# **D. Todd Dudley**

1096 Berryhill Road Bellbrook, OH 45305 (513) 288-9115 (cell) dtdudlev34@outlook.com

#### **EMPLOYMENT**

# City of Cincinnati Health Department, Cincinnati, Ohio Senior Environmental/Safety Specialist

7/12-Present

- Manage the reporting and investigation of injuries for the Departments of Transportation and Public Services.
- Provide effective safety training to leadership and frontline employees.
- Perform job-site safety audits.
- Provide job hazard analysis evaluations for each job duty of the front-line employee.
- Perform facility audits to help maintain a safe and healthy work environment.
- Perform program audits by department as related to the City's Administrative Regulation for Safety.
- Provided guidance and support for response and policy during the COVID-19 pandemic
  to include setting up front-line rapid testing sites and up-to-date recommendations to
  employees for personal protective equipment.
- Ensure the city's respiratory protection program meets OSHA standards. Provide fit-testing to each employee that wears a respirator using Porta-Count test equipment.
- Support Risk Management during employee open enrollment for health benefits.

#### **Environmental/Safety Specialist**

- Manage and Coordinate the City Readiness Initiative Grant for the City of Cincinnati.
- Assist in the Public Health Emergency Planning Grant for the City of Cincinnati.
- Coordinate with all staff of the Health Department to meet grant deliverable in training and education.
- Provide training presentations for a variety of emergency related topics such as IS-200, Radiological Awareness and general personal emergency planning.
- Manage and set-up the Health Department Operation Center when needed.
- Provide exercises that are HSEEP compliant.
- Active member in several emergency related committees such as the Tri-state Medical Reserve Corps and Emergency Response Coordinators.
- Respond with specialized team the Cincinnati Monitoring Detection Team
- Respond to the Hamilton County EOC when needed.
- Participate in the CDC Bio-watch program.
- Coordinate Safety committee for the Health Department and participate on safety committees from other satellite offices.
- Submit injury reports to the City-wide database.
- Ensure proper training for new employees with regards to NIMS, Blood-borne pathogen, and hazard communication

## Sharonville City Health Department, Sharonville, Ohio

11/07-7/12

#### Director of Environmental Health/Emergency Preparedness Coordinator

- Manage and participate in all aspects of state mandated programs to include food safety, manufactured home parks, pools, and rabies control.
- Submit yearly cost methods to the State for the food program.
- Submit monthly Board of Health Reports.
- Act as liaison to the community, educating the public about services provided by the Health Department.
- Manage all aspects of the Public Health Emergency Preparedness Grant and Cities Readiness Initiative as subcontracted to the City of Sharonville.
- Submit yearly departmental budget reports.
- Supervise public health employees to include seasonal interns.

# Hamilton County General Health District, Cincinnati, Ohio

8/00-11/07

#### **Public Health Emergency Response Coordinator**

- Managed the Public Health Infrastructure (PHI) Grant for Hamilton County General Health District to include submission of quarterly budget requirements.
- Coordinated with other Local Health Departments in their participation as subcontractors under the PHI Grant
- Managed employees to meet PHI grant requirements and deliverables.
- Submitted annual PHI grant proposal to Ohio Department of Health.
- Submitted deliverables to the Center for Disease Control's City Readiness Initiative (CRI) for Hamilton County.
- Initiated Organizational Committees and Groups to improve emergency preparedness for all jurisdictions within Hamilton County.

#### Registered Public Health Sanitarian II, Program Manager

- Managed personnel and performed inspections to meet state mandates for programs such as mobile home parks, pools, rabies, schools, mosquitoes, and camps.
- Fulfilled state funding and divisional budget requirements for food program.
- Acted as liaison for public education in indoor air quality, West Nile Virus disease prevention, and rabies control.
- Implemented the indoor air quality program "Tools for Schools" at local school districts to meet state performance criteria for grant funding.

### Fernald Environmental Management Program Intern, Ross, Ohio

8/99-8/00

Planning of nuclear waste disposition and environmental remediation within applicable federal regulations.

# The Columbus Health Department, Columbus, Ohio Registered Public Health Sanitarian I

8/95-08/99

- Coordinated and participated in several Chemical Emergency Preparedness Advisory Council (Franklin County LEPC) committees.
- Developed agendas, initiated special projects, and directed volunteers for multiple LEPC committees.

- Disseminated public health and chemical emergency information to the public.
- Performed Environmental Phase I and II Site Assessments following ASTM guidelines.
- Provided guidance and expertise for removal of UST's by city agencies.
- Performed infectious waste inspections of large and small quantity generators.

United States Marine Corps, Honorable Discharge.

6/87-9/89

#### **EDUCATION**

**MBA** 

Wright State University, Dayton Ohio

2013

**B.S. Biological Sciences** 

Wright State University, Dayton Ohio

1994

#### **REGISTRATIONS AND CERTIFICATIONS**

Associate Safety Professional (ASP) 2018-present Authorized Instructor, Occupational Safety and Health Administrative (OSHA) 10 Registered Sanitarian, State of Ohio. 1996-2021

#### **SERVICE**

Hamilton County LEPC, Member, 2009-present. Cincinnati Monitoring Detection Team, Member, 2006-present. Tri-State Medical Reserve Corps Committee, Member, Secretary, 2007 -2019 Participated as a Working member of CEPAC (Franklin County LEPC) 1995-1999

# Melissa S Bennett DNP, APRN, GCNS-BC, NEA-BC, EBP-C

1157 S Alpha Bellbrook Rd., Bellbrook, OH 45305 § C 937-689-9115 § msbennett515@gmail.com

### **Clinical Operations & Nursing Education Leader**

Empowering, solution-oriented and data-driven clinical leader. I have extensive experience improving the quality, delivery and affordability of health care, in the acute care, long term care, long term acute care (LTACH) and Medicare Advantage program arena. I am skilled at developing, inspiring and leading teams focused on problem-solving and innovation over multiple geographic markets.

