

RECORD OF PROCEEDINGS
Bellbrook Charter Advisory Committee Meeting
August 14, 2023

CALL THE MEETING TO ORDER:

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

PLEDGE OF ALLEGIANCE:

Mayor Schweller led the Council in the Pledge of Allegiance.

ROLL CALL:

PRESENT

Mrs. Katherine Cyphers
Mr. Forrest Greenwood
Mr. Brady Harding
Mr. Ernie Havens
Mr. T.J. Hoke
Mrs. Elaine Middlestetter
Mayor Mike Schweller

ABSENT

ALSO PRESENT:

Rob Schommer, City Manager

APPROVAL OF MINUTES:

Mayor Schweller asked if anyone had comments or corrections to the minutes of the July 24, 2023, meeting. Hearing none, the minutes were declared to be approved.

MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:

None

CITIZEN COMMENTS:

Nate and Amy Richardson of 11 E. Walnut Street Bellbrook. Attended to discuss with council the flooding issues on Walnut Street. They requested information on what the plan is.

Mayor Schweller asked Mr. Schommer if the City of Bellbrook had investigated this.

Mr. Schommer replied yes, there has been discussions with the parks about the property and currently

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reviewing potential sources of the issue with the engineering firm. He noted the retention pond uphill is being reviewed as well as the culvert in the park. The city wants to find the source of the issue and not guess to correct the concerns.

Mrs. Richarson asked for clarity on whose property the drain adjacent to her property was on. Mr. Schommer stated it is on Brookside's property and not part of the City's public storm drain system.

Mayor Schweller thanked the Richardson's for their patience and invited them to check in anytime if there are questions prior to the City determining what potential solutions there are.

PUBLIC HEARING OF PROPOSED ORDINANCES:

None

INTRODUCTION OF ORDINANCES:

None

RESOLUTIONS:

None

OLD BUSINESS:

None

NEW BUSINESS:

Mayor Schweller introduced the public works mutual aid agreement presented by Mr. Schommer. Mr. Schommer stated he wanted to circulate the public works mutual aid agreement with Council while verification of the final draft is being confirmed.

Mayor Schweller stated it looked like one of the agreements is from the Greater Cincinnati area and the other is Southwest Ohio. Mr. Schommer noted one agreement is focused on the Dayton area and the other is centered closer to Cincinnati as part of the member cities within the Center for Local Government.

Mayor Schweller and The Council agreed the contract is a good idea.

Mr. Schommer replied noted most other municipalities are joining the agreement, as many time by practice the entities have historically provided assistance regardless.

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CITY MANAGER REPORT:

Mr. Schommer noted highlights including:

- 1st Movie Night at the Historical Museum to be held August 25, 2023. There will be lawn games, snacks and trivia.
- Summer Fest Parade will be held August 19
- The city is working with the Park District, Chamber, and Museum to add to the Christmas in the Park 2023. A working group started meeting and will be looking for Volunteers. He noted it was hopeful to have a lighting of the large tree in the park and a parade.
- Community Clean up September 9, 2023.
- Paving bids have been received and scheduling of the work will start soon.

Mr. Schommer provided an update and review of the final Streetscape project 1 bid documents. He noted the first project involves installing the mid-block crosswalks, the curb bumps outs, some landscaping and resurfacing of Frankl and Main Streets. He noted that the original estimates when starting the design had to be recalculated due to recent cost and related bid increases.

Mr. Harding asked why the bump-out on the Southside was twice the size on the Northside. Mr. Schommer replied due to traffic lanes widths and maintaining as much on street parking as possible.

Mr. Hoke asked regarding some of the areas not being touched in this project, how much of what is being installed now would be disturbed in Phase Two. Mr. Schommer noted this project follows the Streetscape Study and plan and is designed with future projects in mind.

Mr. Hoke asked about the curbs on the drawings, drainage, paving, and why these items were selected first. Mr. Schommer noted the priorities of pedestrian safety and walkability was decided to come first based on previous Council and community input.

Mr. Schommer discussed the Streetscape Project Bids with the council providing a review of certain pages of the bid documents.

Mayor Schweller asked if there were any more questions or discussions. None

Mr. Schommer stated the bid documents and packet will be built and brought for approval.

COMMITTEE REPORTS:

SAFETY:

Mr. Hoke provided updates on The Police Department finalizing plans for the Lions Summerfest. He also noted Ohio DPS did an audit of the traffic radar and lidar units and found no issues. He also announced Officer Bennington as the appointed School Resource Officer starting her work in the schools in the coming days.

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SERVICE:

Mr. Greenwood mentioned the Service Department is going through the City and trimming overgrown trees in roadways and intersections for safety and visibility of school buses.

FINANCE/GOVERNMENT AFFAIRS:

None

COMMUNITY AFFAIRS:

Mrs. Middlestetter mentioned the need for three spots on the Museum Board and reviewed the new hours for the museum.

CITY OFFICIAL COMMENTS:

Mrs. Cyphers: None

Mr. Brady asked about the bridge repair work being on time as scheduled. Mr. Schommer noted there was a small workforce issue in the beginning, however, they are on track now.

Mr. Brady asked about Gionino's Pizzeria opening and if there were delays related to permitting. Mr. Schommer stated there were some changes made on the installation of some mechanicals that caused a re-review of the permits. The project is delayed.

Mr. Havens mentioned Gionino's Pizzeria and asked for Mr. Schommer to provide updates on his assessment once this business is opened. Mr. Schommer replied he would be happy to provide this update to the council once available.

Mr. Havens mentioned the Lions Club Summerfest August 18 and 19. He also noted the Lions Club has dedicated funds to build Eagleland 2.

Mr. Hoke mentioned school being back in session and asked residents to look out for children due to traffic changes.

Mrs. Middlestetter: None

Mr. Greenwood mentioned a meeting he attended with Greene Giving regarding starting the process to explore an expansion to Winter Library. He noted the discussion was around seeking funding for a future project.

Mayor Schweller had no additional comments.

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EXECUTIVE SESSION:

Mayor Schweller asked for a Motion to enter Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

Motion made by Mr. Havens, Seconded by Mr. Hoke

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

Council entered Executive Session at 7:40pm

Motion to exit Executive Session.

Motion made by Mr. Havens, Seconded by Mr. Hoke

Voting Yea: Mrs. Cyphers, Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller.

Motion Carries

Council exited executive session back into regular session at 10:00pm

ADJOURNMENT:

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 10:00pm

Michael Schweller, Mayor

Robert Schommer, Clerk of Council