



STAFF REPORT

DATE: 11/25/24
TO: City Council
FROM: Ted Henry, City Manager
SUB: Eagle Lake Park Improvements

SUMMARY

The 2024 General Fund Budget allocated \$150,000 for playground and safety surface improvements at Eagle Lake Park. On November 18, 2024, staff issued a Request for Proposals (RFP) for the project. By November 22, 2024, four reputable vendors had submitted their proposals. On November 25, 2024, staff reviewed and evaluated each response, considering factors such as price, product quality, past experience, references, and delivery timelines. A scoring matrix has been provided below.

Company	Budget	Bid
VersaSport	\$150,000	\$126,308
Fry	\$150,000	\$161,156
Athco	\$150,000	\$185,270
Crouch	\$150,000	\$185,664

SCORING MATRIX

Company	Price	Quality of Product	Experience/References	Total Score (max 30)	Delivery	Other
VersaSport	10	8	10	28	17 weeks	no sub-contractors, local company
Fry	9	8	7	24	14 weeks	RFP Incomplete
Athco	8	10	9	26	24 weeks	
Crouch	8	10	5	23	12 weeks	"VersaSport will be doing installation"

RECOMMENDATION:

Staff recommends awarding the contract for the installation of new playground equipment and safety surface at Eagle Lake Park to VersaSport. VersaSport submitted the lowest bid at \$126,308, and their extensive experience and positive references within the Wichita area make them the preferred vendor. Fry and Crouch presented incomplete proposals, and although Athco provided a high-quality submission, their bid was not competitive due to the significant price difference.

VOLLEYBALL COURT DISCUSSION:

We would like to discuss the future of the volleyball court.

Option 1: Marty has indicated that his staff is fully capable of relocating the volleyball court to a more desirable location within Eagle Lake Park. Marty will coordinate this move with the selected contractor.

Option 2: We could remove the volleyball court and decide on a replacement after the playground project is completed. This would allow time for residents in the area to provide input on whether they feel the court is needed or wanted.