

April 21, 2025

Ted Henry
City of Bel Aire
7651 E. Central Park Ave.
Bel Aire, KS 67226

Re: Second Amendment to the First Amendment and the BASE 2 Agreement for Grant Award Number FY24-BASE2-SBEL as amended by the First Amendment dated June 6, 2024 (collectively the “Agreement”)

The purpose of this letter is to amend and restate in their entirety certain provisions of the Agreement. The Kansas Department of Commerce (“Commerce”) and the City of Bel Aire (the “Grantee” and collectively with Commerce referred to as “Parties”) hereby agree to the following amendment with respect to the Agreement:

1. Section IV. Term shall be modified as follows:
The term of this Agreement shall be from the date both Parties sign this Agreement (the “Effective Date”) through September 30, 2025 (the “End Date”). Grantee shall have a continuing duty beyond the End Date to provide reports, as set forth in Section VIII, and retain records, as set forth in Section IX.
2. Section VI. Federal Award shall be modified as follows:
The Performance Start and End Dates (for subaward) in the federal award table shall be modified to 04/25/2023 – 09/30/2025.
The Budget Period (if different than performance dates) in the federal award table shall be modified to 04/25/2023 – 9/30/2025.
3. Section VIII. Reporting shall be modified as follows:
Grantee shall also provide a final close-out report by the End Date, with supporting documentation and verification of complete expenditures of all matching funds, in a form reasonably requested by Commerce at the conclusion of the Project. At the sole discretion of Commerce, additional reports after the End Date may be required.
4. Section XIII. Notices shall be modified as follows:
 - A. Notices to Commerce shall be addressed as follows:
Kansas Department of Commerce
Attn: Robert North, Chief Counsel
1000 SW Jackson, Suite 100
Topeka, KS 66612
Robert.North@ks.gov

5. The Grantee's Grant Administration Plan and Final Budget is hereby replaced with the Grantee's Grant Administration Plan dated 4/1/2025 which is hereby incorporated into the Agreement as Attachment C.

The Parties hereby agree that the Agreement remains in full force and effect except as modified in this letter.

Upon the Parties' execution of their respective consent and acknowledgement, the provisions set forth in this letter shall be binding upon all Parties to the Agreement as if such provisions were expressly provided in the Agreement. The provisions of this letter shall supersede any contrary provisions of the Agreement.

Sincerely,

The Kansas Department of Commerce

By: _____
David C. Toland, Lt. Governor and Secretary

City of Bel Aire

By: _____

Ted Henry, City Manager

BASE GRANT ADMINISTRATION PLAN COVER SHEET

PROJECT TITLE:	Sunflower Commerce Park Public Works Facilities Improvements
PROJECT ORGANIZATION:	City of Bel Aire
PROJECT CONTACT NAME:	Ted Henry
PROJECT CONTACT PHONE NUMBER:	316.744.2451
PROJECT CONTACT EMAIL ADDRESS:	thenry@belaireks.gov
BACKUP PROJECT CONTACT NAME:	Barry Smith
BACKUP PROJECT CONTACT PHONE NUMBER:	316.744.2451
BACKUP PROJECT CONTACT EMAIL ADDRESS:	bsmith@belaireks.gov
AUTHORIZED BASE GRANT AWARD	\$ 4,716,225.00
CONFIRMED FUTURE MATCHING FUNDS	\$ 1,572,075.00
CONFIRMED EXPENDED MATCHING FUNDS	\$ -
CONFIRMED TOTAL MATCHING PERCENTAGE	25%

Sunflower Commerce Park Public Works Facilities Improvements

AUTHORIZED BUDGET SUMMARY

Project Budget	
BASE Share	\$ 4,716,225.00
Matching Share	\$ 1,572,075.00
Total Project Cost	\$ 6,288,300.00
BASE Grant Rate	75%

	BASE Share	Matching Share
Construction	\$ 4,479,623.21	\$ 1,168,376.79
Non-Construction	\$ 236,601.79	\$ 403,698.21
Subtotal Charges	\$ 4,716,225.00	\$ 1,572,075.00
Administrative Costs	\$ -	\$ -
Contingencies	\$ -	\$ -
Total Project Budget	\$ 4,716,225.00	\$ 1,572,075.00

Sunflower Commerce Park Public Works Facilities Improvements

CONSTRUCTION BUDGET

These fields will auto-populate from the Budget Narrative Tab and will be added to the Budget Summary Tab for a full project budget. Only contingencies will need to be entered manually.

