

Department of Commerce  
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David C. Toland, Secretary

Laura Kelly, Governor

June 6, 2024

City of Bel Aire  
7651 E. Central Park Ave.  
Bel Aire, KS 67226

Re: First Amendment to the BASE 1 Agreement for Grant Award Number FY24-BASE2-BEL (collectively the “Agreement”)

The purpose of this letter is to amend and restate in their entirety certain provisions of the Agreement. The Kansas Department of Commerce (“Commerce”) and the City of Bel Aire (the “Grantee” and collectively with Commerce referred to as “Parties”) hereby agree to the following amendment with respect to the Agreement:

1. Section II. Purpose shall be modified as follows:

The purpose of this Agreement is to establish a contractual relationship between Commerce and Grantee to assist in the recovery effects of the COVID-19 public health and economic crisis, whereby Commerce provides certain grant funds to be used solely for the Utilities and Public Works Facility Expansion as described in Grantee’s BASE Grant Administration Plan, Attachment C, (the “Project”) or, if authorized by Commerce, as is otherwise consistent with this Agreement and its Attachments, the ARPA as codified in 42 U.S.C. § 802, Assistance Listing 21.027 and any applicable federal regulations and lawful guidance issued by the United States Department of Treasury.

2. Section VII. E. shall be modified as follows:

Obtain prior written approval from Commerce for changes in any budget line item if these changes exceed ten percent (10%) of the total Project budget or the addition and/or removal of a budget line item. The Grantee shall also request written approval from Commerce for changes in the scope or nature of the Project due to unforeseeable changes of circumstances.

3. The Grantee’s Grant Administration Plan and Final Budget is hereby replaced with the attached Grantee’s Grant Administration dated 6/6/2024 which is hereby incorporated into the Agreement as Attachment C.

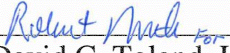
The Parties hereby agree that the Agreement remains in full force and effect except as modified in this letter.


Upon the Parties' execution of its respective consent and acknowledgement, the provisions set forth in this letter shall be binding upon all Parties to the Agreement as if such provisions were expressly provided in the Agreement. The provisions of this letter shall supersede any contrary provisions of the Agreement.

Sincerely,

The Kansas Department of Commerce

City of Bel Aire

By:   
David C. Toland, Lt. Governor and Secretary

By:   
Ted Henry, City Manager  
Thenry@belaireks.gov

BASE GRANT ADMINISTRATION PLAN COVER SHEET

PROJECT TITLE:	Sunflower Commerce Park Public Works Facilities Improvements
PROJECT ORGANIZATION:	City of Bel Aire
PROJECT CONTACT NAME:	Ted Henry
PROJECT CONTACT PHONE NUMBER:	316.744.2451
PROJECT CONTACT EMAIL ADDRESS:	<a href="mailto:thenry@belaireks.gov">thenry@belaireks.gov</a>
BACKUP PROJECT CONTACT NAME:	Barry Smith
BACKUP PROJECT CONTACT PHONE NUMBER:	316.744.2451
BACKUP PROJECT CONTACT EMAIL ADDRESS:	<a href="mailto:bsmith@belaireks.gov">bsmith@belaireks.gov</a>
AUTHORIZED BASE GRANT AWARD	\$ 4,716,225.00
CONFIRMED FUTURE MATCHING FUNDS	\$ 2,774,194.00
CONFIRMED EXPENDED MATCHING FUNDS	\$ -
CONFIRMED TOTAL MATCHING PERCENTAGE	37%

Sunflower Commerce Park Public Works Facilities Improvements

AUTHORIZED BUDGET SUMMARY

Project Budget	
BASE Share	\$ 4,716,225.00
Matching Share	\$ 2,774,194.00
Total Project Cost	\$ 7,490,419.00
BASE Grant Rate	63%

	BASE Share	Matching Share
Construction	\$ 4,323,371.00	\$ 2,119,436.00
Non-Construction	\$ 392,854.00	\$ 130,951.00
<b>Subtotal Charges</b>	<b>\$ 4,716,225.00</b>	<b>\$ 2,250,387.00</b>
Administrative Costs	\$ -	\$ -
Contingencies	\$ -	\$ 523,805.00
<b>Total Project Budget</b>	<b>\$ 4,716,225.00</b>	<b>\$ 2,774,192.00</b>

Budget Narrative

Insert values for all yellow cells. Values will calculate into the Construction Budget, Non-Construction Budget and Budget Summary Tabs.

