

MEMORANDUM OF AGREEMENT

Limited Contract Services

This Agreement is entered into this 1st day of December, 2025, by and between the Greene County Board of Commissioners (“Board”) and Bellbrook City (“City”).

WHEREAS, Ohio Revised Code Section 307.15 allows for counties to provide services to municipalities or other subdivisions under a contractual basis; and,

WHEREAS, the Greene County Animal Control Department operates and maintains an animal shelter facility and, in addition, desires to expand and enhance services to the residents of the City; and,

WHEREAS, the City has requested of the Greene County Animal Control Department (“GCAC”), to enter into an agreement to provide personnel, equipment, and facilities to enforce applicable laws under the Ohio Revised Code, as well as local ordinances and resolutions, and to perform certain services for the City.

NOW, THEREFORE, in consideration of the mutual promises, obligations, duties and covenants herein contained, it is mutually agreed by and between the Board, on behalf of the Greene County Animal Control Department, and the City of Bellbrook on behalf of the City as follows:

1. That Greene County Animal Control, during hours of operation, shall:
 - a. Within City limits, respond to calls of cats (feline), specifically stray cats (trap confined only) or deceased stray cats, on or within 10ft of the roadway, and provide a nuisance trapping program available to City residents. Traps will be provided to City residents on a first come, first served basis on loan, free of charge for a period of up to 7 days at a time. City residents must complete a Trap Loan Agreement agreeing to the terms therein and the humane treatment of any animals caught in the trap. Traps will be loaned out for nuisance animals only; and,
 - b. Greene County Animal Control agrees to accept stray cats from residents of Bellbrook City at the animal shelter. Strays will be held for a period of 3 working days to give any owner the opportunity to claim the stray, unless the animal is sick or injured, suffering or posed a health risk to the other animals or staff at the shelter and must be humanely euthanized. All animals not claimed after the 3-day holding period will become the immediate property of Greene County at which time disposition of adoption, transfer to rescue, or euthanasia will be made; and,
 - c. Greene County Animal Control will agree to provide services to City residents who own dogs and/or cats that wish to surrender the care and ownership of the animals upon payment of surrender fees and/or officer assist fees in accordance with GCAC Surrender Program guidelines. Placement of surrendered animals is not guaranteed and animals may be euthanized, adopted, or placed with an animal rescue; and,
 - d. Maintain animal facilities, and to care for and feed dogs, cats or other animals confined in a manner applicable to good kennel management and practices necessary to maintain such animals in as normal a state as possible; and,
 - e. Observe and isolate any dogs, cats, or other animals having or alleged to have inflicted a bite on any individuals per Greene County Board of Health regulations, unless such animals are sick or injured and are suffering or if the animals pose a serious threat to the safety of

- staff; in cases such as this, the Greene County Public Health Department will be contacted for an order for humane destruction and the animal sent off for rabies testing; and,
- f. Provide 24-hour call out services for severely injured stray dogs or cats; stray dog, cat or other animal bites on individuals; or stray dog and cats that are killing domestic pets or livestock within the City limits; and,
 - g. Provide euthanasia of dogs or cats after the prescribed holding periods in a humane and merciful manner. Seriously injured or diseased animals may be euthanized prior to the holding period by instruction of the Director of Animal Control, by the Animal Control Vet. Tech., or by a Licensed Veterinarian.
2. The City may reserve the right to inspect the Animal Control facilities during normal business hours and a representative of Greene County Animal Control will be present for such inspection.
3. The supervision of Animal Control personnel, maintenance of Animal Control facilities, and care of charges will be the responsibility of the Director of Animal Control of Greene County.
4. It shall be one of the principal duties of Greene County Animal Control to furnish personnel for the pickup and confinement of stray dogs and cats throughout the City limits, although in this regard, the City will cooperate, as necessary, in apprehending and/or destroying vicious animals.
5. For each stray cat call or stray cat intake at Greene County Animal shelter, the City agrees to pay the amount of \$75.00 per feline.
7. The City shall be timely invoiced, quarterly by Greene County Animal Control for said services.
8. The City of Bellbrook agrees to pay all quarterly invoices in a timely manner. Services may be suspended or terminated for any outstanding or past due quarters at the discretion of the Director of Greene County Animal Control.
10. Greene County agrees to give written notification sixty (60) days in advance of contract renewal or any adjustments to contract fees.
11. This agreement shall automatically renew on January 1st of each year unless written notification to terminate is provided no later than 60 days prior to renewal by either party. The City will be responsible for payment of any outstanding charges incurred for services as of the date of termination.
12. This Agreement may only be modified or amended upon written agreement of the Parties.

This agreement shall commence on January 1st, 2026.

WITNESS: GREENE COUNTY

Brandon Huddleson, Administrator

Date

WITNESS: GREENE COUNTY ANIMAL CONTROL

Julie Holmes-Taylor, Director

Date

WITNESS: CITY OF BELLBROOK

Trustee

Date

Trustee

Date

Trustee

Date