

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting
Month DD, 20YY

CALL TO ORDER

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE

Mayor Schweller led the Council in the Pledge of Allegiance

ROLL CALL

PRESENT:

Mrs. Katherine Cyphers
Mr. Forrest Greenwood
Mr. Brady Harding
Mrs. Elaine Middlestetter
Mayor Mike Schweller

ABSENT:

Mr. Ernie Havens

A motion to excuse the absence of Mr. Havens.

Motion made by Mrs. Middlestetter, Seconded by Mr. Harding

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

APPROVAL OF THE MINUTES

Mayor Schweller asked if anyone had comments or corrections to the minutes of the February 14, 2022 Regular Meeting. Hearing none, the minutes were declared approved.

MAYOR'S ANNOUNCEMENTS AND SPECIAL GUEST

Mayor Schweller introduced County Commissioners Rick Perales and Tom Koogler for comments and presentation about Greene County Board of Commissioners. Commissioners Perales and Koogler provided comments and updates about County ARPA funding, county wide fiber project, the Greene County Jail project, and Spring Lakes Park bridge replacement.

Mayor Schweller read a Certificate of Recognition of Chief Doug Doherty's service to the community. He noted that prior to the meeting at Chief Doherty's Farewell Celebration he was presented a Proclamation and a Key to the City.

Mayor Schweller introduced Anastacia Shupe who presented an update and information about the 2022 Sugarmaple Festival

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PUBLIC HEARING OF PROPOSED ORDINANCES

Ordinance No. 2022-O-2 AMENDING ARTICLE 15, FLOOD DAMAGE PREVENTION, OF THE BELLBROOK ZONING CODE (Harding)

Mr. Harding read the Ordinance Title and a synopsis of the contents.

Mayor Schweller opened the public hearing. Mr. Schommer explained the Ordinance makes changes to the National Flood Insurance Program Map and Article 15 of the Zoning Code. He noted the addresses listed as modified for the map were all either reduced from 100 year flood plain to 500 year flood plain or removed all together. He added the changes to the map can make changes to insurance and encouraged anyone with changes or located on the map to verify through ODNR or contacting City Hall for assistance in interpreting.

Hearing no further discussion or comments, Mayor Schweller closed the public hearing.

A motion to approve Ordinance 2022-O-2.

Motion made by Mr. Harding, Seconded by Mr. Greenwood.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

INTRODUCTIONS OF ORDINANCES

Ordinance 2022-O-3 AMENDING ORDINANCE 2022-O-1 BY MAKING SUPPLEMENTAL APPROPRIATIONS FOR EXPENSES OF THE CITY OF BELLBROOK FOR THE PERIOD BEGINNING JANUARY 1, 2022 AND ENDING DECEMBER 31, 2022 AND DECLARING AN EMERGENCY (Cyphers)

Mrs. Cyphers read the Ordinance title and a synopsis of the contents.

Mr. Schommer explained the purpose of the ordinance is for an increase to the budget for health insurance refunds and an adjustment from fire fund to capital for the purchase of the new medic. He noted the Ordinance is written to be considered for adoption at the introduction.

A motion to approve Ordinance 2022-O-3 at the introduction.

Motion made by Mrs. Cyphers, Seconded by Mr. Harding.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

ADOPTION OF RESOLUTIONS

Resolution 2022-R-8 AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND ENTER INTO AN AGREEMENT FOR THE SALE OF LAND TO THE BELLBROOK SUGARCREEK PARKS DISTRICT (Middlestetter)

Mrs. Middlestetter read the Resolution.

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Mr. Schommer explained in 2018 the City agreed to accept acreage of open green space in accordance to the Development Agreement with Highview Terrace. The Park District is interested in acquiring the land, and they are the appropriate entity to own and make use of the land.

A motion to approve Resolution 2022-R-8.

