxes - Prior Years	\$2,680		\$32				
310-115	RE Taxes Penalty & Interest	\$4,669		\$266				
310-116	RE Tax - Road Repair Fund - Current Year	\$128,483	\$122,000	\$126,647	\$127,916	4.85%	\$5,916	see Tab #3 for allocation
310-200	Personal Property Tax - Current Year	\$239,901	\$220,000	\$204,728	\$239,879	9.04%	\$19,879	see Tab #3 for allocation
310-210	Personal Property Tax - Prior Years	\$19,022						
310-300	Personal Property Taxes Penalty & Interest	\$1,482						
310-301	Personal Property Taxes - Road Repair Fund	\$14,385	\$12,320	\$1,992	\$14,393	16.83%	\$2,073	see Tab #3 for allocation
310-302	PPT - Road Repair Fund- Prior Years	\$1,261						
310-400	Income Tax	\$538,074	\$400,000	\$285,459	\$450,000	12.50%	\$50,000	on track for \$480,000 in FY23
310-500	Refuse and Recycling Collection Fee	\$97,945	\$0		\$97,945			Question for the Council - do they want to add back
310-700	Admission & Amusement Tax							
<b>TOTAL: TAXES AND FEES</b>		<b>\$3,032,683</b>	<b>\$2,862,720</b>	<b>\$2,672,136</b>	<b>\$3,013,772</b>	<b>5.28%</b>	<b>\$151,052</b>	
<b>LICENSES AND PERMITS</b>								
323-100	Business Licenses	\$19,360	\$17,000	\$14,287	\$24,000	41.18%	\$7,000	estimate based on FY23 1/31/23 actuals
323-115	Business Licenses - Late Fee	\$913	\$500	\$1,300		-100.00%	(\$500)	
323-150	Business Licenses - Prior Years	\$940		\$825				
323-200	Traders Licenses	\$0	\$2,000	\$25	\$500	-75.00%	(\$1,500)	estimate based on FY23 1/31/23 actuals
323-300	Building Permits	\$9,045	\$10,000	\$12,187	\$21,000	110.00%	\$11,000	estimate based on FY23 1/31/23 actuals
323-400	Cable TV Fees - Comcast	\$12,592	\$12,600	\$6,064	\$12,300	-2.38%	(\$300)	estimate based on FY23 1/31/23 actuals
323-401	Cable TV Fees - Verizon	\$21,855	\$22,500	\$10,193	\$20,000	-11.11%	(\$2,500)	estimate based on FY23 1/31/23 actuals
323-500	Rental Licenses	\$48,560	\$63,000	\$40,150	\$67,000	6.35%	\$4,000	estimate based on FY23 1/31/23 actuals
323-600	Dumpster Permits	\$975	\$1,000	\$465	\$1,000	0.00%	\$0	
323-800	Portable Storage Permits	\$315	\$300	\$150	\$300	0.00%	\$0	
<b>TOTAL — LICENSES &amp; PERMITS</b>		<b>\$114,555</b>	<b>\$128,900</b>	<b>\$85,646</b>	<b>\$146,100</b>	<b>13.34%</b>	<b>\$17,200</b>	

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<b>INTERGOVERNMENTAL/ GRANTS</b>								
335-100	Police Aid	\$45,760	\$48,000	\$29,476	\$59,000	22.92%	\$11,000	estimate based on FY23 1/31/23 actuals
335-200	Disposal Fee Rebate	\$8,232	\$8,000	\$4,116	\$8,000	0.00%	\$0	estimate based on FY23 1/31/23 actuals
335-350	Police Protection Grants							
335-500	Highway User Fee	\$154,113	\$148,900	\$64,838	\$184,303	23.78%	\$35,403	Based on estimates provided by the State FY23 and
335-976	Bond Bill	\$0	\$0				\$0	
<b>TOTAL: INTERGOVERNMENTAL</b>		\$208,105	\$204,900	\$98,430	\$251,303	22.65%	\$46,403	
<b>SERVICE CHARGES</b>								
361-100	Pedestrian Bridge Reimbursement		\$100		\$100	0.00%	\$0	
<b>TOTAL: SERVICE CHARGES</b>		\$0	\$100	\$0	\$100	0.00%	\$0	
<b>FINES AND FORFEITURES</b>								
362-100	Police Department	\$35,299	\$55,000	\$33,280	\$30,000	-45.45%	(\$25,000)	estimate based on FY23 1/31/23 actuals
362-110	Speed Camera	\$69,019	\$45,000	\$35,880	\$80,000	77.78%	\$35,000	estimate based on FY23 1/31/23 actuals
362-New	Red Light Camera				\$45,000			need estimate from Chief
362-200	Code Compliance Fines	\$900	\$5,000	\$5,048	\$5,000	0.00%	\$0	estimate based on FY23 1/31/23 actuals
362-211	Code Lien Paid- Prior Year							
362-212	Code Lien Interest							
<b>TOTAL: FINES &amp; FORFEITURES</b>		\$105,218	\$105,000	\$74,208	\$160,000	52.38%	\$55,000	

