



MANAGERS REPORT

DATE: September 26, 2024
TO: Mayor Benage and City Council
FROM: Ted Henry, City Manager
RE: October 1, 2024 Agenda

Consent Agenda (Item VI)

Contains the minutes of the September 17th regular City Council meeting.

Appropriations Ordinance (Item VII)

This appropriation ordinance encompasses 9/10/2024 through 9/25/2024 expenses. Expenditures amounted to \$471,661.63. Of the reported expenses, \$218,267.26 are infrastructure costs for new developments. These costs are paid through special assessments. Both September payrolls will be included in the next AP Ordinance due to payroll implementation being completed.

City Requested Appearances (Item VIII)

There are two City Requested Appearances on the agenda.

- A. Edward Watson, II, attorney and Foulston Siefkin partner – Update on Streetlights Alliance for Fair Energy Rates (SAFER).
- B. Julie Stimson, Director, Sedgwick County Emergency Management - Regional Hazard Mitigation Plan.

Public Hearing (Item IX)

Around 2021, several Developers petitioned the City for improvements such as water distribution, sanitary sewer, paving, etc. The full list of improvements is included in your packet. As a result, the cost of said improvements are now to be special assessed against the benefitting properties. All properties being assessed have been notified and the public hearing allows property owners the ability to ask questions or share any comments. The mayor will open the public hearing. After all individuals present have been given the opportunity to speak on the matter, Council will close the hearing with a motion and vote.

Special Assessment Ordinance (Item A)

The City issued Temp Notes to fund certain projects. The work has been completed and the projects are set to be special assessed to the respective benefit districts. Notice was mailed to all affected property owners and a public hearing

was held earlier in the meeting. The Ordinance is ready for approval. Kevin Cowan with Gilmore & Bell will be at the meeting to answer any questions.

Resolution Adopting Regional Hazard Mitigation Plan (B)

Adoption of this regional plan is required by Homeland Security in order to access certain funds for disaster recovery and prevention. Julie Stimson, Director of Sedgwick County Emergency Management will be at the meeting to answer any questions.

Ordinance for Conditional Use (Item C)

At the September 12th Planning Commission meeting, the Commission considered an application for conditional use permit (CON-24-02) and held a public hearing on the same matter. The applicant / property owner requested to build an oversized shed for private use in an R-1 zoned district. The applicant and one neighbor spoke at the hearing. The neighbor asked about setbacks and inquired about the access to the shed. No others spoke. Following the public hearing, the Commission considered and discussed the application in relation to the “Golden Factors” of zoning and the City’s zoning regulations. Commissioners found that the requested conditional use would be consistent with uses in the surrounding neighborhood, consistent with the character of the neighborhood, and that approval has been recommended by permanent staff. Following discussion, the Commission voted (by 5-0) to recommend approval of the Conditional Use Permit on the condition that permanent staff verify the setbacks for this property. Staff have verified the setbacks for this zoning. The Conditional Use now comes before Council for final approval in the form of an Ordinance. As this is a zoning matter, it will be necessary to hold a roll call vote of the Council and the Mayor.

Resolution Designating Official Newspaper (Item D)

In May of 2024, the City Council approved Charter Ordinance No. 25, starting the process to allow the City to designate its website as the official newspaper for legal publications. Next, the Charter Ordinance was approved by a majority of voters in the July 2024 Primary election. Now, as a final step, the City Council will consider the proposed Resolution to officially designate the City’s website as the official newspaper. It’s worth noting that, if the Resolution is approved, some publications will need to be published on both the City website and in a local newspaper in order to comply with State and Federal regulations. City Attorney Maria Schrock has provided a staff report in your packet with more details, and she will be present at the meeting to take questions.

Executive Session (XIII)

Staff has requested one executive session.

Discussion and Future Issues – October Workshop

Staff would like Council’s input on the following items:

- Possible Special Meeting – October 8th at 6:00 p.m.?
- City Council Workshop – October 8th at 6:30 p.m.?
- City Hall Christmas Lights Discussion
- New Utility Bill Layout Discussion