

# RECORD OF PROCEEDINGS

Bellbrook City Council Meeting

October 10, 2022

## **CALL THE MEETING TO ORDER:**

Mayor Schweller called the Regular Meeting of the Bellbrook City Council to order at 7:00pm

## **PLEDGE OF ALLEGIANCE:**

Mayor Schweller led the Council in the Pledge of Allegiance.

## **ROLL CALL:**

### **PRESENT**

Mrs. Katherine Cyphers

Mr. Forrest Greenwood

Mr. Brady Harding

Mr. Ernie Havens

Mr. T.J. Hoke

Mrs. Elaine Middlestetter

Mayor Mike Schweller

### **ABSENT:**

### **ALSO PRESENT:**

Rob Schommer, City Manager

### **APPROVAL OF MINUTES:**

Mayor Schweller asked if anyone had comments or corrections to the minutes of the September 26, 2022, meeting. Hearing none, the minutes were declared to be approved.

### **MAYOR'S ANNOUNCEMENTS / SPECIAL PRESENTATIONS:**

Chief Steve Carmen introduced new employee Police Captain Steven Lane.

Captain Lane introduced himself and noted his appreciation for being a new Bellbrook employee

Mayor Schweller conducted an Oath of Officer to swear in Captain Steven Lane.

Mayor Schweller conducted the Oath of Office for appointed board members. Dr. Dave VanVeldhuizen(Planning Board), Jefferson Seguine(Village Review Board), and Sarabeth Martin-Haase(Planning Board)

Mayor Schweller read a Mayoral Proclamation recognizing October 13<sup>th</sup> as Metastatic Breast Cancer Awareness Day.

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Mayor Schweller read a Mayoral Proclamation recognizing October 16<sup>th</sup> thru October 22<sup>nd</sup> as National Storm Water Awareness Week.

## **CITIZEN COMMENTS**

None

## **PUBLIC HEARING OF PROPOSED ORDINANCES:**

None

## **INTRODUCTION OF ORDINANCES:**

None

## **RESOLUTIONS:**

None

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

Mr. Schommer introduced the 2023-2027 Capital Improvement Plan. He noted it is part of the budget cycle and process to formulate the worksheet for the capital improvement plan. One significant purchase in the plan is a ladder truck for the fire department. He noted the current ladder truck is a 1995 model year and the life expectancy of a ladder truck is 15 years. He added the delivery time is up to 2 years, and due to the high cost of the item, the City would need to prepare early for funding and to get the proper equipment spec'd out in preparation for an order.

Mr. Schommer noted various other items listed on the CIP including downtown infrastructure improvements, additional storm water management improvements and items of equipment within various departments.

Mr. Schommer noted the City would submit for any opportunities for a grant, specifically the firefighter's assistance grant through FEMA.

Mr. Hoke asked what the cycle and time of submission for the fire fighter's assistance grant, and Mr. Schommer stated it is being tracked and typically opens this time of year.

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Mr. Greenwood asked about the infrastructure of the fire department, would it be possible to add some space since we have a plan to some buildings downtown. Mr. Schommer states it is part of future planning, and recognizes there is a need for more space and appreciates the fire department staff for making excellent use of the space they currently have. The ladder truck is a current priority for a large capital investment, considering future plans for facility improvements.

Mayor Schweller asks if anyone has any questions or discussion on the Capital Improvement Plan discussion. There were none

Motion to approve the 2023-2027 CIP

Motion made by Mr. Havens, Seconded Mr. Hoke

Voting Yea: Mr. Greenwood, Mr. Harding, Mr. Havens, Mr. Hoke, Mrs. Middlestetter, Mayor Schweller

Voting Nay: Mrs. Cyphers

Motion Carries

## **CITY MANAGER REPORT:**

Mr. Schommer provided an update on various items:

- The museum, noting the permit was received from the drawings and structural work.
- CIC: law director has paperwork submitted to the State Auditor's office. Once review complete, the CIC can schedule a meeting.
- Engage Bellbrook site: ARPA micro site to keep the public, staff, and council aware and up to date on information about funds and projects.

Mr. Hoke asked where it is located on the website. Mr. Schommer states it is not published yet. This information will be placed on the homepage of the website under Engage Bellbrook once published.

Mayor Schweller asked are we seeing a lot of discussion on uses on the ARPA money.

Mr. Schommer states we are not currently.

Mr. Schommer discussed the trash collection rate increase within the renewed Rumpke Agreement. It comes with an increase which will need to be funded through an increase in the collection rates charged to the residents. In addition, a fuel surcharge is a concern. He noted staff will come up with a couple options to provide to council.

Mr. Havens states we may need to look at transferring some cost to the residence.

Mayor Schweller asks if anyone has any questions for the city manager. There were no additional.

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## **COMMITTEE REPORTS:**

### **SAFETY:**

Mr. Greenwood noted the hiring of Steven Lane, that there was great citizen support for his swearing in. He is impressed by his services he has provided in the past and will for Bellbrook in the future.

### **SERVICE:**

Mr. Greenwood noted the service department that will be installing new identification signs provided by the Little Miami Watershed Network on creeks and bridges. He noted education is the best way to prevent pollution in the waterways.

### **FINANCE/GOVERNMENT AFFAIRS:**

Mrs. Cyphers stated there was a meeting of the committee to introduce and discuss the 2023 budget which will be coming to a future Council meeting agenda.

### **COMMUNITY AFFAIRS:**

Mrs. Middlestetter noted the Halloween in the park event coming at the end of this month. She also noted all Board positions are currently filled.

## **CITY OFFICIAL COMMENTS:**

Mrs. Cyphers thanked Dr. Dave, Jefferson, and Sarabeth for volunteering to participate on the Planning Board and VRB for the city. She also offered congratulations to Captain Lane for coming aboard.

Mr. Harding thanked the volunteers for participating on the Planning Board and VRB. He also congratulated the Bellbrook football team for beating Oakwood.

Mr. Havens thanked Captain Steven Lane for coming on board. He also welcomed our new board members.

Mr. Hoke welcomed Jeff, Dave, Sarabeth, and Captain Lane. He also noted he met with the Park District to discuss and options to look into improvements to prevent flooding at Sackett Wright Park.

Mrs. Middlestetter welcomed all the new board members and Captain Lane. She also noted the Dark Sky initiative to limit light pollution around the City. She provided sample legislation and policy to staff for review to see how Bellbrook can implement policy to limit light pollution.

Mr. Greenwood made comments about the Old Village, noting he enjoys property owners keeping up on the unique buildings in Bellbrook. He noted improvements will bring back businesses to downtown. He also noted a reminder about the Fire Department open house on 10/11/2022.

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## **EXECUTIVE SESSION:**

## **ADJOURNMENT:**

Hearing no further business coming before the Council, Mayor Schweller declared the meeting adjourned at 8:05pm

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Michael Schweller, Mayor

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Robert Schommer, Clerk of Council