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<b>MISCELLANEOUS</b>								
370-110	Interest & Dividend Income Old Line Bank	\$2,532	\$5,000	\$15,360	\$30,000	500.00%	\$25,000	Interest rates increasing
370-200	Town Center Rental	\$0	\$2,500	\$4,050	\$10,000	300.00%	\$7,500	
370-300	Recycling	\$1,464	\$1,000	\$655	\$1,000	0.00%	\$0	estimate based on FY23 1/31/23 actuals
370-301	Appliance Pick-up	\$630	\$300	\$200	\$300	0.00%	\$0	estimate based on FY23 1/31/23 actuals
370-303	Bulk Trash Pick up	\$285	\$0		\$300	100.00%	\$300	
370-400	Notary & copying service	\$144	\$100	\$76	\$100	0.00%	\$0	
370-500	Other	\$10,454	\$71,000	\$2,924	\$5,000	-92.96%	(\$66,000)	\$71,000 was for the refund of the forfeiture account
370-550	Police Dept. - Miscellaneous	\$6,874	\$3,000	\$2,400	\$2,500	-16.67%	(\$500)	estimate based on FY23 1/31/23 actuals
370-555	CARES Act Grant							
370-600	Advertising in Bulletin	\$662	\$1,000	\$212	\$500	-50.00%	(\$500)	estimate based on FY23 1/31/23 actuals
370-700	Sale of Assets		\$0					
370-800	Cable TV PEG Grant - Comcast	\$7,449	\$7,500	\$3,638	\$7,500	0.00%	\$0	estimate based on FY23 1/31/23 actuals
370-801	Cable TV PEG Grant - Verizon	\$13,900	\$14,300	\$6,483	\$12,700	-11.19%	(\$1,600)	estimate based on FY23 1/31/23 actuals
370-912	Insurance Recovery Proceeds	\$3,172		\$1,932			\$0	
370-XXX	Men's League Reimbursement		\$0		\$5,000	5000.00%	\$5,000	Reimbursement by MNCPPC
<b>TOTAL: MISCELLANEOUS</b>		\$47,566	\$105,700	\$37,930	\$74,900	-29.14%	(\$30,800)	
<b>TOTAL RECEIPTS</b>		\$3,508,127	\$3,407,320	\$2,968,350	\$3,646,175	7.01%	\$238,855	
<b>GENERAL FUND BALANCE (Transfer from Reserves)</b>								
301-100	Fund Balance - Operating Budget		\$135,445		\$700,509	417.19%	\$565,064	This line item if using General Fund Reserves to Balance
301-100	Fund Balance -Police Vehicles		\$0		\$0	0.00%	\$0	
301-300	Fund Balance - Capital Projects & Purchases		\$0		\$0	0.00%	\$0	
301-401	Reserve - Vehicle Replacement		\$139,000		\$80,000	-42.45%	(\$59,000)	
301-402	Reserve - Infrastructure Improvement		\$30,000		\$80,097	166.99%	\$50,097	this is for road repair minus HUR money
301-403	Reserve - PEG Cable TV		\$108,300		\$0	-100.00%	(\$108,300)	
301-405	Reserve - NW Trailer		\$0		\$0	0.00%	\$0	
<b>TOTAL: FUND BALANCE &amp; RESERVE TRANS.</b>		\$0	\$412,745	\$0	\$860,606	108.51%	\$447,861	
<b>TOTAL REVENUES</b>		\$3,508,127	\$3,820,065	\$2,968,350	\$4,506,781	17.98%	\$686,716	

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<b>GENERAL GOVERNMENT</b>								
<b>MAYOR and COUNCIL</b>								
110-015	Council Conventions & Training	\$8,409	\$8,500	\$1,362	\$8,500	0.00%	\$0	
110-016	Council Public Relations	\$6,158	\$1,000		\$1,000	0.00%	\$0	
110-017	Education	\$4,000	\$4,000		\$4,000	0.00%	\$0	FY23 YTD actuals are lower than anticipated
110-019	Council Stipends	\$12,500	\$12,000	\$9,000	\$12,000	0.00%	\$0	
110-020	Network Software Support	\$5,775	\$3,000	\$3,229	\$9,000	200.00%	\$6,000	\$750/mo. X 12/mos. (live translation service)
110-021	Miscellaneous	\$860	\$500	\$470	\$1,976	295.20%	\$1,476	Air Cards = \$24.60/mo. x 5 x 12/mos. + \$500
110-029	Council Communications	\$1,080	\$500	\$779	\$500	0.00%	\$0	
110-078	Spay and Neuter Program	\$0	\$600		\$300	-50.00%	(\$300)	FY23 YTD actuals are lower than anticipated
<b>TOTAL: MAYOR and COUNCIL</b>		<b>\$38,782</b>	<b>\$30,100</b>	<b>\$14,840</b>	<b>\$37,276</b>	<b>23.84%</b>	<b>\$7,176</b>	
<b>TOWN ADMINISTRATION</b>								
130-001	Salaries	\$216,979	\$220,000	\$180,996	\$229,219	4.19%	\$9,219	4% COLA \$9,422
130-002	Independent Contractor - Treasurer	\$85,000	\$85,000	\$67,292	\$85,000	0.00%	\$0	
130-003	Temporary Services	\$0	\$0	\$0	\$0	0.00%	\$0	
130-004	FICA	\$17,140	\$17,000	\$15,950	\$17,600	3.53%	\$600	
130-027	Vacation Attrition		\$2,000	\$9,012	\$2,000	0.00%	\$0	
130-029	Overtime		\$300	\$0	\$500	66.67%	\$200	OT might be used during FY2024
130-007	Office Supplies	\$1,702	\$2,000	\$1,997	\$2,500	25.00%	\$500	Increase reflects FY23 YTD spending
130-008	Postage	\$584	\$1,500	\$422	\$1,200	-20.00%	(\$300)	Decrease reflects FY23 YTD spending
130-009	Bulletin	\$20,649	\$24,000	\$15,166	\$24,000	0.00%	\$0	Publishing costs have increased
130-010	Repairs & Maintenance	\$74	\$1,000	\$209	\$500	-50.00%	(\$500)	
130-011	Audit Services	\$18,728	\$20,000	\$9,287	\$20,000	0.00%	\$0	
130-012	Legal Expenses	\$6,066	\$7,000	\$11,327	\$20,000	185.71%	\$13,000	Increase reflects FY23 YTD actuals
130-014	Elections- Ballots, Supplies and Stipends	\$1,975	\$0	\$0	\$4,600	4600.00%	\$4,600	May 2024 Town elections
130-015	Dues and Conferences	\$4,993	\$8,000	\$2,825	\$8,000	0.00%	\$0	
130-016	Public Relations	\$2,436	\$2,500		\$2,500	0.00%	\$0	
130-017	Training and Seminars	\$1,999	\$3,000	\$867	\$2,000	-33.33%	(\$1,000)	
130-018	Travel	\$2,044	\$1,500		\$1,500	0.00%	\$0	
130-020	Network/Software Support	\$1,820	\$3,500	\$2,988	\$3,500	0.00%	\$0	
130-021	Miscellaneous	\$5,893	\$3,500	\$2,620	\$3,500	0.00%	\$0	add new bulletin board \$600
130-023	Books & Periodicals	\$0	\$0		\$0	0.00%	\$0	
130-024	Copier Rental & Maintenance	\$3,424	\$4,000	\$3,608	\$4,000	0.00%	\$0	
130-025	Payroll Processing Fees	\$4,918	\$5,000	\$5,025	\$6,000	20.00%	\$1,000	Increase reflects FY23 YTD spending

