



Bel Aire Tree Board

CITY HALL – SENIOR CENTER

Monday March 23, 2026

6:00 P.M.

☐ Call to Order: Time _____

☐ Present:

- ☐ Rebecca Armstrong Chair-2026 Feb
- ☐ Sharon Armbrister -Vice Chair 2026 Feb [Rec Center Brian]
- ☐ Julie Hopkins-Secretary 2026 Feb [Nick Bishop communications]
- ☐ Hilde Yops- Central Park Liaison
- ☐ Bruce Roepke- Government Liaison with City Hall
- ☐ Emily Graber- Education Director [?--events-speakers]

1. Guests: Deb Appel City of Bel Aire

- a. Deb is going to work with us to find new ways to interact with the City so we are more effective and impactful

2. Motion to accept Meeting Minutes Feb 26 2026:

- a. Second:
- b. Vote:

3. Annual Review of By-Laws. – Please read these before the meeting. This item was TABLED in last meeting

- a. Review By Laws previously presented to Maria Schrock.
- b. Additions or suggestions.
- c. Motion _____ Second _____ Vote _____

4. Discuss and approve the Tree Board meeting schedule.

City Staff have asked for a regular meeting schedule for this year. City staff's proposed schedule is listed below. According to By-Laws, regular meetings can be scheduled for any date/time agreed upon by Board members except the board shall not meet during City Council meetings (Tuesday evenings).

i. Some things to discuss:

- 1. board member availability (vacations? Quorum is more than 50% of current board members. Must have a quorum to call me to order, take action, or continue a meeting.)
- 2. frequency needed to meet (every month or every other?),
- 3. deadlines for advertising special events (water bill deadline is 5th of every month, Breeze deadline is 2nd Friday of month)



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ii. Staff

Proposed meeting schedule –

4th Monday at 6:00 pm in the Senior Center:

1. March 23, 2026 September 28, 2026
2. April 13, 2026 (before Arbor Day) October 26, 2026
3. May 18, 2026 (before Memorial Day) November 23, 2026
4. June 22, 2026 *No December meeting
5. July 27, 2026 January 25, 2026
6. August 24, 2026

iii. Motion to approve the schedule (as listed /or with the following changes:

1. _____)

iv. Motion _____ Second _____ Vote _____

5. Old Business:

- a. Great Bend Tree City Conference
 - i. Tour of Zoo,
 - ii. 7 acre tree yard grows hundreds of trees for City Parks
 - iii. Tree lined streets
 - iv. Good Ideas to Spread

6. Board Member Reports:

- a. Communications- Julie
 - i. Bel Aire Breeze-City Hall-Nick Bishop- Facebook
 - ii. Each other and our Contact List
- b. Hilde- Plaque Updates
- c. Bruce- City Council Meeting Report:
 - i. Letter to Council
- d. Emily-Tree City Conference in Great Bend
 - i. Ideas Worth Considering
- e. Sharon-Recreation Department Community Engagement
 - i. Trees Lacebark Elm and Shumard Oak
- f. Rebecca-Progress and Events
 - i. Forestry Tree Audit- Workshop with Kansas Forester Kody Kraemer to Develop Plan to present to Council. April 25th NEM?
DATE: _____ TIME: _____ PLACE: _____
 - ii. Tree City Kansas March 18-19
 - iii. 5 trees and 12 plaques Deb Appel:
 1. Marty McGee [Deb Appel–Planting of Swamp Oak front of City Hall



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2. Art Tennbrink London Plane Tree [Bel Aire Park or
3. Denise Park–Marty McGee?-Deb Appel]
4. Rec Center- 2 Lace Bark Elms and Shumard Oak
-Sharon/Brian/Julie/ Deb Appel

7. Old Business:

- a. Events, Progress, Challenges
 - i. Arbor Day Tree Planting and Dedication

8. Adjournment: _____

- a. Motion: _____ Second: _____ Vote: _____

VOLUNTEER HOURS

NAME	DATE	ACTIVITIES	TOTAL TIME
REBECCA ARMSTRONG	Feb-March 2026	Tree City Conference 30 hrs Preps for meetings and attend City Hall10 hrs	40 hrs
HILDE YOPS			
EMILY GRABER			
JULIE HOPKINS			
SHARON ARMBRISTER			
BRUCE ROEPKE			
		TOTAL FOR MONTH:	
		TOTAL FOR YEAR:	