

RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

February 13, 2023

CALL THE MEETING TO ORDER:

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE:

Mayor Schweller led the Council in the Pledge of Allegiance.

ROLL CALL:

PRESENT

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Mr. Ernie Havens

Mr. T.J. Hoke

Mrs. Elaine Middlestetter

Mayor Mike Schweller

ABSENT:

None

ALSO PRESENT:

Rob Schommer, City Manager

APPROVAL OF MINUTES:

Mayor Schweller asked if anyone had comments or corrections to the minutes of the January 9, 2023, and January 23, 2023, meeting. Hearing none, the minutes were declared to be approved.

MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:

None

CITIZEN COMMENTS

None

PUBLIC HEARING OF PROPOSED ORDINANCES:

None

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INTRODUCTION OF ORDINANCES:

None

RESOLUTIONS:

Resolution 2023-R-2: Certifying the final enacted Resolution and authorizing the City Manager to execute a contract with the Ohio Department of Transportation for PID 110612 consisting of constructing a shared use path on Franklin Street (Harding)

The Resolution was read by Mr. Harding.

Mr. Schommer explained the Resolution finalizes the process for the Franklin Street bridge project to go to bid through ODOT. The project includes constructing a shared used path on the South side of Franklin Street (State Route 725) just West of Little Sugarcreek Road to the alley West of South West Street.

Mr. Schommer gave estimated prices and construction details and noted the project would go out for bid March 30, 2023, with a project timeline being Summer.

Mayor Schweller stated this being a State Route (725) the State provided us with the can's and cannot's on the project and is also managing the project for the City.

Mrs. Middlestetter asked what kind of traffic flow problems we anticipate since this is the one and only way into town. Mr. Schommer replied they will place a remote one lane traffic light for one of the three phases of the project. Most likely this will be started after school is out.

Mr. Hoke suggested letter or phone calls to the businesses in town to give them a heads up on the project.

Mr. Havens asked with the crosswalk, was there plans to expand the curb out where the cross walk only has two lanes. Mr. Schommer stated the crosswalk goes from curb to curb and the street narrows. He noted the plans for the crosswalk in front of the library for the streetscape project would include a bump-out of the curb. When attending the pre bid meeting the concerns will be brought up.

Mayor Schweller asked if there were any other questions or discussions. None

Motion to adopt resolution 2023-R-2

Motion made by Mr. Harding, Seconded by Mrs. Cyphers.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Hoke, Mrs. Middlestetter,

Mayor Schweller

Voting No: Mr. Havens

Motion Carries

Mayor Schweller thanked the businesses located in that areas for working with us on the easements to

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move forward with the project.

Resolution 2023-R-3: Declaring certain city owned property no longer required for municipal purposes as surplus and authorizing disposal of said property (Greenwood)

Mr. Schommer explained the Resolution would authorize the surplus of a backhoe to allow its sale through an online auction.

Mr. Greenwood asked if people could call if interested in the equipment. Mr. Schommer replied yes, all contact information is provided in the sale notice.

Mr. Harding asked if there was any value for sharing this as a backup incase needed. Mr. Schommer replied the use of those dollars would go further if we didn't keep this piece of equipment. We have alternates if needed, and reselling at the current market would be more beneficial than keeping it.

Motion to adopt Resolution 2023-R-3

Motion made by Mr. Greenwood, Seconded by Mrs. Middlestetter.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

OLD BUSINESS:

None

NEW BUSINESS:

Mayor Schweller noted the Board of Health requested re-appointment of William Beeman as the City's representative on the Board. Mr. Schommer noted Mr. Beeman was willing to be re-appointed.

Motion to Appoint Mr. William Beeman. Reappointed for another 4 more-year term on the Greene County Board of Health.

Motion made by Mr. Greenwood, Seconded by Mrs. Middlestetter.

Motion to appoint Mr. Beeman as the representative for Greene County Board of Health

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

Mayor Schweller thanked Mr. Beeman for serving on the Board on behalf of the City of Bellbrook.

CITY MANAGER REPORT:

Mr. Schommer provided various updates including:

- updates on the Museum repairs, noting the work is near completion with only the front steps remaining.

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- The full-time fire fighter position has been posted for recruitment and the interview process for Police officer candidates is scheduled.
- Meeting with Lexipol for the policy and personnel and merit system manual updates is underway.

Mayor Schweller asked if any council had any questions for Mr. Schommer.

Mr. Greenwood asked about the building inspection process. He noted Xenia is going with a private company. He asked if there is a process for citizen grievances or concerns with building permits and inspections. Mr. Schommer replied yes this is in place now, as the City will advocate and assist any applicant through the process including pre-submittal meetings.

Mayor Schweller asked if there were any other questions or comments.

Mr. Harding asked within our zoning code is there anything that limits a business for the amount of illumination they can have on their store fronts. Mr. Schommer noted the most recent draft of code changes includes management of lighting.

Mr. Havens stated he is hearing positive and negative things that are impacting businesses within the community. He asked Mr. Schommer to help the council understand how much it cost the city to go with a private company for building permitting and not go through Greene County. Mr. Schommer replied there are a couple factors, one being the same fee schedule and whatever services the private contractor would agree to in their proposal.

Mr. Schommer stated if Council wanted to explore options, staff could seek proposals and identify the differences with a private firm compared to the services of Greene County.

Mayor Schweller asked for a Motion to research and receive proposals for commercial and residential building inspections.

Motion made by Mr. Havens, Seconded by Mr. Hoke.

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Motion Carries

COMMITTEE REPORTS:

SAFETY: Mr. Hoke spoke on the police department and hiring. He also noted the training on New World record management system is ongoing. He added the Victim Advocate position responsibilities are being held by Christine Florea and new prosecutor Mike Mayor.

SERVICE: Mr. Greenwood spoke on the Miami Valley Reginal Planning Committee and projects in the region.

FINANCE/GOVERNMENT AFFAIRS: None

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COMMUNITY AFFAIRS: None

CITY OFFICIAL COMMENTS:

Mr. Harding congratulates everyone involved in the recent Community Support Center Gala and stated it involved very fun events. He noted March 3, 2023, is a Casino Night event for the Bellbrook/Sugarcreek Chamber of Commerce. Lastly, thanked Mr. Schommer for the animal crossing signs placed on Franklin Street.

Mr. Havens noted the Lyons Club Pancake Breakfast coming up and is a great way to meet the community. He added the Community Support Center is offering a program to give a better understanding of people in poverty at the Fearless Church.

Mr. Hoke also noted the Casino Night on March 3, at 6:30pm located at the Sugar Valley Golf Club.

EXECUTIVE SESSION:

None

ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 8:47pm

Michael Schweller, Mayor

Robert Schommer, Clerk of Council