

#### The Budget Process

The 2023 budget process began in June with creation of the Tax Budget of necessary tax levies certified by the County Budget Commission and ended with a public hearing and adoption of the Appropriations Ordinance 2022-O-10

- June 27 The Tax Budget was passed through Ordinance 2022-O-8
- October 17 Review and development of the 2023 CIP Plan
- October 24 Review and discussion of the Departments' portion of the budget
- November 14 Introduction of the 2023 Budget and Appropriations Ordinance
- November 28 Public Hearing of the 2023-2027 Five-Year CIP and the 2023 Appropriations Ordinance
- November 28 Ordinance 2022-O-10 deliberated for adoption



## The Budget Process

The City's processes and operations were assessed through the budget preparation period and evaluated against the ability to deliver the expected City Services in the most efficient and cost-effective way possible.

<u>August and September</u> – Budgetary goals discussed between City Manager and Staff. Budget worksheets were reviewed and updated with current operating data. Budget requests were discussed with departments and current estimates and results of operations presented in Council work sessions.

#### **Budget Development with Key Objectives:**

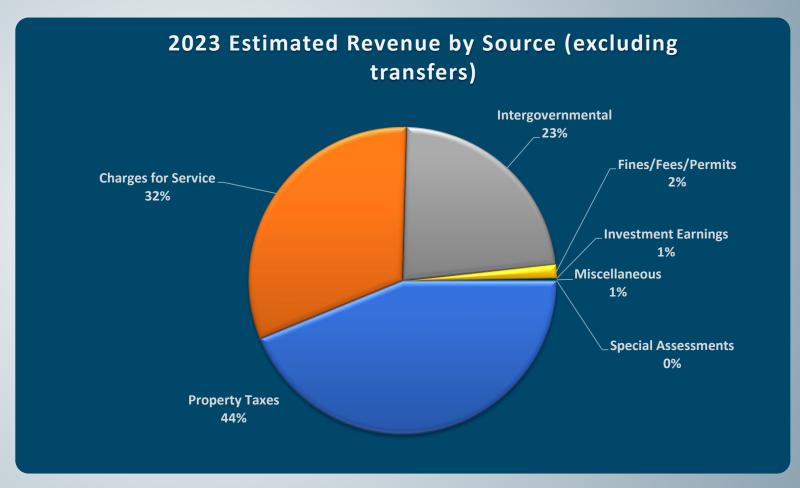
- Maintain delivery of services at the current level provided to the citizens of Bellbrook.
- Maintain these service levels and programs while looking for efficiencies to keep budgetary growth
  within non-personnel budgets of the departments at a minimum versus the current 2022 appropriations.



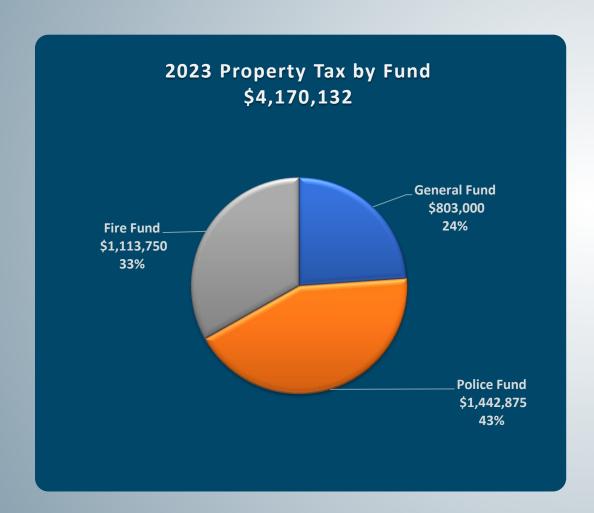
# **Budget Summary**

		Av	23 Projected ailable Cash nning Balance	3 Estimated Revenue	20	23 Expense Budget	3 Change in nd Balance	2023 Projected Unappropriated Cash Balance
100	General Fund	\$	2,457,838.50	\$ 1,972,183.00	\$	1,970,991.00	\$ 1,192.00	\$ 2,459,031.00
201	Local Fiscal Recovery Fund	\$	664,974.72	\$ -	\$	521,200.00	\$ (521,200.00)	\$ 143,775.00
210	Street Fund	\$	286,794.35	\$ 356,700.00	\$	426,190.00	\$ (69,490.00)	\$ 217,304.00
220	State Highway Fund	\$	108,238.58	\$ 28,000.00	\$	28,000.00	\$ -	\$ 108,239.00
230	Police Fund	\$	303,426.57	\$ 1,762,250.00	\$	2,026,902.00	\$ (264,652.00)	\$ 38,775.00
240	Fuel System Fund	\$	7,907.19	\$ 1,200.00	\$	1,550.00	\$ (350.00)	\$ 7,557.00
250	Fire Fund	\$	527,897.22	\$ 1,328,500.00	\$	1,446,852.00	\$ (118,352.00)	\$ 409,545.00
270	Police Pension Fund	\$	23,969.38	\$ 64,000.00	\$	80,590.00	\$ (16,590.00)	\$ 7,379.00
280	Motor Vehicle License Fund	\$	342,729.16	\$ 50,000.00	\$	105,100.00	\$ (55,100.00)	\$ 287,629.00
300	Capital Improvement Fund	\$	301.34	\$ -		\$ -	\$ -	\$ 301.00
610	Waste Collection Fund	\$	119,097.28	\$ 639,650.00	\$	620,122.00	\$ 19,528.00	\$ 140,923.00
620	Water Fund	\$	3,849,199.36	\$ 1,626,550.00	\$	1,570,122.00	\$ 56,428.00	\$ 3,913,644.00
800	Performance Bond Fund	\$	67,032.78	\$ 21,000.00	\$	10,000.00	\$ 11,000.00	\$ 78,033.00
Tota	als	\$	8,754,406.43	\$ 7,850,033.00	\$	8,807,619.00	\$ (957,586.00)	\$ 7,812,139.00
						Less Transfer	\$ (110,000)	
							\$ (326,386)	

- Budget Level of Detail
  - Property Taxes
  - Charges for Service
  - Intergovernmental
  - Fines/Fees/Permits
  - Investment Earnings
  - Miscellaneous
  - Special Assessments