Previous Expenditures (MATCHING FUNDS ONLY)				
Activity/Service/Use	Provider	Purpose	Construction Costs	Non-Construction Costs
Total Previous Expenditures			\$ -	\$ -

Construction				
Task	Provider	Purpose	BASE Grant Funds	Matching Funds
Site Work (Prep, ground-moving, etc.)	Contractor	Prepare the site and construct buildings	\$ 4,323,371.00	\$ 2,119,436.00
Total Construction Costs			\$ 4,323,371.00	\$ 2,119,436.00

Non-Construction				
Task	Provider	Purpose	BASE Grant Funds	Matching Funds
Consulting	Selected architect/engineer	Design the project	\$ 392,854.00	\$ 130,951.00
Total Non-Construction Costs			\$ 392,854.00	\$ 130,951.00

Administrative Costs				
Cost Description	Provider	Purpose	BASE Grant Funds	Matching Funds
Total Administrative Costs			\$ -	\$ -

## Sunflower Commerce Park Public Works Facilities Improvements

**CONSTRUCTION BUDGET**

These fields will auto-populate from the Budget Narrative Tab and will be added to the Budget Summary Tab for a full project budget. Only contingencies will need to be entered manually.

USE OF FUNDS	BASE GRANT USE	MATCHING FUNDS USE
Previous Expenditures		\$ -
Demolition and Removal	\$ -	\$ -
Equipment (Purchases & Rentals)	\$ -	\$ -
Labor	\$ -	\$ -
Materials	\$ -	\$ -
On-Going Engineering	\$ -	\$ -
Road Closures	\$ -	\$ -
Signage	\$ -	\$ -
Site Work (Prep, ground-moving, etc.)	\$ 4,323,371.00	\$ 2,119,436.00
Soil Borings & Environmental	\$ -	\$ -
Supplies	\$ -	\$ -
Surveying	\$ -	\$ -
<b>Subtotal</b>	<b>\$ 4,323,371.00</b>	<b>\$ 2,119,436.00</b>
Contingencies (No more than 10% of Subtotal)	\$ -	\$ 523,805.00
<b>Total Construction Project Costs</b>	<b>\$ 4,323,371.00</b>	<b>\$ 2,643,241.00</b>

## Sunflower Commerce Park Public Works Facilities Improvements

**NON-CONSTRUCTION BUDGET**

These fields will auto-populate from the Budget Narrative Tab and will be added to the Budget Summary Tab for a full project budget. Only contingencies will need to be entered manually.

	BASE GRANT FUNDS	MATCHING FUNDS
Previous Expenditures		\$ -
Consulting	\$ 392,854.00	\$ 130,951.00
Insurance	\$ -	\$ -
Land Purchases	\$ -	\$ -
Legal & Easements	\$ -	\$ -
Permits	\$ -	\$ -
Project Inspection Fees	\$ -	\$ -
Relocation Expenses and Payments	\$ -	\$ -
Supplies	\$ -	\$ -
Miscellaneous	\$ -	\$ -
<b>Subtotal A</b>	<b>\$ 392,854.00</b>	<b>\$ 130,951.00</b>
Administrative - Grant Administration	\$ -	\$ -
Administrative - Architectural Design	\$ -	\$ -
Administrative - Preliminary Engineering Costs	\$ -	\$ -
Administrative - Environmental Review	\$ -	\$ -
<b>Subtotal B</b>	<b>\$ 392,854.00</b>	<b>\$ 130,951.00</b>
Contingencies (No more than 10% of Subtotal B)	\$ -	\$ -
<b>Total Non-Construction Project Costs</b>	<b>\$ 392,854.00</b>	<b>\$ 130,951.00</b>