USE OF FUNDS	BASE GRANT USE	MATCHING FUNDS USE
Previous Expenditures		\$ -
Demolition and Removal	\$ -	\$ -
Equipment (Purchases & Rentals)	\$ 410,870.00	\$ -
Labor	\$ 1,427,625.21	\$ 236,601.79
Materials	\$ 1,499,766.00	\$ 931,775.00
On-Going Engineering	\$ -	\$ -
Road Closures	\$ -	\$ -
Signage	\$ -	\$ -
Site Work (Prep, ground-moving, etc.)	\$ 1,141,362.00	\$ -
Soil Borings & Environmental	\$ -	\$ -
Supplies	\$ -	\$ -
Surveying	\$ -	\$ -
Subtotal	\$ 4,479,623.21	\$ 1,168,376.79
Contingencies (No more than 10% of Subtotal)	\$ -	\$ -
Total Construction Project Costs	\$ 4,479,623.21	\$ 1,168,376.79

Budget Narrative

Insert values for all yellow cells. Values will calculate into the Construction Budget, Non-Construction Budget and Budget Summary Tabs.

Previous Expenditures (MATCHING FUNDS ONLY)				
<u>Activity/Service/Use</u>	<u>Provider</u>	<u>Purpose</u>	<u>Construction Costs</u>	<u>Non-Construction Costs</u>
Total Previous Expenditures			\$ -	\$ -

Construction				
<u>Task</u>	<u>Provider</u>	<u>Purpose</u>	<u>BASE Grant Funds</u>	<u>Matching Funds</u>
Materials	Contractor		\$ 1,499,766.00	\$ 931,775.00
Labor	Contractor		\$ 1,427,625.21	\$ 236,601.79
Equipment (Purchases & Rentals)	Contractor		\$ 410,870.00	
Site Work (Prep, ground-moving, etc.)	Contractor		\$ 1,141,362.00	
Total Construction Costs			\$ 4,479,623.21	\$ 1,168,376.79

Non-Construction				
<u>Task</u>	<u>Provider</u>	<u>Purpose</u>	<u>BASE Grant Funds</u>	<u>Matching Funds</u>
Consulting	Selected architect/engineer	Design the Project	\$ 236,601.79	\$ 201,849.10
Consulting	Ownership Rep	Project Management	\$ -	\$ 201,849.11
Total Non-Construction Costs			\$ 236,601.79	\$ 403,698.21

Administrative Costs				
<u>Cost Description</u>	<u>Provider</u>	<u>Purpose</u>	<u>BASE Grant Funds</u>	<u>Matching Funds</u>
Total Administrative Costs			\$ -	\$ -

Sunflower Commerce Park Public Works Facilities Improvements

NON-CONSTRUCTION BUDGET

These fields will auto-populate from the Budget Narrative Tab and will be added to the Budget Summary Tab for a full project budget. Only contingencies will need to be entered manually.

	BASE GRANT FUNDS	MATCHING FUNDS
Previous Expenditures		\$ -
Consulting	\$ 236,601.79	\$ 403,698.21
Insurance	\$ -	\$ -
Land Purchases	\$ -	\$ -
Legal & Easements	\$ -	\$ -
Permits	\$ -	\$ -
Project Inspection Fees	\$ -	\$ -
Relocation Expenses and Payments	\$ -	\$ -
Supplies	\$ -	\$ -
Miscellaneous	\$ -	\$ -
Subtotal A	\$ 236,601.79	\$ 403,698.21
Administrative - Grant Administration	\$ -	\$ -
Administrative - Architectural Design	\$ -	\$ -
Administrative - Preliminary Engineering Costs	\$ -	\$ -
Administrative - Environmental Review	\$ -	\$ -
Subtotal B	\$ 236,601.79	\$ 403,698.21
Contingencies (No more than 10% of Subtotal B)	\$ -	\$ -
Total Non-Construction Project Costs	\$ 236,601.79	\$ 403,698.21

Attachment C 4/1/2025

Sunflower Commerce Park Public Works Facilities Improvements	Q4 2024		Q1 2025		Q2 2025		Q3 2025		Q4 2025									
PHASES & TASKS	BASE	MATCH	BASE	MATCH	BASE	MATCH	BASE	MATCH	BASE	MATCH	BASE	MATCH	BASE	MATCH	BASE	MATCH	BASE	MATCH
Phase 1																		
Architectural/Engineering Design	\$ 236,601.79		\$ 201,849.10				\$ 201,849.11											
Phase 2																		
Construction			\$ 445,423.00		\$ 2,649,110.21	\$ 1,168,376.79	\$ 1,385,090.00											
TOTAL	\$ 236,601.79	\$ -	\$ 445,423.00	\$ 201,849.10	\$ 2,649,110.21	\$ 1,168,376.79	\$ 1,385,090.00	\$ 201,849.11	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL BASE \$	\$ 4,716,225.00																	
TOTAL MATCHING \$	\$ 1,572,075.00																	

(Must match Cover Sheet amount)

(Must match Cover Sheet amount)