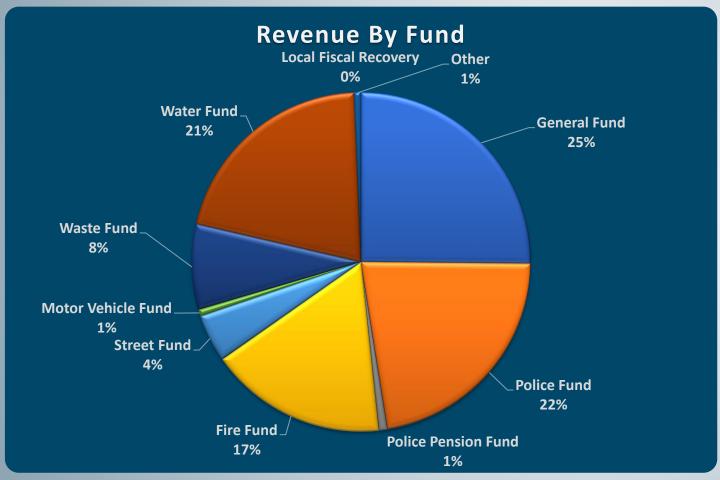


	Property	Taxes
General Fund	\$	803,000
Police Fund	\$	1,386,875
Fire Fund	\$	1,113,750



Fund	Property & Other Taxes	Inter- governmental	Charges for Services	Special Assessments	Fines/Fees/ Permits	Investment Earnings	Miscellaneous	Transfers	2023 Revenue Budget Est
General Fund	\$ 803,000.00	\$ 1,056,583.00	\$ 19,000.00	\$ 500.00	\$ 83,600.00	\$ 5,000.00	\$ 4,500.00	\$ -	\$ 1,972,183.00
Police Fund	\$ 1,386,875.00	\$ 198,125.00	\$ 62,000.00	\$ -	\$ 2,250.00	\$ -	\$ 3,000.00	\$ 110,000.00	\$ 1,762,250.00
Police Pension Fund	\$ 56,000.00	\$ 8,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 64,000.00
Fire Fund	\$ 1,113,750.00	\$ 114,250.00	\$ 100,000.00	\$ -	\$ -	\$ -	\$ 500.00	\$ -	\$ 1,328,500.00
Street Fund	\$ -	\$ 352,000.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 4,200.00	\$ -	\$ 356,700.00
State Highway Fund	\$ -	\$ 28,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 28,000.00
Motor Vehicle Fund	\$ 32,000.00	\$ 18,000.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000.00
Waste Fund	\$ -	\$ -	\$ 639,400.00	\$ -	\$ -	\$ -	\$ 250.00	\$ -	\$ 639,650.00
Water Fund	\$ -	\$ -	\$ 1,623,050.00	\$ -	\$ -	\$ -	\$ 3,500.00	\$ -	\$ 1,626,550.00
Fuel System Fund	\$ -	\$ -	\$ 1,200.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,200.00
Performance Bond Fund	\$ -	\$ -	\$ -	\$ -	\$ 21,000.00	\$ -	\$ -	\$ -	\$ 21,000.00
Totals	\$ \$ 3,391,625.00	\$ 1,774,958.00	\$ 2,445,150.00	\$ 500.00	\$ 106,850.00	\$ 5,000.00	\$ 15,950.00	\$ 110,000.00	\$ 7,850,033.00
								Less Transfe	\$ (110,000.00)
									\$ 7,740,033.00



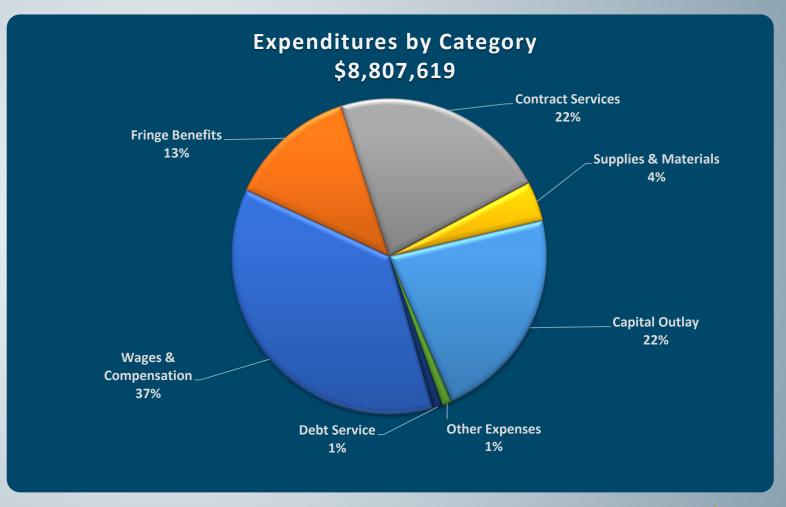


General Fund	\$ 1,972,183	25%
Police Fund	\$ 1,762,250	22%
Water Fund	\$ 1,626,550	21%
Fire Fund	\$ 1,328,500	17%
Waste Fund	\$ 639,650	8%
Street Fund	\$ 356,700	5%
Police Pension Fund	\$ 64,000	1%
Other Funds	\$ 50,400	1%
Motor Vehicle Fund	\$ 50,000	1%
Local Fiscal Recovery Fund	\$ 0	0%
Total	\$ 7,850,033	



#### Budget Elements - Expenses

- Budget Level of Detail
  - Personnel Costs
    - Wages and Compensation
    - Fringe Benefits
  - Contract Services
  - Supplies and Materials
  - Capital Outlay
  - Other Expenses
  - Debt Service

