

# **CITY OF BEL AIRE**

## **WOODLAWN CRITICAL PATH POLICY**

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### **PURPOSE**

To provide guidelines and procedures for addressing matters needing immediate attention and having been identified as critical path impact to the completion of the Woodlawn project. The goal is to minimize the impact of the overall project length.

### **INTRODUCTION**

The purpose of this policy is to address any issues that arise during this project that are on the critical path. Those need immediate attention by staff and, if change order is required, city council.

### **AUTHORIZATION**

The City Council shall adopt the policy and the City Manager shall enforce as well as address any issues that are not covered specifically within the policy.

### **POLICY**

Once Garver or Contractor identifies an issue having a critical path impact the following steps shall be taken:

1. The City Engineer shall review the issue and make recommendation(s) for resolution. Take action if needed actions are within the scope of the authority of the City Engineer. In all cases, advise the City Manager of the actions taken or needed.
2. The City Manager shall review the recommendations of the city engineering. If such actions need approval of City Council take steps to have a Special meeting of the City Council be called and scheduled.
3. Special meetings shall be called within 48 hours of problem identified if the City Council needs to approve changes. Such meeting can be virtual or virtually attended, if needed.

Adopted this \_\_\_\_ day of \_\_\_\_\_, 2022 by the Bel Aire City Council.

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Jim Benage, Mayor

Attest:

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Melissa Krehbiel, City Clerk

Revision Date: \_\_\_\_\_