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130-028	Gasoline & Oil	\$0	\$500		\$500	0.00%	\$0	
130-032	Communications - phone bills, reimburs.	\$3,501	\$2,000	\$1,142	\$2,000	0.00%	\$0	
130-031	Code Supplementation	\$0	\$0		\$0	0.00%	\$0	
130-035	Capital Outlay > \$5,000	\$3,467	\$0		\$0	0.00%	\$0	
130-036	Equipment/Computers		\$5,000	\$1,634	\$6,000	20.00%	\$1,000	Approx. \$5,000 has been purchased but not receive
130-086	Town Council Dues	\$3,579	\$5,400	\$3,686	\$5,400	0.00%	\$0	
130-087	Law Books Subscription	\$1,844	\$2,000	\$1,908	\$2,000	0.00%	\$0	
130-088	Translation				\$5,000	100.00%	\$5,000	Mercy
130-089	Emergency Assistance				\$50,000	100.00%	\$50,000	per the Mayor's recommendation
<b>TOTAL: ADMINISTRATION</b>		\$408,815	\$425,700	\$337,961	\$509,019	19.57%	\$83,319	
<b>Staff summary</b>		3 F/T; Contractor	3 F/T; Contractor					
<b>MUNICIPAL BUILDING</b>								
170-010	Repairs & Maintenance	\$3,679	\$5,000	\$4,234	\$4,000	-20.00%	(\$1,000)	Decrease reflects FY23 YTD spending
170-026	Electricity	\$4,122	\$4,000	\$3,958	\$5,000	25.00%	\$1,000	Increase reflects FY23 YTD actuals
170-027	Water & Sewer	\$1,446	\$600	\$2,204	\$2,400	300.00%	\$1,800	Increase reflects FY23 YTD actuals
170-028	Gas	\$763	\$800	\$1,118	\$1,600	100.00%	\$800	Increase reflects FY23 YTD actuals
170-030	Custodial Supplies	\$0	\$500		\$500	0.00%	\$0	
170-031	Improvements of Grounds	\$335	\$500	\$484	\$750	50.00%	\$250	Increase reflects FY23 YTD actuals
170-032	Telephone system	\$2,884	\$3,000	\$1,493	\$2,500	-16.67%	(\$500)	Decrease reflects FY23 YTD spending
170-033	Capital Outlay - Building	\$3,123	\$0		\$5,000	0.00%	\$5,000	new windows throughout municipal building
170-036	Hospitality	\$0	\$0		\$200	200.00%	\$200	
170-037	Miscellaneous	\$0	\$0		\$1,500	200.00%	\$1,500	replace blackboard on municipal building
<b>TOTAL: MUNICIPAL BUILDING</b>		\$16,352	\$14,400	\$13,491	\$23,450	62.85%	\$9,050	
<b>TOWN CENTER</b>								
190-007	Office Supplies/ Love Room	\$619	\$500	\$359	\$300	-40.00%	(\$200)	FY23 YTD spending yet to be attributed to this line
190-010	Repairs & Maintenance	\$16,068	\$8,500	\$8,135	\$8,500	0.00%	\$0	purchasing keyless entry to Town Ctr & Love conf rc
190-013	Elevator Repairs & Maintenance	\$5,632	\$6,500	\$290	\$6,500	0.00%	\$0	Need to purchase new warranty; antic. other expen
190-021	Miscellaneous	\$4,005	\$500	\$132	\$500	0.00%	\$0	
190-026	Electricity	\$5,873	\$6,500	\$4,729	\$6,500	0.00%	\$0	
190-027	Water & Sewer	\$2,069	\$2,000	\$888	\$2,000	0.00%	\$0	
190-028	Gas	\$1,918	\$2,000	\$2,135	\$2,000	0.00%	\$0	
190-030	Custodial Supplies	\$1,084	\$500		\$500	0.00%	\$0	
190-032	Telephone	\$0	\$0					
190-035	Capital Outlay >\$5,000	\$2,238	\$0					
<b>TOTAL: TOWN CENTER</b>		\$39,506	\$27,000	\$16,668	\$26,800	-0.74%	(\$200)	
<b>TOTAL: GENERAL GOVERNMENT</b>		\$503,455	\$497,200	\$382,960	\$596,545	19.98%	\$99,345	
<b>PUBLIC SAFETY</b>								
<b>POLICE DEPARTMENT</b>								
210-001	Salaries & Wages	\$530,033	\$601,000	\$400,770	\$637,882	6.14%	\$36,882	One promotion; does not incl. COLA 4% = \$29,519