Motion made by Mrs. Middlestetter, Seconded by Mr. Harding.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

Resolution 2022-R-9 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH CORE & MAIN FOR THE PURCHASE OF FIRE HYDRANTS (Schweller)

Mayor Schweller read the Resolution.

Mr. Schommer noted the CIP included purchase of fire hydrants as part of the replacement and maintenance program. He added that although the purchase is under the purchasing threshold required for bidding or Council approval, the internal practice is to quote and bring to Council purchases of \$25,000 or higher. Of the quotes received, Core & Main was the lowest and best.

Mr. Harding asked if there were delays in shipping the items. Mr. Schommer deferred to Mr. Pasley who indicated they are about 6 months out, and that time frame did not cause an issue.

A motion to adopt Resolution 2022-R-9.

Motion made by Mayor Schweller, Seconded by Mrs. Middlestetter.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

Resolution 2022-R-10 AUTHORIZING THE CITY MANAGER TO PURCHASE A MEDIC UNIT FOR USE BY THE FIRE DEPARTMENT THROUGH THE OHIO COOPERATIVE PURCHASING PROGRAM, AND WAIVING THE COMPETITIVE BIDDING REQUIREMENTS (Greenwood)

Mr. Greenwood read the Resolution.

Mr. Schommer explained this purchase was included in the 2022 CIP. Once the quotes came back from the State bid, the price was higher than originally planned in the CIP; however, delivery is expected 15 to 18 months out and the funds would not be expended until then.

Mr. Greenwood commented the Fire Department has taken this purchase very seriously and several members of the department worked hard to figure out the best piece of equipment needed.

A motion to approve Resolution 2022-R-10

Motion made by Mr. Greenwood, Seconded by Mrs. Cyphers

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

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CITY MANAGER'S REPORT

The City Manager and Staff presented 2021 summary information for the Police, Fire, Service, Zoning and Administrative Departments of the City as noted in the attached presentation. Captain Carmen spoke for Police, Chief Bizzarro spoke for Fire, Mr. Pasley spoke for Service, Mr. Foster spoke for Community Development, and Mr. Schommer spoke for Administration.

COMMITTEE REPORTS

SAFETY: Mr. Greenwood noted the Department updates covered Safety and Service this evening.

SERVICE:

FINANCE: Mrs. Cyphers noted she was going to bring up what the Commissioners discussed noting the potential availability of additional ARPA money through grants.

COMMUNITY AFFAIRS: Mrs. Middlestetter had nothing to report.

OLD BUSINESS

Appointment of Council Member:

Mayor Schweller explained the unexpired term is in need of an appointment and two applicants were interviewed by Council. He opened the floor for nominations.

Mrs. Middlestetter nominated T.J. Hoke, Seconded by Mr. Harding. Hearing no other nominations, Mayor Schweller closed the floor for nominations.

A motion to appoint T.J. Hoke to the vacant Council seat.

Motion Made by Mrs. Middlestetter, Seconded by Mr. Harding.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

Deputy Mayor Election:

Mayor Schweller noted this process will be deferred until the March 14, 2022 meeting.

Amendment of 2022 Council Rules:

Mayor Schweller noted this discussion will be deferred until the next meeting.

NEW BUSINESS

None

PUBLIC COMMENT

Mr. Greenwood thanked staff for the presentations and noted he will Miss Chief Doherty.

Mayor Schweller echoed Mr. Greenwood and thanked Chief Doherty again for his service.

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EXECUTIVE SESSION

A motion to enter executive session to consider the appointment or employment of a public employee.

Motion Made by Mrs. Cyphers, Seconded by Mr. Harding.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

Council exited to executive session at 8:42PM

A motion to exit executive session.

Motion made by Mrs. Middlestetter, Seconded by Mr. Greenwood.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mrs. Middlestetter, Mayor Schweller

Council returned to open session at 9:38PM

ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 9:42 pm

Michael Schweller, Mayor

Robert Schommer, Clerk of Council