

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

June 27, 2022

CALL THE MEETING TO ORDER:

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE:

Mayor Schweller led the Council in the Pledge of Allegiance.

ROLL CALL:

PRESENT

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Mr. Ernie Havens

Mr. T.J. Hoke

Mrs. Elaine Middlestetter

Mayor Mike Schweller

ABSENT:

ALSO PRESENT:

Rob Schommer, City Manager

APPROVAL OF MINUTES:

Mayor Schweller asked if anyone had comments or corrections to the minutes of the May 23, 2022 meeting. Hearing none, the minutes were declared to be approved.

MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:

Mr. Schweller, on behalf of the City and Council, offered condolences to the family of Mr. Brian Koch. He noted Mr. Koch was a very impactful member of the community for many years and his service to Bellbrook will be deeply missed.

Mr. Havens gave his condolences to the family of Mr. Koch and spoke about how he blew him away with his concepts and experiences as a business. He noted Mr. Koch would have encouraged anyone interested in running a business in Bellbrook, to do so.

Mr. Greenwood spoke about how Brian would bring people together and he always had great ideas, and never let his health condition stop him from running his business. He will be missed by many.

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Mayor Schweller welcomed the City's new administrative assistant Belinda Smith to the City of Bellbrook.

Mr. Schommer introduced the City's newest employee, Belinda Smith. He noted she comes to the City after a long career with Victoria's Secret in customer service. She is a lifelong resident of Bellbrook and hired in as the part time administrative assistant. She will be processing minutes, filing, indexing, receiving guests and phone calls, and will be crossed trained in a variety of things to be part of the administrative team.

Mrs. Smith offered comments stating she is loving the position so far and can't wait to see what the future holds for her at the City of Bellbrook.

CITIZEN COMMENTS

None

PUBLIC HEARING OF PROPOSED ORDINANCES:

Mr. Schweller announced there are the two Ordinances up for Public Hearing.

Ordinance 2022-O-7 TO APPROVE A REZONING FROM SINGLE FAMILY RESIDENTIAL (R-1B) TO CENTRAL BUSINESS DISTRICT (B-4) FOR THE PROPERTY LOCATED AT 31 SOUTH EAST STREET FURTHER IDENTIFIED AS PARCEL L35000200050008900 ON THE GREENE COUNTY AUDITOR'S MAP AND ACCEPTING THE RECOMMENDATION OF THE PLANNING BOARD (ZONING CASE PB 22-05)

Mr. Harding read the Ordinance.

Mr. Haven recused himself from deliberation and left the room.

Mayor Schweller opened the Public Hearing.

Mr. Foster provided a brief overview of the application and zoning case related to the Ordinance. He noted the case was to re-zone a parcel for the Lion's Club for the construction of a storage building. The case was passed through the VRB and Approved by the Planning Board. Mr. Foster recommended approval of the rezoning.

Mayor Schweller opened the floor for discussion.

Council members Mrs. Middlesetter and Mr. Greenwood appreciate the Lyons Club and are excited for this area to be tidied up.

Hearing no additional comments for or against the Ordinance, Mayor Schweller closed the public hearing.

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Motion to adopt Ordinance 2022-O-7

Motion made by Mr. Harding, Seconded by Mrs. Middlestetter.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Mr. Havens was recused for the vote.

Motion Carries.

Ordinance 2022-O-8 AUTHORIZING THE CITY MANAGER TO SUBMIT THE TAX BUDGET FOR FISCAL YEAR 2023 TO THE GREENE COUNTY AUDITOR, AND DECLARING AN EMERGENCY

Mrs. Cyphers read the Ordinance.

Mayor Schweller opened the Public Hearing.

Mayor Schweller introduced the ordinance as an annual reporting item that was suspended the last couple years due to Covid, however it is back in play now.

Mr. Schommer noted the reporting was waived and is now back in effect for the allocation and distribution of the local government funds. He stated Bellbrook is slated to get a little more than \$105,000. He referred to the meeting information to provide an estimate based on tax revenue. He noted this is a tax budget, not an appropriate Ordinance, and is the preliminary estimates to submit to the County based on passage of the Ordinance.