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210-002	Overtime Wages	\$50,531	\$30,000	\$48,365	\$30,000	0.00%	\$0	Translation work transferred to General Govt.
210-003	Shift Differential	\$5,712	\$6,000	\$4,553	\$6,000	0.00%	\$0	
210-004	FICA	\$44,674	\$49,000	\$38,055	\$51,600	5.31%	\$2,600	
210-019	Vacation Attrition		\$3,000		\$3,000	0.00%	\$0	Remains the same just in case it's needed
210-007	Supplies	\$4,910	\$6,500	\$1,422	\$4,500	-30.77%	(\$2,000)	Reduction reflects FY23 YTD spending
210-008	Postage	\$713	\$1,000	\$483	\$1,000	0.00%	\$0	
210-009	Locality Pay	\$6,243	\$7,200	\$3,969	\$7,200	0.00%	\$0	
210-010	Vehicle Repairs	\$29,746	\$20,000	\$9,231	\$20,000	0.00%	\$0	
210-011	Vehicle Preventive Maintenance	\$2,029	\$2,000	\$1,810	\$2,000	0.00%	\$0	
210-012	Maintenance & Repairs	\$4,457	\$2,000	\$841	\$2,000	0.00%	\$0	
210-013	Language Pay	\$4,944	\$5,000	\$4,134	\$7,500	50.00%	\$2,500	NEED TO DISCUSS - New Hire (Ms. Portillo)
210-014	Hazard Pay	\$0	\$0					
210-015	Dues & Conferences	\$7,849	\$4,000	\$1,240	\$4,000	0.00%	\$0	
210-016	Public Relations	\$5,954	\$5,000	\$800	\$5,000	0.00%	\$0	Reduction reflects FY23 YTD spending
210-017	Training & Seminars	\$4,186	\$6,000	\$1,325	\$6,000	0.00%	\$0	
210-020	Network/Software Support	\$609	\$2,000	\$2,359	\$12,000	500.00%	\$10,000	Start-up: Lexipol
210-021	Miscellaneous	\$6,973	\$1,500	\$1,119	\$1,500	0.00%	\$0	
210-023	Books & Periodicals	\$184	\$500	\$34	\$500	0.00%	\$0	
210-024	Copier Rental & Maintenance	\$1,289	\$3,000	\$2,064	\$2,000	-33.33%	(\$1,000)	Reduction reflects FY23 YTD spending
210-026	Electricity	\$3,882	\$4,000	\$2,581	\$4,000	0.00%	\$0	
210-028	Gasoline & Oil	\$24,117	\$22,000	\$16,425	\$22,000	0.00%	\$0	
210-029	Communications	\$14,573	\$13,000	\$8,809	\$13,000	0.00%	\$0	
210-032	Telephone	\$2,653	\$2,000	\$2,336	\$4,000	100.00%	\$2,000	Increase reflects FY23 YTD spending
210-035	Capital Outlay >\$5,000	\$26,353	\$0					
210-036	Police Station Rent	\$20,935	\$24,000	\$15,701	\$24,000	0.00%	\$0	
210-037	Ammunition	\$95	\$3,000		\$3,000	0.00%	\$0	
210-038	Uniforms	\$19,663	\$17,000	\$8,258	\$17,000	0.00%	\$0	Reduction reflects FY23 YTD spending
210-025	Equipment and Equipment Rental		\$10,000	\$10,633	\$11,000	10.00%	\$1,000	decible readers
210-050	National Night Out	\$0	\$4,000	\$300	\$2,000	-50.00%	(\$2,000)	Reduction reflects FY23 YTD spending
210-052	Secret Service Reimbursement	\$1,218	\$1,500		\$1,500	0.00%	\$0	
210-053	Speed Camera Administration	\$45,404	\$35,000	\$27,581	\$40,500	15.71%	\$5,500	
210-054	Red Light Camera Administration				\$18,000			NEW ITEM
<b>TOTAL: POLICE DEPARTMENT</b>		\$869,929	\$890,200	\$615,198	\$963,682	6.23%	\$55,482	

