

MANAGER'S REPORT

DATE: October 31, 2024
TO: Mayor Benage and City Council
FROM: Ted Henry, City Manager
RE: November 5, 2024 Agenda



Proclamation – Veteran's Day (Item V)

In 1954, the federal government declared November 11th as Veterans Day and designated it a federal legal holiday. Veterans Day is celebrated and commemorated in observance of those Americans serving or have served in the armed forces, for their honor, sacrifice, courage, and dedication.

Consent Agenda (Item VII)

In addition to the Minutes of October 15th, the Consent Agenda also contains several appointments to the Chisholm Creek Utility Authority (CCUA). Mayor Benage would like to appoint Emily Hamburg as a voting member of the CCUA board. He would also like to appoint Justin Smith, Tom Schmitz, John Welch, and Ken Lee as Alternate members to the board. If approved, the terms of service for all of the appointees would be from 12/3/2024 to 12/3/2026. The consent agenda also contains petitions and related resolutions for improvements to serve the new Chapel Landing 7th addition. The costs for these improvements (paving, water, sewer, storm drainage) will ultimately be special assessed to the benefitting lots.

Appropriations Ordinance (Item VIII)

This appropriation ordinance encompasses 10/09/2024 through 10/29/2024 expenses and two payroll cycles. Expenditures amounted to \$1,101,820.51. No project costs associated with special assessments were paid during this period.

Ordinance and Resolution, General Obligation Bonds, Series 2024A (Items A & B)

On October 15th, Council authorized the sale of general obligation bonds. These bonds will retire temp notes for projects that were special assessed in September. Bids are scheduled to be taken for the bonds on November 5th, before the Council meeting. The bond will be for 20 years and special assessments collected from the benefitting lots will cover the annual bond payments. Now the Ordinance and Resolution (Items A&B) come before Council for consideration. The Ordinance will finalize the sale to the chosen bidder, and the Resolution will determine further details, such as delivery of the Bonds. The projects are listed in the packet. Kevin Cowan can answer any questions.

Resolution for G. O. Temporary Notes, Series 2024B (Item C)

On October 15th, the Council authorized the sale of Temporary Notes to fund new improvements petitioned by property owners. Now, Council will consider a Resolution finalizing the sale of the Temp Notes. The temp note is for a period of three years. After the improvements are completed

with total costs determined, a GO bond will be issued to pay off the temp note and permanently finance the improvements for 20 years. The projects are listed in the packet. Kevin Cowan can also answer any questions related to the Temp Notes.

Encroachment Agreement, Southern Star Central Gas Pipeline, Inc. (Item D)

Southern Star Central Gas Pipeline, Inc has an easement around their pipeline in the Arthur Heights neighborhood. Bel Aire Water and Sewer lines pass through this easement. In order to go forward with work on the water and sewer lines, the City must have an encroachment agreement. The agreement in your packet has been reviewed by the City Attorney. Staff recommend approval of the agreement.

Executive Session (Item XIII)

Staff has no need for an executive session at this time.

Discussion And Future Issues – Council Workshop November 12th (Item XIV)

The next regularly scheduled City Council workshop falls on November 12th at 7:00 p.m.