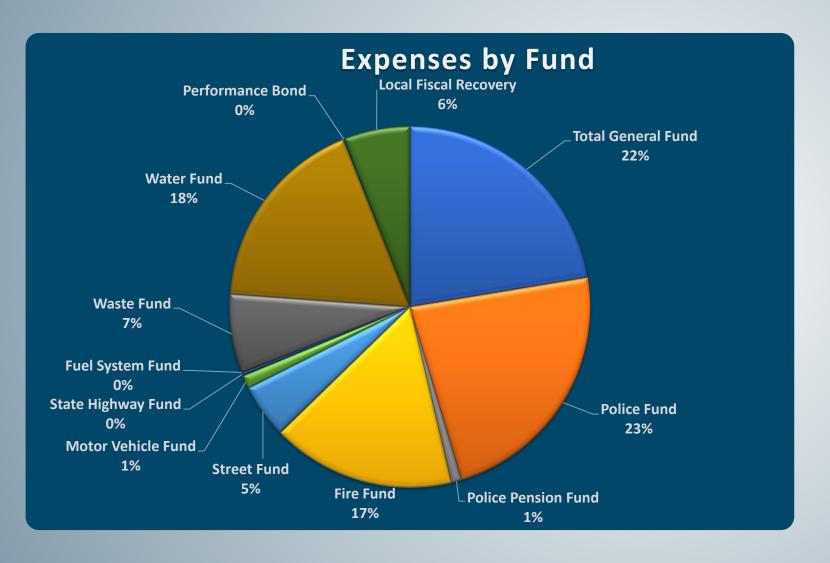




# Budget Elements - Expenses

	Wages &	Fringe	Contract	Supplies &	Capital	Other	Debt	Other Financing	
Fund	Compensation	Benefits	Services	Materials	Outlay	Expenses	Service	Uses	2023 Budget
General Fund:									
-Legislative	\$ 30,000	\$ 4,635	\$ 4,850	\$ 1,600	\$ -	\$ 2,000	\$ -	\$ -	\$ 43,085
-Administrative	\$ 128,738	\$ 43,677	\$ 229,047	\$ 33,200	\$ -	\$ 23,600	\$ -	\$ 110,000	\$ 568,262
-Library	\$ -	\$ -	\$ 3,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,000
-Museum	\$ 16,328	\$ 2,523	\$ 6,675	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ 27,526
-Community Environment	\$ 43,709	\$ 18,659	\$ 4,300	\$ 950	\$ -	\$ 500	\$ -	\$ -	\$ 68,118
-Captial Outlay	\$ -	\$ -	\$ -	\$ -	\$1,261,000	\$ -	\$ -	\$ -	\$ 1,261,000
Total General Fund	\$ 218,775	\$ 69,494	\$ 247,872	\$ 37,750	\$1,261,000	\$ 26,100	\$ -	\$ 110,000	\$ 1,970,991
									\$ -
Police Fund	\$1,255,550	\$ 393,786	\$ 305,916	\$ 53,650	\$ -	\$ 18,000	\$ -	\$ -	\$ 2,026,902
Police Pension Fund	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 590	\$ -	\$ -	\$ 80,590
Fire Fund	\$ 844,325	\$ 272,927	\$ 244,850	\$ 65,600	\$ -	\$ 19,150	\$ -	\$ -	\$ 1,446,852
Street Fund	\$ 231,679	\$ 88,216	\$ 71,950	\$ 34,200	\$ -	\$ 145	\$ -	\$ -	\$ 426,190
State Highway Fund	\$ -	\$ -	\$ 3,500	\$ 24,500	\$ -	\$ -	\$ -	\$ -	\$ 28,000
Motor Vehicle License Fund	\$ -	\$ -	\$ 15,000	\$ 15,100	\$ 75,000	\$ -	\$ -	\$ -	\$ 105,100
Waste Fund	\$ 18,116	\$ 6,031	\$ 595,900	\$ -	\$ -	\$ 75	\$ -	\$ -	\$ 620,122
Water Fund	\$ 605,950	\$ 223,544	\$ 408,138	\$130,600	\$ 122,500	\$ 10,800	\$ 68,590	\$ -	\$ 1,570,122
Local Fiscal Recovery	\$ -	\$ -	\$ -	\$ -	\$ 521,200	\$ -	\$ -	\$ -	\$ 521,200
Fuel System Fund	\$ -	\$ -	\$ 1,550	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,550
Performance Bond Fund	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 5,000	\$ -	\$ -	\$ 10,000
Less Transfers									\$ 110,000
Grand Total - All Funds	\$3,174,395	\$1,133,998	\$1,899,676	\$361,400	\$1,979,700	\$ 79,860	\$ 68,590	\$ 110,000	\$ 8,697,619

### Budget Elements - Expenses



Total Expenses (Less Xfers)	\$ 8,697,619
Total Evnances (Lass Views)	¢ 0 607 640
Fuel System Fund	\$1,550
Performance Bond Fund	\$10,000
State Highway Fund	\$28,000
Police Pension Fund	\$80,590
Motor Vehicle Fund	\$105,100
Street Fund	\$426,190
Local Fiscal Recovery	\$521,200
Waste Fund	\$620,122
Fire Fund	\$1,446,852
Water Fund	\$1,570,122
Total General Fund	\$1,970,991
Police Fund	\$2,026,902



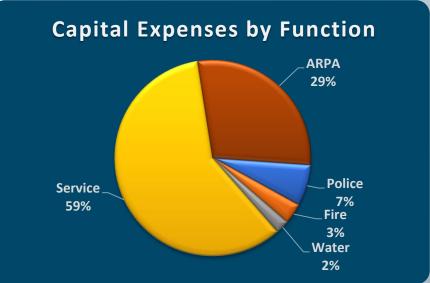
## Budget Elements – Capital Improvements

GENERAL FUND – CAPITAL OUTLAY DEPT							
Service							
I&F Annual Street Repair	\$ 175,000						
Franklin Street Bridge Pedestrian							
I&F Improvements (ODOT)	\$ 850,000						
I&F Stormwater System Maintenance	\$ 50,000						
Total Service	\$ 1,075,000						
Police							
V&E Cruisers	\$ 68,000						
V&E Equipment for Cruisers	\$ 36,000						
V&E Weapons	\$ 5,000						
V&E Portable & Mobile Radios	\$ 16,000						
Total Police	\$ 125,000						
Fire							
V&E AED's	\$ 21,000						
V&E Ballistic Equipment	\$ 10,000						
V&E Drone	\$ 10,000						
V&E Portable and Mobile Radios	\$ 20,000						
Total Fire	\$ 61,000						
TOTAL CAPITAL OUTLAY GENERAL FUND \$ 1,261,000							

١	WATER FUND					
	I&F	Fire Hydrant Replacement Program	\$ 35,000			
	V&E	Replace Lab Equipment	\$ 6,000			
		TOTAL WATER FUND	\$ 41,000			

