

MANAGERS REPORT

DATE: August 29, 2024
TO: Mayor Benage and City Council
FROM: Ted Henry, City Manager
RE: September 3, 2024 Agenda



Consent Agenda (Item VI)

The consent agenda contains the Minutes of the August 20, 2024 City Council Meeting and confirmation of a new appointee to the Tree Board. Mayor Benage would like to appoint Sharon Armbrister. Initial terms on the Tree Board are for 4 years. If confirmed, Ms. Armbrister's first term will expire on September 1, 2028.

Appropriations Ordinance (Item VII)

This appropriation ordinance encompasses 8/15/2024 through 8/28/2024 expenses and one payroll cycle. Expenditures amounted to \$398,080.87. No project costs were incurred during this period.

City Requested Appearances (Item VIII)

Tree Board and Lions Club representatives- The Lions Club would like to formally present a donation to the Tree Board.

Barry Smith, Director of Finance - The Council discussed the proposed budget over several workshops in June, July, and August. Barry will present a brief overview.

Public Hearings (Item IX)

Three related items are listed under the Public Hearing section. At the August 20th meeting, City Council approved publication of Notice for two public hearings. Per state statute, the Notice was published on the City's website and in the *Ark Valley News* on August 24th.

Hearing regarding Revenue Neutral Rate - The first hearing is for the Revenue Neutral Rate (RNR).

Resolution regarding Revenue Neutral Rate - Immediately following the RNR hearing, the Council may consider adopting the Resolution by a roll call vote of the Council.

Hearing regarding 2025 City of Bel Aire Budget - The second hearing is for the 2025 City of Bel Aire Budget. Later, in Section XII. A. of the agenda, the Council may consider adopting the budget by motion and vote.

2025 City Of Bel Aire Budget (Item XII. A)

A public hearing on the budget will be held earlier in the meeting. Council may consider adopting the 2025 budget by motion and vote.

Agreement With Baughman, Chapel Landing 6th Projects (Item XII. B)

The Developer of Chapel Landing 6th asked Baughman to prepare an agreement for Professional Services for the water, sanitary sewer, storm sewer and street improvements. The agreement now comes before the Council for consideration. The agreement includes design, construction staking, construction administration and observation of the various improvements. The costs associated with the project will be financed through a bond and spread as special assessments against the benefiting lots. Staff recommends that the Council accept the Agreements for Professional Services from Baughman in the amount of \$248,800.00 for the for the water, sanitary sewer, storm sewer and street improvements.

Purchase of Mower (Item XII. C)

Public Works maintains our City's ditches using four zero-turn mowers and two mid-size tractors. The motor on one of the zero-turn mowers recently failed, so this mower needs to be replaced. Public Works staff researched mowers on the local market that could perform well under the hard use and long hours of mow – time typically required. Those specifications are included in the staff report in your packet. Two companies answered staff's inquiries: Kansas Golf and Turf and Maximum Outdoor Equipment. Both companies offered similar 72" Exmark mowers that meet the specifications. The mower from Maximum Outdoor Equipment is lightly used with only 20 hours mow-time, has a 1.5-year warranty on only the motor and costs \$11,000. The mower from Kansas Golf and Turf is brand new, has a 5-year warranty on everything, and costs \$13,199. Staff recommends the Council accept the contract with Kansas Golf and Turf.

Purchase of Sewer Lift Station Pump (Item XII. D)

The Harding lift station has two Flowserve pumps that send sewer to the CCUA treatment plant. Both pumps are the originals. We have repaired this pump multiple times over the course of their lifetime. They are currently in need of additional repairs or replacement. Staff requested quotes for two options: repairing the Flowserve pump or replacing it with a Flygt grinder pump. Repair of the Flowserve would cost \$71,291.00 with a lead time of 24 Weeks. Currently, installation of a new Flygt Grinder Pump would cost \$69,500.00 with a lead time of 12-14 weeks. Staff is recommending installation of the Flygt Grinder Pump. Flygt Grinder Pumps were recently installed in other lift stations and have performed well. Funding for this project will be taken from the lift station operations line item of the Sewer Utility funds. A couple of things to note: freight shipping will add an additional \$1,000.00 and Flygt pumps will increase their pricing by 5% after September 5th. Staff recommends the Council accept the contract with JCI to replace the existing Flowserve pump and install a new Flygt grinder pump at a cost not to exceed \$70,500.

Executive Session (Item XIII)

One executive session is on the agenda.

Discussion And Future Issues: Workshop - September 10th (Item XIV)

The next City Council workshop is scheduled for September 10th at 6:30 p.m.