

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

February 24, 2025

## **1. CALL TO ORDER**

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

## **2. PLEDGE OF ALLEGIANCE**

Mayor Schweller led the Council in the Pledge of Allegiance.

## **3. ROLL CALL**

PRESENT

Mr. Logan Ashley

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Mr. Ernie Havens

Mr. T.J. Hoke

Mayor Mike Schweller

## **4. APPROVAL OF THE MINUTES**

Mayor Schweller asked if anyone had comments or corrections to the minutes of the January 27, 2025 meeting. Hearing none, the minutes were declared to be approved.

## **5. MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST**

Mayor Schweller noted he was back after an absence due to a surgery and thanked everyone for the well wishes and will be back to full work in March. He thanked Deputy Mayor Havens for standing in and handling the business of the City.

In addition, Mayor Schweller offered condolences to the Family of former Deputy Mayor Darryl McGill. He noted Mr. McGill's dedicated service to the community and passion for public safety.

## **6. CITIZEN COMMENTS**

## **7. CITIZENS REGISTERED TO SPEAK ON AGENDA ITEMS**

## **8. PUBLIC HEARING OF PROPOSED ORDINANCES**

## **9. INTRODUCTIONS OF ORDINANCES**

- A. Ordinance 2025-O-03 AMENDING ORDINANCE 2024-O-14 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2025 AND ENDING DECEMBER 31, 2025, AND DECLARING AN EMERGENCY. (Cyphers)

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

February 24, 2025

Mrs. Cyphers read the Ordinance.

Mr Schommer explained the need for the supplemental appropriation is to accept two amounts of grant funding for the Fire Department as well as appropriating the received OneOhio Opioid Settlement funds for coverage of utilizing those restricted funds.

Motion to adopt Ordinance 2025-O-03 at Introduction.

Motion made by Mrs. Cyphers, Seconded by Mr. Greenwood.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

- B. Ordinance 2025-O-04 REPEALING CHAPTER 890 “TAX ABATEMENT PROGRAM” OF TITLE FOUR “TAXATION” OR PART EIGHT “BUSINESS REGULATION AND TAXATION CODE” OF THE BELLBROOK MUNICIPAL CODE IN ITS ENTIRETY AND ENACTING A NEW CHAPTER 890 “TAX ABATEMENT PROGRAM” OF TITLE FOUR OR PART EIGHTY OF THE BELLBROOK MUNICIPAL CODE (Ashley)

Mr. Ashley read the Ordinance.

Mr. Havens recused himself from the discussion and left the room.

Miss Grant provided a brief presentation explaining the changes to the CRA program to make it more modernized and useable as an economic development incentive.

Motion to Introduce Ordinance 2025-O-04

Motion made by Mr. Hoke, Seconded by Mr. Ashley.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Hoke, Mayor Schweller

## 10. ADOPTION OF RESOLUTIONS

- A. Resolution 2025-R-04 DECLARING CERTAIN CITY OWNED PROPERTY NO LONGER REQUIRED FOR MUNICIPAL PURPOSES AS SURPLUS AND AUTHORIZING DISPOSAL OF SAID PROPERTY (Hoke)

Mr. Hoke read the Resolution

Mr. Schommer explained the Resolution allows for the disposal of an old medic unit. The surplus will allow the vehicle to be sold at online auction.

Motion to adopt Resolution 2025-R-04

Motion made by Mr. Hoke, Seconded by Mrs. Cyphers.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

February 24, 2025

- B. Resolution 2025-R-05 AUTHORIZING THE PURCHASE OF A SERVICE TRUCK AND ACCESSORIES FROM WHITE ALLEN CHEVROLET (Greenwood)

Mr. Greenwood read the Resolution.

Mr. Schommer explained the resolution authorizes the expenditure of appropriated funds to purchase a vehicle for the service department. He noted the purchase was approved on the 2025 CIP as well as included in the 2025 appropriations. He also noted the purchase does not reach the threshold required for competitive bidding; however, internal policy practices provides for competitive quotes and authorization by Council for expenditures above \$25,000.

Motion to adopt Resolution 2025-R-05

Motion made by Mr. Greenwood, Seconded by Mr. Ashley.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

- C. Resolution 2028-R-06 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE BELLBROOK-SUGAR MAPLE FESTIVAL COMMITTEE, INC FOR THE 2025 SUGAR MAPLE FESTIVAL (Havens)

Mr. Ashley recused himself from the discussion and left the room.

Mr. Havens read the Resolution.

Mr. Schommer explained the Resolution authorizes entering into a agreement with the Bellbrook Sugarmaple Festival Committee, INC to manage and operate the 2025 Bellbrook Sugarmaple Festival. He noted the arrangement has led to a progressively more successful event since bringing it back and recommends this model continues to be used.

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

## 11. OLD BUSINESS

## 12. NEW BUSINESS

- A. Appointment of BOH candidate

B.

Mr. Schommer noted there is a need to appoint a representative to the Board of Health Advisory committee. The previous appointee has retired from his service. An announcement acceptance of interested residents will be made.

## 13. CITY MANAGER'S REPORT

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

February 24, 2025

A. Presentation of the City's Age-Friendly Community Action Plan

B.

Miss Grant provided a presentation for the Bellbrook Age Friendly Community Action Plan.

## 14. COMMITTEE REPORTS

A. Safety Committee

B. Service Committee

C. Finance/Audit Committee

D. Community Affairs Committee

Mr. Havens reported the Committee met and interviewed Kelly Hodson as an applicant to serve on the Village Review Board.

Motion to appoint Kelly Hodson to the Village Review Board.

Motion made by Mr. Havens, Seconded by Mr. Harding.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

## 15. CITY OFFICIAL COMMENTS

Mr. Greenwood noted the Chamber of Commerce Monte Carlo Night is Friday February 28th and encouraged the community to attend. He also noted the re-opening ribbon cutting at Sugar Valle will be Saturday.

Mr. Hoke reported the Community Support Center relocated to East Franklin at East Street and are currently accepting donations at that location.

Deputy Mayor Havens extended his condolences to Mrs. McGill for the passing of former Council member Darryl McGill. He also noted the Chamber of Commerce Monte Carlo Night event. Additionally, he thanked the Police Department for efforts of reducing the speeders in the community in a non-aggravating manner. He also noted the Community Resource Center is focusing on its food bank operations after relocation.

Mayor Schweller again offered condolences for the passing of former Deputy Mayor Darryl McGill. Hi also thanked Mr. Schommer and Miss Grant for their efforts in the AFC plan

## 16. EXECUTIVE SESSION

A. Motion to enter executive session to consult with an attorney concerning disputes subject to pending or imminent court action.

B.

Motion to enter Executive Session

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

February 24, 2025

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

Council entered Executive Session at 7:04p m

Motion to exit Executive Session

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mayor Schweller

Council Exited Executive Session at 7:41pm. Mayor Schweller noted no decisions or formal actions were made during executive session.

## 17. ADJOURNMENT

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 8:59pm

---

Michael Schweller, Mayor

---

Robert Schommer, Clerk of Council