OCAL FIS	SCAL RECOVERY FUND - ARPA	
I&F	Lower Hillside Drainage Project	\$ 221,189
I&F	Streetscape/Downtown Infrastructure	\$ 300,000
I&F	Vemco Drainage Project and Engineering	\$ 150,000
	TOTAL ARPA FUND	\$ 521,189

**TOTAL ALL FUNDS \$ 1,898,189** 





Personnel Costs = <u>PEOPLE</u>

All Employee related costs including salary, health care, fringe benefits, employment taxes, etc. are budgeted under the Personnel section within each Fund/Department of the budget

Costs of each employee are allocated to the Fund and Department to which they perform services

Some Employees are allocated to only one Fund (i.e. Firefighters, Police Officers) while most others are allocated among multiple Funds (i.e. City Manager, Administrators, Streets/Service personnel) because they perform services within many Funds

2023 Budget - Personnel Cost Assumptions:

All currently occupied positions are fully funded – no attrition assumed

Current budget includes 0% annual salary increases effective August 1, and associated merit/step increases per each employee anniversary date

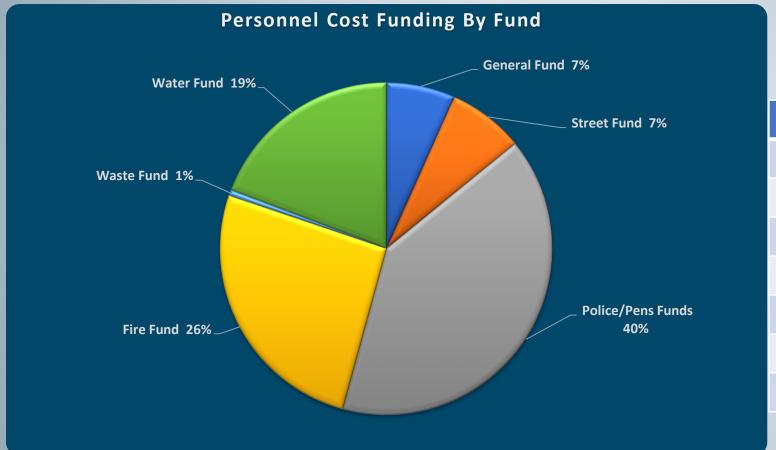
Health care costs are estimated to include a 0% increase from 2022 costs beginning in June



Staffing Summary	Staffing Summary					
	FTE					
City Manager/Finance Director/Clerk	1.00					
HR/Finance Administrator	1.00					
Utility Billing Administrator	1.00					
Community Development Administrator	1.00					
Adminstrative Assistant	0.50					
Museum Attendant	0.30					
Camera Operator	0.02					
Custodian	0.25					
Subtotal - Administration	5.07					
Police Chief	1.00					
Police Captain	1.00					
Police Sergeant	2.00					
Patrol Officer	8.50					
Police Administrative Assistant	<u>1.00</u>					
Subtotal - Police	13.50					

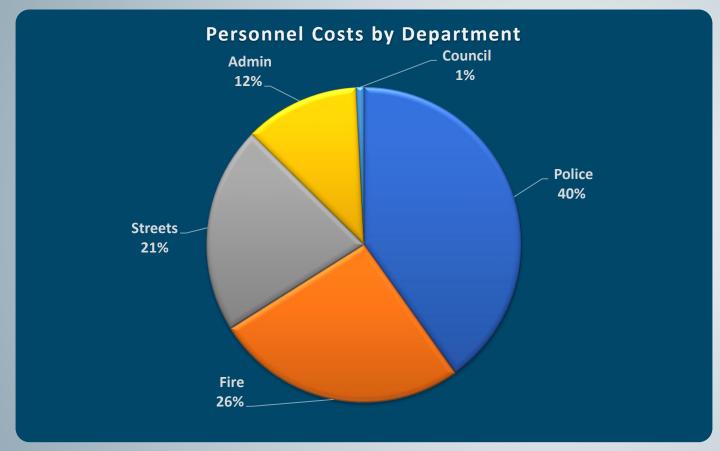
Fire Chief	1.00
Fire Lieutenant	3.00
Firefighter/Paramedic	3.00
Part-time Firefighter	<u>6.00</u>
Subtotal - Fire	13.00
Service Superintendent	1.00
Service Foreman	1.00
Service Senior Secretary	1.00
Maintenance Worker 1	3.00
Maintenance Worker 2	2.00
Maintenance Worker 3	<u>1.00</u>
Subtotal - Service	9.00
Total Full-time Equivalents	40.57
Elected Officials	7
Full-time Employees	33
Part-time Employees	20
Total Personnel Count (less elected)	53





Fund	Amount
Police	\$1,729,336
Fire	\$1,117,252
Water	\$829,494
Street	\$319,895
General	\$288,269
Waste	\$24,147
TOTAL	\$4,308,392

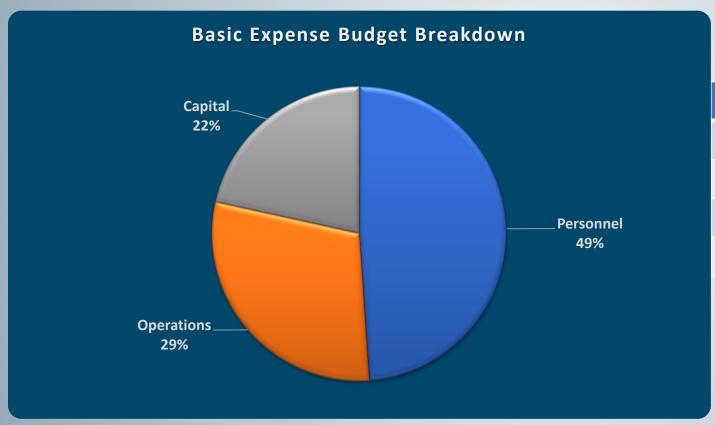




Department	Cost
Police	\$1,729,336
Fire	\$1,121,684
Streets	\$827,407
Admin	\$446,568
Council	\$34,635
TOTAL	\$4,308,392