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<b>Staff summary</b>		9 F/T; 1 P/T	9 F/T; 1 P/T					
<b>PUBLIC SAFETY MISCELLANEOUS</b>								
211-076	Neighborhood Watch	\$3,483	\$3,900	\$750	\$3,900	0.00%	\$0	NOTE: MAY BE REDUCED
211-090	BH VFD	\$10,000	\$10,000	\$10,000	\$10,000	0.00%	\$0	
<b>TOTAL: PUBLIC SAFETY MISC.</b>		\$13,483	\$13,900	\$10,750	\$13,900	0.00%	\$0	
<b>TOTAL: PUBLIC SAFETY</b>		<b>\$883,412</b>	<b>\$904,100</b>	<b>\$625,948</b>	<b>\$977,582</b>	<b>8.13%</b>	<b>\$73,482</b>	
<b>CODE COMPLIANCE DEPARTMENT</b>								
<b>CODE COMPLIANCE</b>								
220-001	Salaries	\$120,621	\$126,000	\$92,260	\$130,998	3.97%	\$4,998	4% COLA = \$4,998
220-003	Wages - Part Time	\$22,994	\$24,000	\$16,582	\$24,948	3.95%	\$948	4% COLA = \$948
220-004	FICA	\$10,765	\$11,500	\$9,136	\$12,000	4.35%	\$500	Percentage ascribed by the ITM
220-041	Vacation Attrition		\$1,000	\$0	\$1,000	0.00%	\$0	
220-007	Supplies	\$1,055	\$1,000	\$1,693	\$1,500	50.00%	\$500	
220-008	Postage	\$784	\$1,000	\$672	\$1,000	0.00%	\$0	
220-010	Vehicle Repairs	\$2,927	\$1,000	\$1,605	\$2,000	100.00%	\$1,000	Increase reflects FY23 YTD spending
220-011	Vehicle Preventive Maintenance	\$771	\$500	\$387	\$500	0.00%	\$0	
220-015	Dues & Conferences	\$635	\$1,500	\$919	\$1,500	0.00%	\$0	
220-016	Public Relations	\$23	\$0		\$0		\$0	
220-017	Training & Seminars	\$803	\$2,800	\$755	\$2,000	-28.57%	(\$800)	
340-018	Travel	\$0	\$550	\$64	\$550	0.00%	\$0	
220-020	Network/Software Support	\$10,286	\$11,000	\$11,333	\$11,400	3.64%	\$400	\$400 increase in cost of software/licensing
220-021	Miscellaneous	\$332	\$1,000	\$1,375	\$1,000	0.00%	\$0	
220-023	Books & Periodicals	\$0	\$200	\$52	\$100	-50.00%	(\$100)	No spending during FY23, therefore decrease
220-028	Gasoline & Oil	\$737	\$1,300	\$581	\$1,300	0.00%	\$0	
220-029	Communication	\$2,892	\$3,000	\$1,575	\$3,000	0.00%	\$0	
220-035	Capital Outlay >\$5,000	\$2,126	\$0		\$0		\$0	NEED TO \$\$\$ INTO DPW CAP./RES. FUND
220-038	Uniforms	\$577	\$750		\$1,000	33.33%	\$250	No spending during FY23, therefore decrease
220-042	Equipment		\$2,000		\$2,000	0.00%	\$0	No spending during FY23, therefore decrease
<b>TOTAL: CODE COMPLIANCE</b>		\$178,328	\$190,100	\$138,989	\$197,796	4.05%	\$7,696	
<b>Staff summary</b>		2 F/T; 1 P/T	2 F/T; 1 P/T					
<b>TOTAL: CODE COMPLIANCE</b>		<b>\$178,328</b>	<b>\$190,100</b>	<b>\$138,989</b>	<b>\$197,796</b>	<b>4.05%</b>	<b>\$7,696</b>	

**FY 2024 PROPOSED BUDGET**  
**GENERAL FUND**  
at \$.545 Real Estate Tax Rate

ACCT#	ACCOUNT NAME	FY22 Actuals	FY2023 Adopted	Actuals as of 3/31/2023	FY2024 Proposed	% Change from FY23 to FY24	\$ Change from FY23 to FY24	Notes
<b>PUBLIC WORKS DEPARTMENT</b>								
<b>PUBLIC WORKS BUILDING</b>								
310-007	Supplies	\$3,129	\$3,000	\$1,789	\$3,300	10.00%	\$300	Inflation adjustment
310-010	Building Maintenance & Repairs	\$2,238	\$5,000	\$5,625	\$5,000	0.00%	\$0	
310-026	Electricity	\$3,220	\$3,000	\$2,542	\$3,000	0.00%	\$0	
310-027	Water & Sewer	\$1,039	\$1,000	\$549	\$1,000	0.00%	\$0	
310-028	Gas	\$1,695	\$1,500	\$1,418	\$1,500	0.00%	\$0	
310-029	Communications	\$2,931	\$1,000	\$1,496	\$2,500	150.00%	\$1,500	Increase reflects FY23 YTD spending
310-032	Telephone	\$2,267	\$2,000	\$1,864	\$2,000	0.00%	\$0	
310-033	Capital Outlay Building	\$3,434	\$0	\$0	\$0	0.00%	\$0	repair roof
310-035	Capital Outlay >\$5,000	\$7,000	\$5,000	\$1,353	\$5,000	0.00%	\$0	Expense(s) anticipated during FY2024
310-041	Equipment	\$2,261	\$2,500	\$929	\$2,500	0.00%	\$0	
310-042	Tools	\$2,788	\$1,500	\$610	\$1,500	0.00%	\$0	FY23 actuals might be higher; increase by \$1K
<b>TOTAL: PUBLIC WORKS BLDG</b>		<b>\$32,002</b>	<b>\$25,500</b>	<b>\$18,175</b>	<b>\$27,300</b>	<b>7.06%</b>	<b>\$1,800</b>	
<b>STREETS &amp; SANITATION</b>								
340-001	Salaries - Full-Time	\$303,988	\$385,000	\$247,865	\$404,501	5.07%	\$19,501	4% COLA
340-002	Overtime Wages	\$7,516	\$10,000	\$2,491	\$7,500	-25.00%	(\$2,500)	Reduction = FY23 spend & accommodates BHD
340-003	Wages - Part-Time	\$14,962	\$35,000	\$9,158	\$59,158	69.02%	\$24,158	Eddie Stewart FY23 limit was \$12,000 but he can wc
340-004	FICA	\$24,585	\$33,000	\$21,343	\$35,500	7.58%	\$2,500	
340-061	Vacation Attrition	\$0	\$1,000	\$0	\$0	-100.00%	(\$1,000)	Not anticipating FY24 spending from this line
340-007	Supplies	\$2,771	\$3,000	\$141	\$2,000	-33.33%	(\$1,000)	
340-008	Postage	\$0	\$100	\$0	\$100	0.00%	\$0	
340-009	Temporary Help Service	\$90,499	\$30,000	\$64,280	\$30,000	0.00%	\$0	Seasonal leaf crew+; backfill open positions
340-010	Vehicle Repairs	\$39,720	\$49,000	\$50,780	\$57,000	16.33%	\$8,000	Higher anticipated maintenance costs
340-011	Vehicle Preventive Maintenance	\$13,734	\$15,000	\$18,147	\$22,500	50.00%	\$7,500	Higher service costs
340-014	Hazard Pay	\$0	\$0	\$0	\$0		\$0	
340-015	Dues & Conferences	\$122	\$3,000	\$867	\$2,000	-33.33%	(\$1,000)	Reduction reflects FY2023 YTD spending
340-017	Training & Seminars	\$3,365	\$6,000	\$3,750	\$6,000	0.00%	\$0	CDL + safety training anticipated during FY24
340-018	Travel	\$0	\$500	\$0	\$500	0.00%	\$0	
340-021	Miscellaneous	\$3,336	\$1,200	\$875	\$1,200	0.00%	\$0	
340-022	Employee Recognition Incentives	\$699	\$500	\$0	\$1,200	140.00%	\$700	Actuals = per Brad; team-building/apprec./etc
340-023	Books & Periodicals	\$0	\$0	\$0	\$0		\$0	
340-028	Gasoline & Oil	\$34,271	\$25,000	\$25,918	\$40,000	60.00%	\$15,000	Increased fuel costs
340-035	Capital Outlay >\$5,000	\$2,806	\$0	\$0	\$0		\$0	
340-038	Uniforms	\$12,074	\$12,000	\$8,337	\$12,000	0.00%	\$0	
340-041	Equipment & Equipment Rental	\$10,309	\$14,000	\$0	\$10,000	-28.57%	(\$4,000)	Antic. purchase mower; poss. dump truck rental
340-042	Compost Collection	\$3,051	\$3,500	\$1,361	\$4,200	20.00%	\$700	Monies repurposed: buy 84 trial compost container.
340-044	Solid Waste Disposal Fees	\$94,332	\$112,700	\$76,346	\$112,700	0.00%	\$0	
340-045	Leaf Collection	\$6,750	\$8,000	\$8,400	\$8,000	0.00%	\$0	
340-046	Mosquito Control	\$0	\$0	\$0	\$0		\$0	
340-047	Snow & Ice Removal	\$3,525	\$7,000	\$4,808	\$7,000	0.00%	\$0	Will maintain FY2023 amount