Core Strengths: Clinical Operations Recruitment & Retention Business Development HR Compliance Leadership
Development Data Analysis Revenue Enhancement Quality Processes Expense & Labor Management Joint
Commission Accreditation Performance Management Nursing Education Curriculum Development

#### CAREER PROGRESSION

Regional Director of Nursing Professional Development & Education, Bon Secours Mercy Health Nov, 2019 -- present

- Oversee education, orientation and nursing professional development programs in Cincinnati, Kentucky, Lima,
   Springfield and Toledo markets
- Supervise Nursing Professional Development Coordinators (Educators) in acute care, critical access and freestanding emergency centers
- Collaborate with leadership to identify and develop clinical education, orientation and professional development
   Faculty, American College of Education, Indianapolis, IN

  April, 2019 present
  - Work with BSN, MSN, and EdD in nursing leadership students in distance learning, online format
  - Curriculum development for MSN and EdD / EdS nursing courses including nursing leadership and administrative tracts, and healthcare education and simulation tracts (5000 & 6000 level courses)

Chief Nursing & Clinical Officer, LifeCare Hospitals of Dayton

2014 -- 2019

- Responsible for 24/7 clinical operations of nursing, wound care, respiratory therapy & rehab services including ICU, HOU, Med-Surg levels of care, staffing & labor expense management and education
- Achieved Joint Commission Disease Specific Center of Excellence certification in Pulmonary Care--2019
- Reduced turnover from 19% to 7% annually and eliminated contract labor
- Introduced neutron patency device resulting in reduction of cath flo expense and zero CLABSIs for 6 months
- Implemented female external catheter and Urine Culture Stewardship with Medical Staff
- Interim Quality Director in 2014 & 2016

<u>Director of Clinical Operations / CNO Equivalent, Daniel Drake Hospital</u>

2012 - 2014

- Responsible for 24 /7 nursing services including Procedure area, Outpatient Wound Clinic, staffing & education in 166 bed LTACH
- Launched Progressive Clinical Care Nurse (PCCN) certification preparation & RN to BSN support group
- Participated in development and expansion of satellite LTACH unit into Christ Hospital with novel staffing model

University of Cincinnati College of Nursing, Adjunct Faculty

2013 - 2015

Director of Clinical Operations, United Health Group, Evercare

2007 - 2012

- Responsible for five geographic markets: Cincinnati & Dayton; New development: Springfield, Columbus and Indianapolis including HEDIS and NCQA metrics; NP labor & productivity; medical expense for all.
- Annual revenues of \$55m with 43 direct and indirect reports, and 2500 members
- Launched risk stratification process in vulnerable populations with home NP visits to reduce hospitalizations
- Developed library of CE programs which could be presented by NPs to business partners

#### Executive Director / Administrator, Bellbrook Rehab & Healthcare

1995 - 2007

- Initiated and maintained JCAHO accreditation with high acuity ventilator weaning program
- Increased and maintained patient satisfaction > 85%
- Full P&L responsibility--\$6m annual revenue, casemix & revenue enhancement, marketing & census
  development, case management and insurance authorizations, expense management, AP and AR
  management, payroll & labor management, survey preparedness & regulatory compliance,
  risk management and HR management
- Mentored Administrators-in-Training

#### Clinical Instructor, RETs Technical College

2005 - 2007

Supervised and evaluated clinical component of 12 – 15 LPN and RN students focused on wound care, trach
care, med administration and documentation of clinical care.

#### <u>Vice President Clinical Services</u>, <u>Integrated Health Services</u>

1990 - 1995

- Developed clinical services department including nine regional nurses serving 63 facilities with 5700 LTC beds and 200 LTACH beds
- Developed & implemented Regional Minimum Data Set (MDS) resource RNs
- Coordinated successful turnarounds in 14 nursing centers to achieve regulatory compliance
- Implemented clinical transition plans for onboarding groups of 4 21 nursing facilities

Staff Nurse, Support Services, Upper Valley Medical Center 1994

Staff Nurse, The Ohio State University Medical Center 1985 - 1986 Director of Nursing, ADON, Supervisor, C.N.A, Arbor Healthcare 1983 – 1990

#### **EDUCATION**

Fuld Institute Evidence Based-Practice Immersion (OSU)

Doctor of Nursing Practice (DNP), Wright State University

Executive Clinical Leadership Development Program, United Health Group

BSN & MSN, The Ohio State University

ANCC certified as a Gerontological Clinical Nurse Specialist—current

ANCC certified as a Nurse Executive-Advanced--current

Prescriptive Authority & Advanced Practice Registered Nurse, Ohio--current

ANCC Item Writer & Field Tester for Gerontological CNS exam

**ACLS & BLS certification current** 

#### **ORGANIZATIONS**

American Nurses Credentialing Center--Pathway to Excellence appraiser, 2014 - present

Conference presenter: Workplace Violence Prevention, June & October 2022, Ohio Hospital Association

Ohio Board of Nursing, Advisory Council—Education, 2016-2019

Fortis College—Advisory Board member

Dayton Area Nursing Educators (DANE) member

Life Essentials—volunteer guardianship program—2010 - 2018

Honorable Mention award at American Medical Director Association Annual Conference 2014, Poster presentation: *CPR Decision Making* 

Conference presenter--Ohio Health Care Association (OHCA), Facility Standards Council & Nursing Council 2010 – 2012

American College of Health Care Administrators, 1997 – 2006

Preceptor for various affiliated nursing programs—RN to BSN; BSN; MSN

ANA / OH-RN / ANPD / GAPNA / OOAPN member