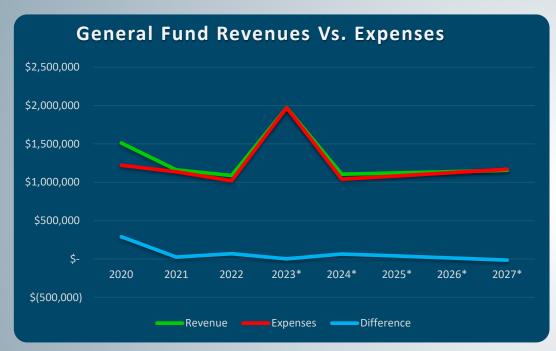
## Budget Elements – Basic Breakdown



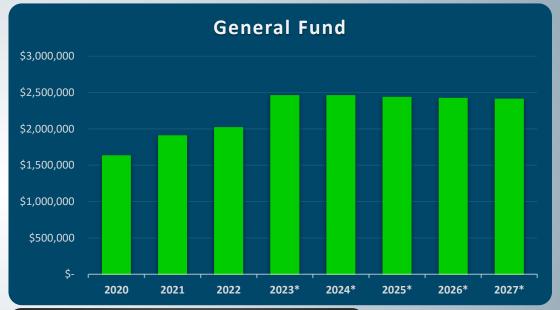
Category	Expense
Personnel	\$4,308,393
Operations	\$2,601,037
Capital	\$1,898,189
TOTAL	\$8,847,618

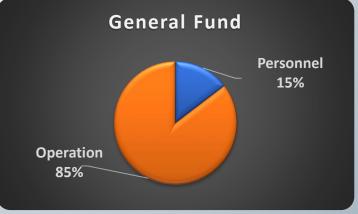


## Budget Elements - Department/Fund Details



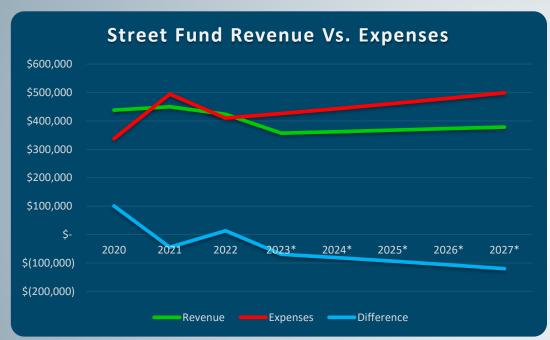
	2022	2023*
Revenue	\$1,088,152	\$1,972,183
Expenses	\$1,020,001	\$1,970,991
Difference	\$68,151	\$1,192







## Budget Elements - Department/Fund Details



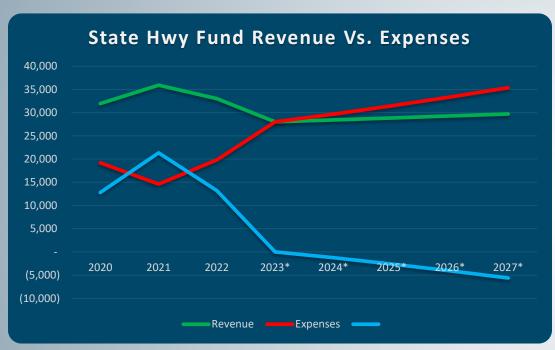
	2022	2023*
Revenue	\$387,717	\$356,700
Expenses	\$494,414	\$426,190
Difference	\$(70,914)	\$(69,490)

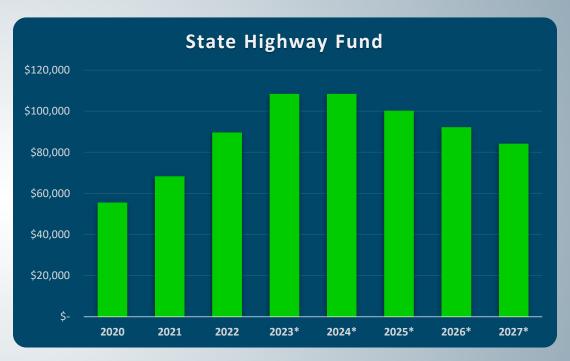






### Budget Elements – Department/Fund Details

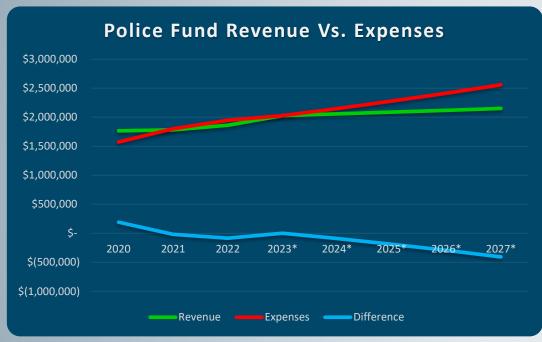




	2022	2023*
Revenue	\$33,000	\$28,000
Expenses	\$19,800	\$28,000
Difference	\$13,200	\$0

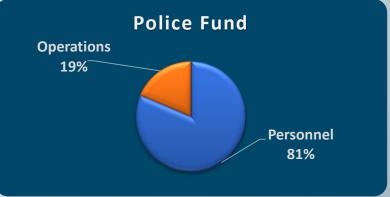


## Budget Elements – Department/Fund Details



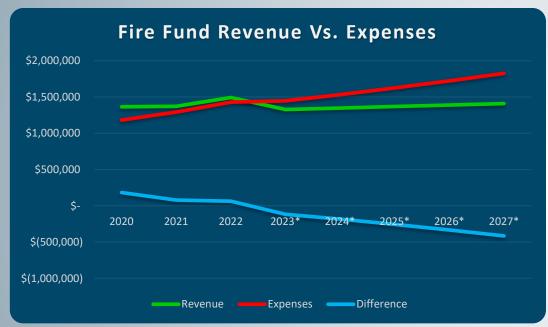
	2022	2023*
Revenue	\$1,861,332	\$1,762,250
Expenses	\$1,941,979	\$2,026,902
Difference	\$(80,647)	\$(264,652)



