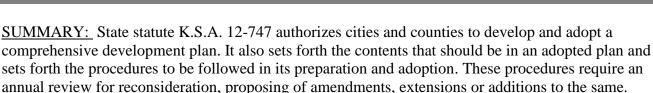
STAFF REPORT

DATE: March 13, 2023

TO: City Manager, City Council

FROM: Jay Cook, Director of Planning and Community Development

RE: Bids for Comprehensive Development Plan



City of

Rel Aire

<u>DISCUSSION:</u> The City of Bel Aire adopted the Comprehensive Plan in December of 2014 with the assistance of staff, the Planning Commission, and a Community Development Advisory Committee that consisted of 10 citizens of Bel Aire. In order to usher in the future of the City of Bel Aire, it is necessary that a new Comprehensive Plan to be created and adopted. This plan would best be carried out by an organization experienced in the development of Comprehensive Plans with only the Planning Commission acting as the steering committee. Three bids were received for the work to be completed. All of the bidders have experience creating comprehensive plans for other cities in South Central Kansas. Examples of their work can be seen on the following websites:

- MultiStudio (City of Maize) https://cityofmaize.org/planning.php
- PEC (El Dorado, Augusta)

 $https://www.augustaks.org/government/departments/community_development/planning_and_zoning/comprehensive_plan.php$

• RDG (Derby) http://www.derbyweb.com/195/Planning-Engineering (see the quick links titled "Vision Derby 2040 Comprehensive Plan")

<u>FINANCIAL</u>: Funding for this project will be expensed from the Capital Improvement Reserve Fund. Expected 2023 ending balance (not including this project or ARPA funds) is \$280,633.

Contractor	Amount	Timeframe
Multistudio	\$39,815	May 1-November 30
PEC	\$53,000	April 1-September 30
RDG	\$125,000	Fall 2023-Summer 2024

<u>RECOMMENDATION:</u> Due to the relationship between the City and PEC, staff and the Planning Commission recommend using PEC to complete the project. As they are completing other studies around the City, their knowledge of the infrastructure and other aspects of the City will be useful and necessary.