Mayor Schweller asked if anyone in audience to speak in-favor or opposed to this Ordinance. Hearing none, he closed the public hearing.

Motion to adopt Ordinance 2022-O-8

Motion made by Mrs. Cyphers, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

INTRODUCTION OF ORDINANCES:

None

RESOLUTIONS:

Resolution 2022-R-18 AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT WITH THE BELLBROOK-SUGARCREEK LOCAL SCHOOL DISTRICT FOR

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POLICE OFFICER EXTRA DUTY SECURITY AT HOME FOOTBALL GAMES

Mr. Greenwood read the Resolution.

Mr. Schommer explained the resolution was for approving an Agreement to provide police officers at the high school football games. He noted moving forward there will be annual adjustments based on the salary for the officers, making it a shared cost between the city and schools. He noted security of the public is taken very seriously and the City is happy to work with the schools to ensure it. He recommended approval of the resolution.

Mayor Schweller asked if council has any discussion on the resolution.

Mr. Havens asked if new practices from higher levels of law enforcement on certain types of threats and tactics are part of police training. Mr. Schommer stated officers keep up with training trends and practices, and are readily informed of new tactics to address known threats.

Motion to adopt Resolution 2022-R-19

Motion made by Mr. Greenwood, Seconded by Mr. Havens

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

OLD BUSINESS:

None

NEW BUSINESS:

None

CITY MANAGER REPORT:

Mr. Schommer provided updates on various topics as follows:

- The City received \$75,000 payment for the Greene County Community Investment Grant.
- Bids should be out in September for the Streetscape project for mid block crosswalk installation after surveys are finalized.
- Letters for Energy Aggregation will be sent mid-August with a plan to start in October for Electric. Mid- September for gas with a plan starting in November depending on market rates
- Engage Bellbrook site is open until the end of this month and residents are encouraged to answer the survey. Review of the survey will occur at the end of the month and then move to next engagement.
- The new payroll system will start the first of July. Online payments will not be accepted for

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water bills or other systems, July 1, 2022, thru July 8, 2022.

- Waiting on the estimates from the engineer drawings on the Museum repair project.
- The Lower Hillside engineer's estimate is finalized and the project will go out to bid soon.
- City manager on vacation 6/29/2022 thru 7/11/2022.

Mr. Hoke asked how much longer the citizen satisfaction survey will be open. Mr. Schommer noted it will be open for about 30 days until the end of June and can be reopened if needed.

COMMITTEE REPORTS:

SAFETY:

Mr. Greenwood noted the school district that has been working with the Greene County Engineer to improve traffic concerns on Feedwire Rd. To improve safety and visibility when entering or leaving the school, new led signs with speed radar will be installed. These items will be in place before school begins this year.

SERVICE:

None

FINANCE/GOVERNMENT AFFAIRS:

None

COMMUNITY AFFAIRS:

Mrs. Middlestetter noted the committee has interviewed a candidate for the planning board; however, they are not able to make a recommendation yet. Further discussions to come.

CITY OFFICIAL COMMENTS:

Mr. Harding welcomes Belinda Smith to the City of Bellbrook. He also noted the Bellbrook Police department now offers a drop box for unwanted prescriptions to be discarded. The box is in the lobby of the Police Department and is available to use during business hours.

Mr. Havens also welcomed Belinda to the team and is so glad her strong point is customer service. Also, speaks about some key people who gave a lot to our community and have lost their lives. Thoughts go out to these families.

Mr. Hoke also welcomed Belinda and wishes the best to her. He also noted that if someone wants to start a business here in Bellbrook but seems to be complicated, please reach out to him, staff or anyone on Council. He noted we are open for business and encourage anyone with desire to have their business in Bellbrook to reach out.

Mrs. Middlestetter also welcomed Belinda aboard. She also sends condolences to the Koch family.

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Mr. Greenwood welcomed Belinda as an ambassador for the city. He also agreed with Mr. Hoke, noting if you know someone who wishes to start a business here in Bellbrook, we are here to help.

EXECUTIVE SESSION:

ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 7:35pm

Michael Schweller, Mayor

Robert Schommer, Clerk of Council