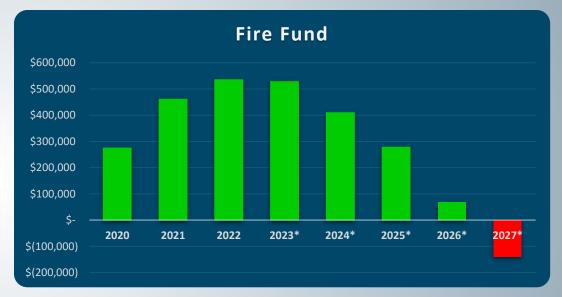


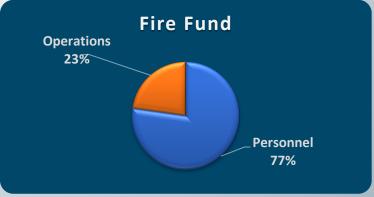


## Budget Elements - Department/Fund Details



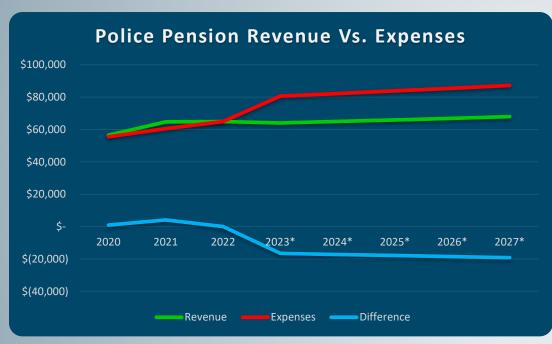
	2022	2023*
Revenue	\$1,492,785	\$1,328,500
Expenses	\$1,429,172	\$1,446,852
Difference	\$63,613	\$(118,532)







## Budget Elements – Department/Fund Details

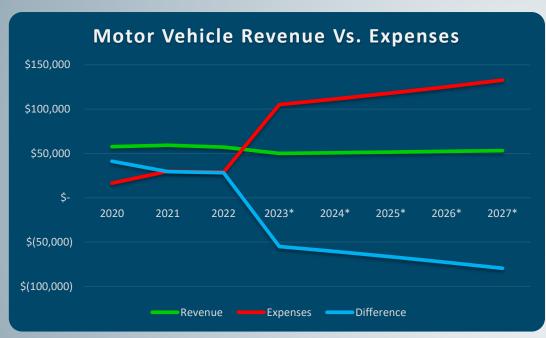




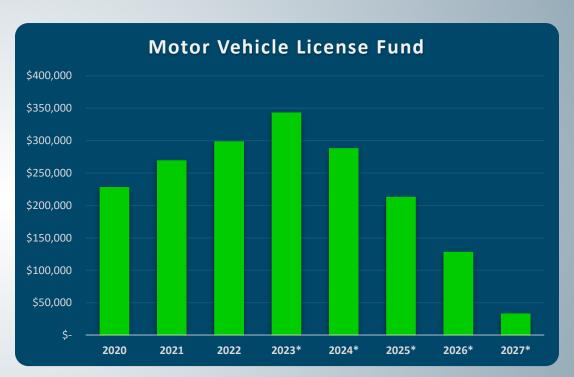
	2022	2023*
Revenue	\$64,890	\$64,000
Expenses	\$64,890	\$80,590
Difference	\$(0)	\$(16,590)



### Budget Elements – Department/Fund Details

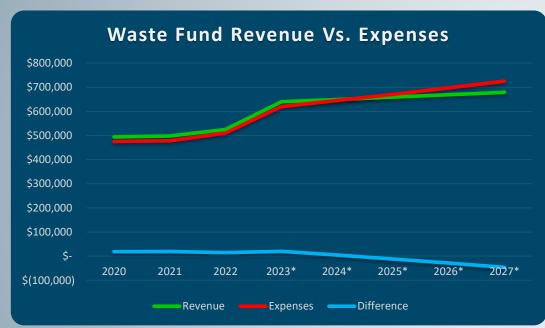


	2022	2023*
Revenue	\$57,050	\$50,000
Expenses	\$28,850	\$105,100
Difference	\$28,200	\$(55,100)





## Budget Elements - Department/Fund Details



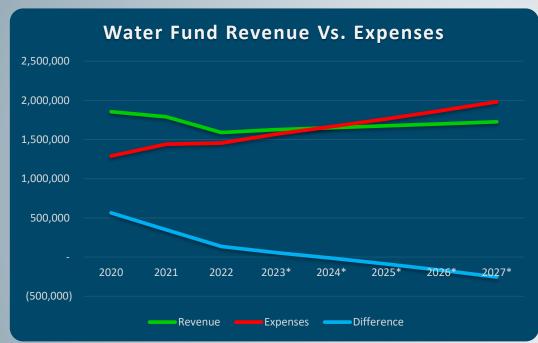
	2022	2023*		
Revenue	\$525,000	\$639,650		
Expenses	\$510,378	\$620,122		
Difference	\$14,622	\$19,528		



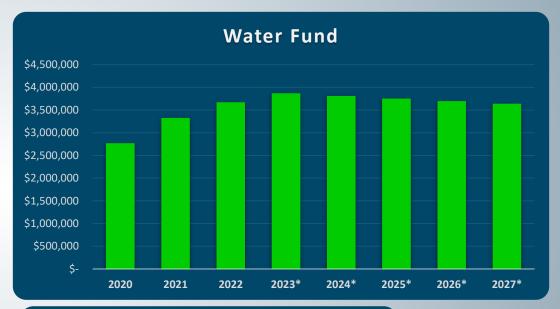


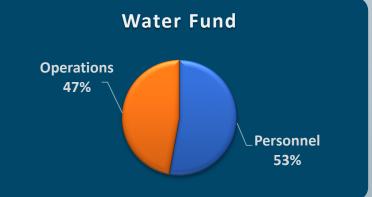


## Budget Elements - Department/Fund Details



	2022	2023*
Revenue	\$1,590,500	\$1,626,550
Expenses	\$1,454,245	\$1,570,122
Difference	\$136,255	\$56,428