**FY 2024 PROPOSED BUDGET  
GENERAL FUND  
at \$.545 Real Estate Tax Rate**

ACCT#	ACCOUNT NAME	FY22 Actuals	FY2023 Adopted	Actuals as of 3/31/2023	FY2024 Proposed	% Change from FY23 to FY24	\$ Change from FY23 to FY24	Notes
340-048	Street Materials	\$4,983	\$7,000	\$3,567	\$7,000	0.00%	\$0	
340-049	Street Repairs	\$1,016	\$20,000	\$7,800	\$20,000	0.00%	\$0	HUR
340-050	Street Signs & Traffic Control	\$635	\$5,000	\$2,385	\$5,000	0.00%	\$0	
340-053	Pedestrian Bridge	\$5,419	\$2,000	\$1,230	\$2,000	0.00%	\$0	
340-054	Urban Forest	\$15,949	\$16,000	\$58,600	\$44,500	178.13%	\$28,500	Tree maintenance + arborist inventory
340-055	Recycling Supplies	\$1,619	\$2,000		\$2,000	0.00%	\$0	Spending anticipated this spring
340-090	Recreation Council Events	\$2,215	\$1,800		\$4,000	122.22%	\$2,200	Increased DPW involvement w/ Special Events
340-XXX	Safety Personal Protection Equipment				\$3,600	720.00%	\$3,600	New Item: NEED PRICING ESTIMATES
340-XXX	Pet Waste/Litter Station Supplies				\$3,000	500.00%	\$3,000	New Item: \$96/wk. reduced to \$60/wk.
340-XXX	CDL Raise Incentive				\$0	3000.00%	\$0	New Item: Incentive for staff to earn CDL
340-XXX	Administrative Assistant - FTE				\$0	384.00%	\$0	New Item: Convert PT assistant to FT
<b>TOTAL: STREET &amp; SANITATION</b>		<b>\$704,251</b>	<b>\$808,300</b>	<b>\$609,291</b>	<b>\$914,159</b>	<b>13.10%</b>	<b>\$105,859</b>	
	<b>Staff summary</b>	<b>7 F/T; 2 P/T</b>	<b>7 F/T; 2 P/T</b>					
<b>STREET LIGHTING</b>								
342-055	Street Lighting	\$36,163	\$39,000	\$26,751	\$39,000	0.00%	\$0	
342-056	School Flashing Safety Light	\$199	\$700	\$1,344	\$1,500	114.29%	\$800	
<b>TOTAL: STREET LIGHTING</b>		<b>\$36,362</b>	<b>\$39,700</b>	<b>\$28,095</b>	<b>\$40,500</b>	<b>2.02%</b>	<b>\$800</b>	
<b>TOTAL: PUBLIC WORKS</b>		<b>\$772,615</b>	<b>\$873,500</b>	<b>\$655,561</b>	<b>\$981,959</b>	<b>12.42%</b>	<b>\$108,459</b>	

