



MANAGERS REPORT

DATE: September 28, 2023
TO: Mayor Benage and City Council
FROM: Ty Lasher, City Manager
RE: October 3, 2023 Agenda

Consent Agenda (Item VI)

Minutes of the September 19th regular City Council meeting.

Mayor Benage would like to appoint Ted Henry as an alternate voting member of the WAMPO Transportation Policy Body. Currently, Mayor Benage is the city's board member and Anne is the alternate. We may have a situation where both Jim and Anne are gone so thought it would be good to have a second alternate.

In 2022, the Governing Body established a citizen's Gravel Road Task Force, in response to concerns about drainage and dust on gravel roads in the Aurora Park neighborhood. The Task Force has concluded their work and have submitted their final recommendation to the Council. The report is included in your packet. Action is to receive and file the report.

Appropriations Ordinance (Item VII)

This was an average month of expenditures including CCUA O & M costs of \$92,000, liability insurance of \$3,000 and one payroll. Large expenses included \$5,000 to Dondlinger for Woodlawn pump house repairs and fuel totaling \$8,000.

Zoning Ordinance, Chapel Landing 7th (Item A)

The Planning Commission reviewed the Chapel Landing 7th (Jay Russell) rezoning application at their September meeting. Following a public hearing, they unanimously voted (5-0) to recommend approval of the rezoning request from R-4 single-family to R-5 Multi-Family Residential. Staff supports accepting the recommendation of Planning Commission and approving the zone change.

Proposal for 45th Street Traffic Counts (Item B)

Due to their expertise in this area, Garver proposed working with The Traffic Group for this traffic study. The Traffic Group provided the agreement in your packet. The agreement has two parts – the first part is intersections that have been identified as the most important, and the second part is “nice to have” intersections. The City is required to pay 100% of all engineering design costs related to the 45th Street, Oliver to Woodlawn, Reconstruction Project. The City’s portion of this project will ultimately be financed with a GO Bond and the City will pay annual debt service over the next 20 years. This item was tabled at the September 19th Council meeting due to unanswered questions. Ken Lee, with Garver, will be at the meeting to provide more information and answer questions.

Construction Observation Services - Elk Creek 3rd (Item C)

The Developer of Elk Creek 3rd is ready to move forward with Water, Sanitary Sewer and Paving Improvements. The Developer would like to work with Garver for Construction Observation services. The costs associated with the project will be financed through a bond and spread as special assessments against the benefiting lots. Staff recommends Council accept the Agreement for Construction Observation Services from Garver in the amount of \$43,696.18.

Quote for Phase 1 HVAC Replacement at City Hall (Item D)

The existing HVAC units have been in service for over two decades (installed in 2004), and their performance has deteriorated significantly in recent years. Maintenance records indicate that we have spent over \$13,000 in the past three years. These costs are projected to increase as the units continue to age, and the reliability of the system becomes a concern. To address the ongoing maintenance issues, energy efficiency, and comfort levels, staff is proposing the replacement of units begin at City Hall. Ted will be at the meeting to explain the plan and review the quotes received.

Purchase Authorization Change, Replacement Police Vehicles (Item E)

In 2021, Council approved the purchase of two, 2022 Ford Explorer, replacement vehicles. Due to COVID, those vehicles have yet to be produced. We received word a month ago they were getting close to assembly. With the new vehicle production strike, we heard they will be delayed for an unknown period of time or could be cancelled. TCS, the Wichita company who installs our police equipment, found two new 2023 Dodge Durango police vehicles in Arkansas. Chief determined these SUV’s

would meet his specifications, are used by KHP and needed due to the aging Ford's in his fleet that need replaced. Your action is to approve the change from two Ford Explorers to two Dodge Durango's. The benefit of this change is they will be available for service in a month and are cheaper than the approved Fords. Staff recommends approving the change.

Boundary Resolution (Item F)

Any year in which territory has been added or excluded from the city boundaries, the Governing Body is required to declare by resolution the entire new boundary of the City. In 2023, the city annexed several parcels which triggers a new boundary resolution. Staff has prepared a survey and resolution including the new boundaries for your consideration. Upon approval, the resolution will be filed with the County Register of Deeds, State Transportation Engineer, County Engineer and Election Commissioner.

October Workshop

As of this report, the workshop agenda contains an update on the TranSystems street study and Maria would like to discuss the sign code.

Executive Session

An executive session will be needed and included on the agenda.