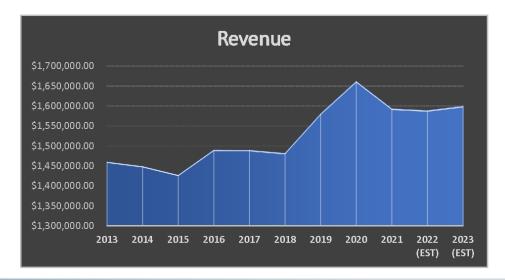


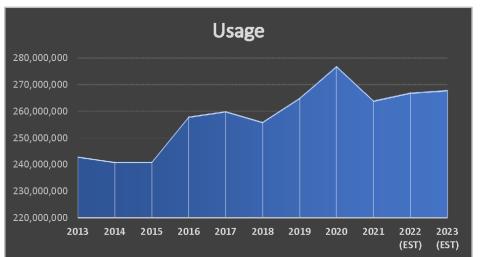


## Budget Elements – Department/Fund Details

	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022 (Est)	2023 (Est)
Revenue	\$ 1,460,605.00	\$ 1,449,243.00	\$ 1,427,423.00	\$ 1,490,602.00	\$ 1,489,555.00	\$ 1,482,157.00	\$ 1,580,932.00	\$ 1,662,041.00	\$ 1,593,460.00	\$ 1,589,000.00	\$ 1,600,000.00
Usage	243,000,000	241,000,000	241,000,000	258,000,000	260,000,000	256,000,000	265,000,000	277,000,000	264,000,000	267,000,000	268,000,000
Change in Rev From Avg	\$ (68,942.09)	\$ (80,304.09)	\$ (102,124.09)	\$ (38,945.09)	\$ (39,992.09)	\$ (47,390.09)	\$ 51,384.91	\$ 132,493.91	\$ 63,912.91	\$ 59,452.91	\$ 70,452.91
Change in Usage From Avg	-15,181,818	-17,181,818	-17,181,818	-181,818	1,818,182	-2,181,818	6,818,182	18,818,182	5,818,182	8,818,182	9,818,182

Average Revenue \$ 1,529,547.09 Average Usage 258,181,818





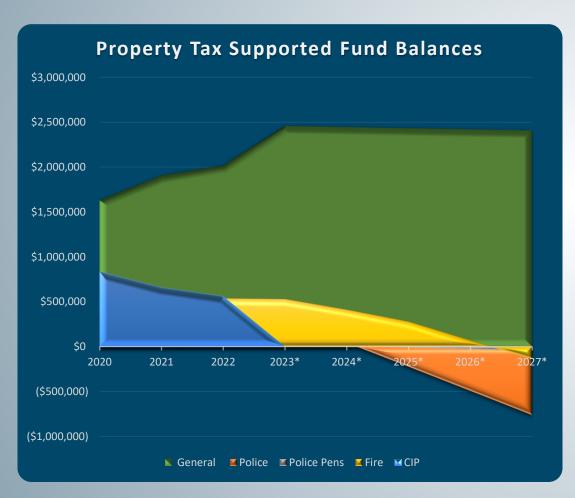


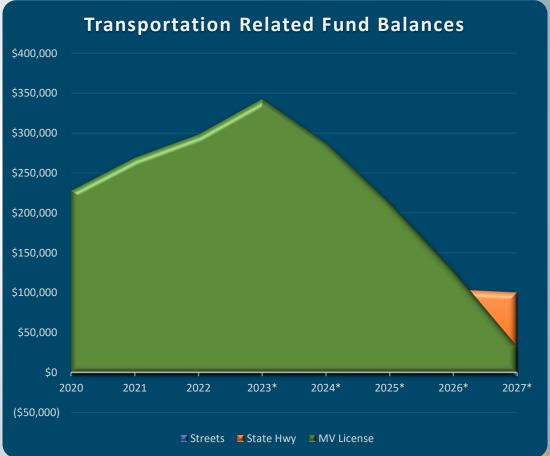
## Budget Elements – Fund Balances

Fund	2020 Balance	2021 Balance	2022 Balance		2024 EST Balance	2025 EST Balance	2026 EST Balance	2027 EST Balance
General	\$1,629,639	\$1,905,704	\$2,017,820	\$2,457,839	\$2,445,550	\$2,433,322	\$2,421,155	\$2,409,050
CARES	\$468,402	\$61,168	\$0	\$0	\$0	\$0	\$0	
ARPA		\$0	\$384,646	\$664,974	\$143,775	\$0	\$0	\$0
Streets	\$138,518	\$239,042	\$286,794	\$286,794	\$216,794	\$144,794	\$70,794	(\$5,206)
State Hwy	\$55,328	\$68,099	\$89,419	\$108,238	\$108,238	\$106,000	\$104,000	\$100,000
Police	\$242,253	\$433,609	\$413,990	\$303,426	\$38,775	(\$226,225)	(\$495,558)	(\$764,891)
Fuel Sys	\$6,523	\$7,003	\$6,983	\$7,907	\$7,788	\$7,672	\$7,556	\$7,443
Fire	\$274,463	\$460,933	\$535,454	\$527,897	\$409,545	\$277,910	\$69,171	(\$139,568)
Police Pens	\$19,827	\$20,749	\$24,861	\$23,969	\$7,379	(\$9,621)	(\$26,621)	(\$43,621)
MV License	\$227,650	\$268,825	\$298,186	\$342,729	\$287,629	\$212,629	\$127,629	\$32,629
CIP	\$835,330	\$658,821	\$559,744	\$301	\$0	\$0	\$0	
Waste	\$118,291	\$136,718	\$156,029	\$121,398	\$140,926	\$130,000	\$130,000	\$130,000
Water	\$2,759,152	\$3,315,476	\$3,662,572	\$3,857,216	\$3,799,358	\$3,742,367	\$3,686,232	\$3,630,938
Perf Bond	\$12,760	\$19,815	\$4,905	\$67,032	\$66,027	\$65,036	\$64,061	\$63,100
Totals	\$6,788,136	\$7,595,963	\$8,441,402	\$8,769,720	\$7,671,783	\$6,883,884	\$6,158,419	\$5,419,874