**FY 2024 PROPOSED BUDGET  
GENERAL FUND  
at \$.545 Real Estate Tax Rate**

ACCT#	ACCOUNT NAME	FY22 Actuals	FY2023 Adopted	Actuals as of 3/31/2023	FY2024 Proposed	% Change from FY23 to FY24	\$ Change from FY23 to FY24	Notes
<b>RECREATION</b>								
540-007	Pop's Park Supplies	\$6,750	\$1,700	\$1,480	\$1,700	0.00%	\$0	
540-010	Pop's Park Maintenance & Repairs	\$2,817	\$1,550	\$105	\$1,550	0.00%	\$0	
540-019	Volunteer Appreciation Dinner	\$1,098	\$1,500		\$1,500	0.00%	\$0	
540-021	Miscellaneous	\$0	\$500		\$3,000	500.00%	\$2,500	block parties (5 @ \$500 each)
540-053	Berwyn Heights Historical Committee	\$597	\$3,000	\$114	\$3,000	0.00%	\$0	
540-058	Recreation Council & Special Events	\$10,554	\$18,400	\$3,270	\$18,400	0.00%	\$0	
540-060	Playground Supplies	\$0	\$0	\$0	\$0		\$0	
540-061	Playground Utilities	\$359	\$500	\$79	\$500	0.00%	\$0	
540-062	Sports Park	\$2,617	\$1,500	\$2,685	\$1,500	0.00%	\$0	
540-064	Pontiac Field	\$0	\$1,500		\$1,500	0.00%	\$0	
540-065	Green Team	\$7,633	\$3,000		\$7,500	150.00%	\$4,500	+ \$4,500 Community Garden
540-066	Boys & Girls Club	\$2,600	\$2,600	\$2,600	\$2,600	0.00%	\$0	
540-067	Education Advisory Committee	\$0	\$400		\$400	0.00%	\$0	
540-071	Immigrant Resident Committee	\$0	\$4,000		\$3,000	-25.00%	(\$1,000)	
540-XXX	Men's League				\$5,000	500.00%	\$5,000	To be reimbursed by MNCPPC
<b>TOTAL: PARKS &amp; RECREATION</b>		<b>\$35,025</b>	<b>\$40,150</b>	<b>\$10,333</b>	<b>\$51,150</b>	<b>27.40%</b>	<b>\$11,000</b>	
<b>CABLE</b>								
550-010	Repairs & Maintenance	\$3,198	\$500		\$500	0.00%	\$0	New AV equipment under warranty
550-015	I-Net Participation Fee	\$3,342	\$3,500	\$65	\$3,500	0.00%	\$0	
550-021	Miscellaneous	\$0	\$0		\$0	0.00%	\$0	
550-035	Capital Outlay - Equipment >\$5,000	\$0	\$0		\$0	0.00%	\$0	
550-043	Wages for Operators/Programmers	\$16,250	\$16,200	\$12,625	\$16,200	0.00%	\$0	Part of Clerk's salary goes to this line
550-044	Video Live Streaming - Granicus	\$5,814	\$6,000		\$6,000	0.00%	\$0	
<b>TOTAL: CABLE</b>		<b>\$28,604</b>	<b>\$26,200</b>	<b>\$12,690</b>	<b>\$26,200</b>	<b>0.00%</b>	<b>\$0</b>	

**FY 2024 PROPOSED BUDGET**  
**GENERAL FUND**  
at \$.545 Real Estate Tax Rate

ACCT#	ACCOUNT NAME	FY22 Actuals	FY2023 Adopted	Actuals as of 3/31/2023	FY2024 Proposed	% Change from FY23 to FY24	\$ Change from FY23 to FY24	Notes
<b>MISCELLANEOUS</b>								
560-020	Network/Software Support	\$39,599	\$30,000	\$23,082	\$40,000	33.33%	\$10,000	Increase reflects YTD actuals
560-025	Credit Card Acceptance Fees & Equipment	\$0	\$0		\$0		\$0	
560-061	Unemployment Compensation	\$8,602	\$10,000	\$6,308	\$10,000	0.00%	\$0	
560-062	General Liability and Property	\$34,983	\$37,800	\$37,489	\$40,000	5.82%	\$2,200	Increase reflects YTD actuals
560-064	Worker's Compensation	\$54,633	\$60,000	\$44,288	\$66,500	10.83%	\$6,500	Increase due to 4% COLA
560-065	Public Officials Bond	\$375	\$500	\$375	\$500	0.00%	\$0	
560-066	Employee Recognition Award	\$2,436	\$3,000	\$217	\$3,000	0.00%	\$0	
560-067	Miscellaneous Benefits	\$0	\$54,215	\$54,215	\$10,000	-81.55%	(\$44,215)	One-time allocation to staff from 401K closure
560-068	Employee Merit Increases	\$0	\$0		\$0		\$0	IS THIS COVERED IN DEPARTMENT BUDGETS?
560-071	Health Insurance	\$273,413	\$300,000	\$228,340	\$330,000	10.00%	\$30,000	Increase reflects YTD actuals
560-072	4-Cities Street Sweeper	\$25,549	\$26,000		\$26,000	0.00%	\$0	
560-075	MD State Pension Plan Annual Contribution	\$115,234	\$130,000	\$130,984	\$140,000	7.69%	\$10,000	Increase reflects YTD actuals
560-080	MD State Pension Administration Fee	\$2,572	\$3,800	\$2,731	\$3,800	0.00%	\$0	
560-081	Dental Insurance	\$11,114	\$10,500	\$10,155	\$15,000	42.86%	\$4,500	Increase reflects YTD actuals
560-082	Vision Insurance	\$2,406	\$2,500	\$1,948	\$2,500	0.00%	\$0	
560-083	Custodial Services (4 Town Facilities)	\$12,947	\$12,000	\$9,462	\$12,000	0.00%	\$0	
560-084	Life Insurance	\$9,366	\$5,500	\$7,352	\$10,000	81.82%	\$4,500	Increase reflects YTD actuals
560-092	Health Insurance Offset	\$5,164	\$4,000	\$5,254	\$6,000	50.00%	\$2,000	Increase reflects YTD actuals
560-095	Website Services	\$4,154	\$3,000	\$4,236	\$6,000	100.00%	\$3,000	Increase reflects YTD actuals
560-098	Consultant Services	\$0	\$18,800		\$10,000	-46.81%	(\$8,800)	
560-099	Employee Wellness Initiative	\$0	\$0		\$0		\$0	
560-100	Digitalization of Documents	\$0	\$0		\$0		\$0	
560-101	Vacation Attrition	\$0	\$0		\$0		\$0	
560-102	Welcome Sign	\$0	\$2,000		\$2,000	0.00%	\$0	
560-103	Short Term Disability Insurance	\$0	\$6,000		\$6,000	0.00%	\$0	WHY ISN'T BH BEING INVOICED?
<b>TOTAL: MISCELLANEOUS</b>		<b>\$602,547</b>	<b>\$719,615</b>	<b>\$566,436</b>	<b>\$739,300</b>	<b>2.74%</b>	<b>\$19,685</b>	

