

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

December 9, 2025

## **1. CALL TO ORDER:**

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

## **2. PLEDGE OF ALLEGIANCE:**

Mayor Schweller led the Council in the Pledge of Allegiance.

## **3. ROLL CALL**

PRESENT

Mr. Logan Ashley

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Deputy Mayor Ernie Havens

Mr. T.J. Hoke

Mayor Mike Schweller

## **4. APPROVAL OF THE MINUTES**

A. Approval of the November 24, 2025, Regular meeting minutes.

## **5. MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST**

## **6. CITIZEN COMMENTS**

Jim Yankel spoke about the Lion's Club interest in the old Sugarcreek School parcel.

Mike Froening spoke about the old Sugarcreek school building that the Greene County ECS operates.

## **7. CITIZENS REGISTERED TO SPEAK ON AGENDA ITEMS**

## **8. PUBLIC HEARING OF PROPOSED ORDINANCES**

A. Ordinance No. 2025-O-15 AN ORDINANCE APPROVING THE APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2026, AND ENDING DECEMBER 31, 2026, AND DECLARING AN EMERGENCY (Cyphers)

Mrs. Cyphers read the Ordinance.

Mayor Schweller opened the public hearing.

Mr. Schommer and staff members provided a review and presentation of the 2026 annual budget.

Mayor and Council members commented on Mr. Schommer's presentation and the clarity of the budget details.

Mayor asked if anyone present wished to speak for or against the Ordinance.

Hearing none, Mayor Schweller closed the public hearing.

Motion to adopt

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Motion made by Mrs. Cyphers, Seconded by Mr. Ashley.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Deputy Mayor Havens, Mr. Hoke, Mayor Schweller

## 9. PUBLIC HEARING AND ADOPTION OF RESOLUTIONS

### A. Resolution No. 2025-R-23 ADOPTING THE CITY OF BELLBROOK FIVE-YEAR CAPITAL IMPROVEMENT PLAN FOR 2026-2030 (Havens)

Mr. Havens read the Resolution.

Mayor Schweller opened the public hearing.

Mr. Schommer and staff members provided a presentation and review of the 2026-2030 CIP.

Mayor Schweller asked if anyone present wished to speak in favor or against the Resolution.

Hearing none, he closed the public hearing.

Motion to adopt Resolution 2025-R-23

Motion made by Deputy Mayor Havens, Seconded by Mr. Greenwood.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Deputy Mayor Havens, Mr. Hoke, Mayor Schweller

### B. Resolution No. 2025-R-24 AWARDING A BID AND AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH L.C. UNITED PAINTING CO., INC. FOR REPAIR AND REPAINTING OF A STANDPIPE WATER TOWER (Harding)

Mr. Harding read the Resolution.

Mr. Schommer explained the resolution was to award the lowest and best bid for the standpipe water tower repair and repainting.

Motion to adopt Resolution 2025-R-24

Motion made by Mr. Harding, Seconded by Mr. Hoke.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Deputy Mayor Havens, Mr. Hoke, Mayor Schweller

### C. Resolution No. 2025-R-25 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH BACKFLOW SOLUTIONS, INC ONLINE (Hoke)

Mr. Hoke read the resolution.

Mr. Schommer explained the requested process of backflow inspection services. The resolution authorizes contracting with a third party to conduct the tracking of the inspections by plumbing professionals.

Motion to adopt Resolution 2025-R-25

Motion made by Mr. Hoke, Seconded by Mrs. Cyphers.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Deputy Mayor Havens, Mr. Hoke, Mayor Schweller

### D. Resolution No. 2025-R-26 AUTHORIZING AND RATIFYING TRANSFERS AND ADVANCES WITHIN VARIOUS FUNDS OF THE CITY OF BELLBROOK (Greenwood)

Mr. Greenwood read the Resolution

Mr. Schommer reviewed the need for a transfer of funds to cover potential unanticipated personnel costs in streets.

Motion to adopt Resolution 2025-R-26

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Motion made by Mr. Greenwood, Seconded by Mrs. Cyphers.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Deputy Mayor Havens, Mr. Hoke, Mayor Schweller

## 10. INTRODUCTIONS OF ORDINANCES

- A. Ordinance 2025-O-16 REPEALING PART SIX GENERAL OFFENSES CHAPTER 618 “ANIMALS” OF THE BELLBROOK CODE OF ORDINANCES IN ITS ENTIRETY AND ENACTING A NEW CHAPTER 618 “ANIMALS” OF PART SIX GENERAL OFFENSES OF THE BELLBROOK CODE OF ORDINANCES (Cyphers)

Mrs. Cyphers read the ordinance.

Mr. Schommer explained this covers the discussed recommended changes to the animal ordinance. He asked that it be scheduled for a public hearing.

Motion to introduce Ordinance 2025-O-16.

Motion made by Mrs. Cyphers, Seconded by Mr. Ashley.

Voting Yea: Mr. Ashley, Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Hoke, Mayor Schweller

Voting Nay: Deputy Mayor Havens

## 11. OLD BUSINESS

## 12. NEW BUSINESS

## 13. CITY MANAGER'S REPORT

Mr. Schommer said since the first weather event in November to date, we have logged 4 ¾ inches of snow, driven 744 miles plow trucks, 57 tons of salt, 193 gallons of fuel, 33 reg during the day and 40 additional overtime hours. Staff is working on year-end business. There is a Planning Board vacancy, and we will begin the process of filling that vacancy.

## 14. COMMITTEE REPORTS

- A. Safety Committee – Mr. Ashley said the Fire Department is hosting a blood drive on 12/27. Also gave Chief Bizarro’s holiday safety recommendations. The Police Department participated in a “shoes for the shoeless” event. New speed signs are up.
- B. Service Committee – Mr. Greenwood said a law was passed by the State to clean snow off vehicle window. Asked residents to move vehicles off the street to allow for plow trucks.
- C. Finance/Audit Committee - Nothing
- D. Community Affairs Committee – Deputy Mayor Havens again mentioned the Board vacancies and encouraged residents to apply.

## 15. CITY OFFICIAL COMMENTS

Mr. Ashley – After the joint meeting with the school board, he would like Council to supply the high school with a school resource officer.

Mrs. Cyphers – Nothing

Mr. Greenwood – Be aware of the cold and take care of yourself.

Mr. Harding – Nothing

Mr. Hoke – Thanked Mr. Yankel and Mr. Froening for speaking. Asked for the results of the fire chief study. Mr. Schommer said he will distribute after coordinating with Sugarcreek Township.

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Deputy Mayor Havens – City parade on December 13 and it will be very cold.

Mayor Schweller – Thanked those in attendance and at-home viewers and the camera man.

## **16. EXECUTIVE SESSION**

## **17. ADJOURNMENT**

9:06

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Michael Schweller, Mayor

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Robert Schommer, Clerk of Council