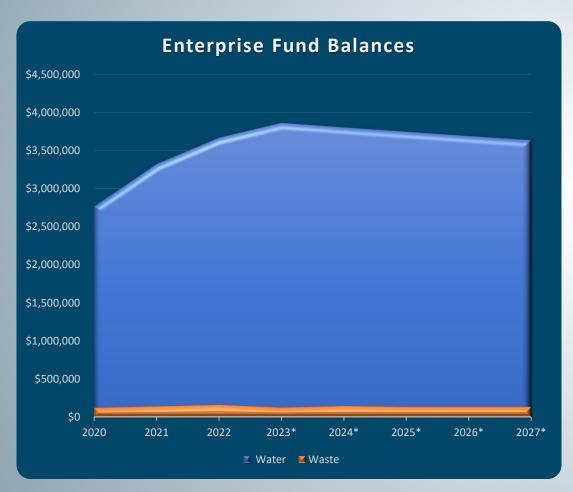


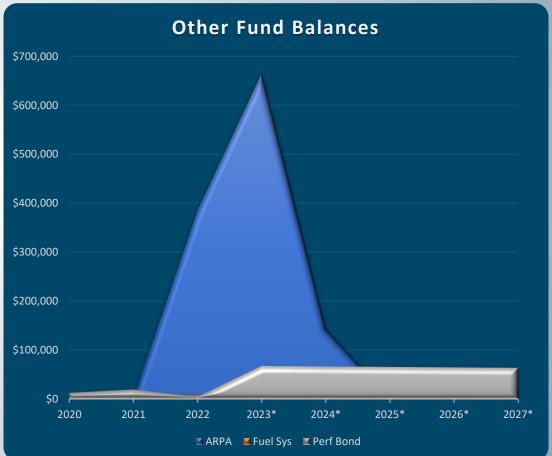
#### Budget Elements – Fund Balances





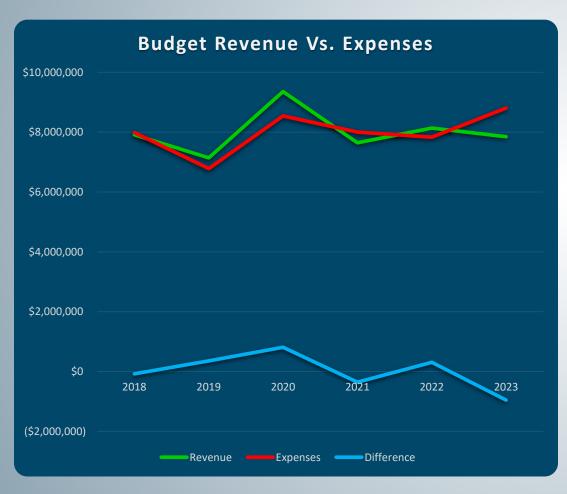
# Budget Elements – Fund Balances

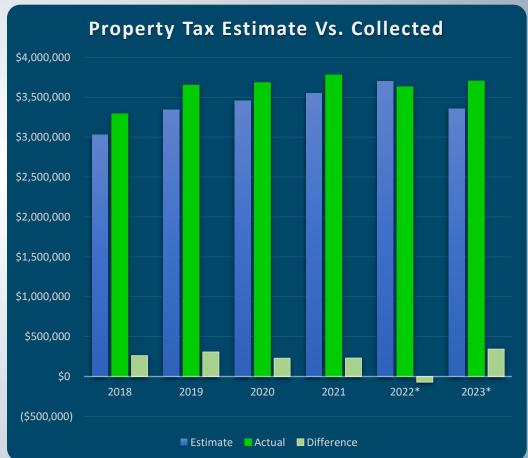






## Budget Elements – Revenue Vs. Expense





### Property Tax



#### Value of Home/Taxes Paid

	\$150,000	\$200,000	\$250,000	\$350,000	
City	\$779	\$1,039	\$1,298	\$1,818	
Schools	\$1,995	\$2,659	\$3,324	\$4,654	
County	\$561	\$750	\$935	\$1,309	
JVS	\$154	\$205	\$256	\$359	
Park Dist	\$90	\$120	\$150	\$210	
Health Dist	\$31	\$42	\$52	\$73	
TOTAL	\$3,610	\$4,815	\$6,015	\$8,423	



# Property Tax

Property Tax Summary									
					Effective Millage Rates				
	Levy Type	Effective Date	Term	Gross Millage	Residential	Commercial			
General Fund	Inside Millage		Continuous	2.700	2.700	2.700			
General Fund	Voted Millage	11/2/2022	5 Years	1.300	1.034	1.219			
Police Fund	Voted Millage	11/8/2011	Continuous	2.900	2.349	2.719			
Police Fund	Voted Millage	11/4/2003	Continuous	2.500	1.842	2.275			
Police Fund	Voted Millage	11/7/2006	Continuous	3.900	3.090	3.656			
Police Pension									
Fund	Inside Millage		Continuous	0.300	0.300	0.300			
Fire Fund	Voted Millage	11/3/1998	Continuous	3.900	2.506	2.713			
Fire Fund	Voted Millage	5/5/2009	Continuous	2.000	1.620	1.875			
Fire Fund	Voted Millage	5/8/2018	Continuous	1.750	1.518	1.641			
			Total	21.250	16.958	19.099			
Notes:									
- Effective millage rates	are for the 2021 tax year v								

Effective millage rates for the 2023 tax year are not yet available

# Property Tax

Historical Assessed Valuations:							
	Real Estate						
		Residential/		Commercial/	Total	Tangible	
Tax Year/Collection Year		Agricultural		Industrial	Real Estate	Public Utility	Total
2021/2022	\$	199,497,120.00	\$	11,928,830.00	\$ 211,498,980.00	\$ 5,350,960.00	\$ 216,849,940.00
2020/2021	\$	198,233,840.00	\$	12,027,330.00	\$ 210,261,170.00	\$ 5,037,850.00	\$ 215,299,020.00
2019/2020	\$	170,563,930.00	\$	11,524,440.00	\$ 182,088,370.00	\$ 4,928,520.00	\$ 187,016,890.00
2018/2019	\$	169,501,310.00	\$	11,319,170.00	\$ 180,820,480.00	\$ 4,571,110.00	\$ 185,391,590.00
2017/2018	\$	167,471,030.00	\$	11,302,140.00	\$ 178,773,170.00	\$ 4,298,310.00	\$ 183,071,480.00
2016/2017	\$	154,992,690.00	\$	11,353,040.00	\$ 166,345,730.00	\$ 4,127,140.00	\$ 170,472,870.00
2015/2016	\$	152,795,970.00	\$	11,469,960.00	\$ 164,265,930.00	\$ 3,853,250.00	\$ 168,119,180.00