**FY 2024 PROPOSED BUDGET  
GENERAL FUND  
at \$.545 Real Estate Tax Rate**

ACCT#	ACCOUNT NAME	FY22 Actuals	FY2023 Adopted	Actuals as of 3/31/2023	FY2024 Proposed	% Change from FY23 to FY24	\$ Change from FY23 to FY24	Notes
<b>CAPITAL EXPENSES: OPERATING</b>								
570-002	Road Repairs	\$206,072	\$244,400	\$183,606	\$164,303	23.00%	(\$80,097)	\$164,303 HUR & \$80,097 transfer from Infrastructure
570-006	Purchase Police Vehicles	\$48,813	\$59,000	\$57,965	\$0	0.00%	(\$59,000)	
570-009	Purchase Public Works Equipment/vehicles	\$4,174	\$80,000	\$205,066	\$0	-100.00%	(\$80,000)	Dingo @ \$50k, Dump truck @\$160k & pickup truck
570-011	Purchase Police Equipment	\$0	\$0	\$0	\$0	0.00%	\$0	
570-027	Codification	\$0	\$10,000	\$6,460	\$3,540	0.00%	(\$6,460)	
570-030	Town Center Improvements	\$203,958			\$36,000	0.00%	\$36,000	Town Center upgrades - Outdoor Electric Communic
570-031	Audio Visual/PEG Equipment Replacement	\$37,000	108,300	110,328	0	0.00%	(\$108,300)	IS \$37,000 @ FY22 BEING APPROP. APPLIED?
570-032	Infrastructure Improvements: Walkable Bikeable Communities		30,000		\$30,000	0.00%	\$0	MNCPPC Grant
570-033	Architecture and Engineering of Town Office Improvements		37,500		\$0	0.00%	(\$37,500)	Work has been completed
570-008	Transfer to Vehicle Replacement Fund	\$0	\$0		\$400,000	0.00%	\$400,000	Transfer money to the Vehicle Replacement Reserv
570-033	Transfer to Infrastructure Reserve Fund				\$142,309	0.00%	\$142,309	This is road repair revenue (Account #'s 310-116 & 3
<b>TOTAL CAPITAL PROJECTS: OPERATING</b>		\$500,017	\$569,200	\$563,425	\$776,152	36.36%	\$206,952	

<b>TOTAL OPERATING BUDGET</b>	<b>\$3,504,003</b>	<b>\$3,820,065</b>	<b>\$2,956,342</b>	<b>\$4,346,684</b>	<b>13.79%</b>	<b>\$526,619</b>
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<b>CAPITAL EXPENSES: RESERVE</b>								
571-002	Infrastructure Improvements: Walkable Bikeable Communities		\$0		\$0	0.00%	\$0	
571-005	Purchase Public Works Vehicles	\$107,326	\$0		\$80,000	0.00%	\$80,000	
571-008	Architecture and Engineering of Town Office Improvements	\$0	\$0		\$0	0.00%	\$0	
571-011	Purchase Police Vehicles and Equipment	\$0	\$0		\$0	0.00%	\$0	
New	Road Repair expenditures	\$0	\$0		\$80,097	0.00%	\$80,097	
571-025	NW Trailer	\$4,982	\$0		\$0	0.00%	\$0	

<b>TOTAL CAPITAL PROJECTS: FUND BALANCE &amp; RESERVE</b>	<b>\$112,308</b>	<b>\$0</b>	<b>\$0</b>	<b>\$160,097</b>	<b>37.48%</b>	<b>\$160,097</b>
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<b>TOTAL EXPENDITURES OPERATING BUDGET &amp; CAPITAL PROJECTS</b>	<b>\$3,616,311</b>	<b>\$3,820,065</b>	<b>\$2,956,342</b>	<b>\$4,506,781</b>	<b>17.98%</b>	<b>\$686,716</b>
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<b>REVENUES OVER EXPENDITURES = Net Total</b>	<b>(\$108,184)</b>	<b>\$0</b>	<b>\$12,008</b>	<b>\$0</b>	<b>\$700,509</b>	<= Deficit - see Account #301-100 Fund Balance - Operating Budget above
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