

RECORD OF PROCEEDINGS
Bellbrook Charter Advisory Committee Meeting
August 28, 2023

CALL THE MEETING TO ORDER:

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE:

Mayor Schweller led the Council in the Pledge of Allegiance.

ROLL CALL:

PRESENT:

Mrs. Katherine Cyphers
Mr. Forrest Greenwood
Mr. Brady Harding
Mr. Ernie Havens
Mr. T.J. Hoke
Mrs. Elaine Middlestetter
Mayor Mike Schweller

ALSO PRESENT:

Rob Schommer, City Manager

APPROVAL OF MINUTES:

Mayor Schweller asked if anyone had comments or corrections to the minutes of the August 14, 2023, meeting. Hearing none, the minutes were declared to be approved.

MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:

None

CITIZEN COMMENTS:

None

PUBLIC HEARING OF PROPOSED ORDINANCES:

None

INTRODUCTION OF ORDINANCES:

None

RECORD OF PROCEEDINGS
Bellbrook Charter Advisory Committee Meeting
August 28, 2023

RESOLUTIONS:

Resolution 2023-R-22: Accepting the amounts and rates as determined by the budget commission and authorizing the necessary tax levies and certifying them to the county auditor (Cyphers)

Mayor Schweller noted this is part of the first step of the 2024 Budget.

Mr. Schommer noted 2024 Tax Budget is completed and submitted and the Budget Commission has certified the rates. The next step is to certify and accept the rates and then report back to the tax commission.

Mayor Schweller asked if there were any questions or discussion from The Council.

The Council discussed the 2024 Tax Budget concerns.

Mayor Schweller asked for a Motion regarding Resolution 2023-R-22.

Motion Made by Mrs. Cyphers, Seconded by Mr. T.J. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

Resolution 2023-R-21: Authorizing merit and performance pay for the City Manager (Schweller)

Mayor Schweller mentioned this is for the Annual Performance Bonus for the City Manager.

The Council thanked Mr. Schommer for his performance and the savings through negotiations from the City Manager.

Mayor Schweller asked for a Motion regarding Resolution 2023-R-21

Motion made by Mayor Schweller, Seconded by Mr. Greenwood.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

Resolution 2023-R-23: Authorizing the city manager to solicit, advertise, and receive proposals from qualified firms to provide materials and perform services related to the construction and installation of mid-block crosswalks, pavement, curbing, landscaping, and all necessary and related appurtenances within the city (Harding)

Mayor Schweller mentioned this is the official bid package to be sent to all requesting parties.

Mr. Schommer noted the construction and bid drawings remain the same, with only the instructions

RECORD OF PROCEEDINGS
Bellbrook Charter Advisory Committee Meeting
August 28, 2023

booklet being added .

Mayor Schweller asked the council if they had any other comments or discussion about the bid package.

Mayor Schweller asked for a Motion regarding Resolution 2023-R-23

Motion made by Mr. Harding, Seconded by Mrs. Middlestetter.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

Resolution 2023-R-24: Authorizing the city manager to enter into certain public works mutual aid agreements with other participating political subdivisions (Greenwood)

Mr. Greenwood mentioned this is an agreement that allows the departments to assist and aid one another in emergency events.

Mr. Schommer noted the agreement formalizes the procedures during an emergency, and will be helpful should there be FEMA or other reimbursement.

Mayor Schweller asked the council if they had any other comments on Resolution 2023-R-24.

Motion made by Mr. Greenwood, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

OLD BUSINESS:

None

NEW BUSINESS:

None

CITY MANAGER REPORT:

Mr. Schommer provided an overview and updates on the downtown bridge work. He noted the project should be completed mid-October.

Mr. Schommer provided updates on Walnut Street storm water issues. He noted staff is working with the engineering firm and will provide recommendations soon on next steps.

Mr. Schommer thanked everyone who helped with the Movie Night at the Museum. Also, mentioned a vacancy on the Charter Advisory Committee.

RECORD OF PROCEEDINGS
Bellbrook Charter Advisory Committee Meeting
August 28, 2023

COMMITTEE REPORTS:

SAFETY:

Mr. Hoke mentioned Officer Bennington, our SRO starting off in the school and building a rapport with faculty, staff, and students.

SERVICE:

Mr. Greenwood thanked the Service Department for their hard work in the heat.

FINANCE/GOVERNMENT AFFAIRS:

None

COMMUNITY AFFAIRS:

Mrs. Middlestetter mentioned the three openings on the Museum Board.

CITY OFFICIAL COMMENTS:

Mrs. Cyphers: None

Mr. Harding: None

Mr. Havens: None

Mr. Hoke: Mentioned the Spellbrook Halloween Event October 14, 2023, 6:00pm-10:30pm in the park and noted this was an event put together as an individual, not on behalf of City Council. He looks forward to seeing the community out that night.

Mrs. Middlestetter: None

Mr. Greenwood: Noted he attended the Movie Night at the Museum and commented on how great of an idea for an event.

Mayor Schweller wished our citizens a safe and Happy Labor Day.

EXECUTIVE SESSION:

None

ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 8:15pm

Michael Schweller, Mayor

Robert Schommer, Clerk of Council